

# Emergency Procedures

Report all emergencies to Public Safety at 402.280.2911



## Fire Smoke or Alarm

- Evacuate!
- Use the nearest exit
- Do not use elevators
- Move at least 100 feet from the building
- Re-enter only if directed
- See below when evacuation is not possible



## Tornado Shelter

- Go to designated shelter
- Location:** \_\_\_\_\_
- Stay low
  - Avoid windows
  - Monitor local news
  - Stay in the shelter until the warning expires



## Active Shooter Run. Hide. Fight.

- **Run** – If you know where the danger is and it is safe to do so
- **Hide** – If it is unsafe to escape
- **Fight** – If running or hiding are not possible, fight as if your life depends on it

**CreightonAlert:** CreightonAlert is the University's multimodal emergency notification system for all faculty, staff and students. Enroll at [creighton.edu/cualert](https://creighton.edu/cualert) to receive these important messages and updates.

**Crime in Progress:** If you observe a suspicious person or activity, violence on campus or any other crime, contact Public Safety at 402.280.2911.

**If You Cannot Evacuate During a Fire:** If your door is hot or there is excessive smoke in the hallway, remain in the room. Keep the door closed and seal with wet towels at the bottom of the door. Hang a sheet or other white object from your window to attract attention. Call Public Safety at 402.280.2911 to report your location. Rescuers will come to you.

**Medical Emergency:** Call Public Safety at 402.280.2911. State that the emergency is life threatening and calmly answer all questions from the dispatcher. Public Safety will call a rescue squad and guide them to your location. An officer will also respond to your location to render assistance.

- Do not move victims, unless their lives are in immediate danger.
- If the victim is not breathing, administer CPR.

**Inclement Weather:** If severe weather creates hazardous driving conditions, a CreightonAlert will be issued. Rather than announce a campus closure, the alert will direct faculty, staff and students to follow the guidance of their supervisor, faculty member or school administration. Make safety your priority and do not take unnecessary risks. Watch local television channels, check the University website or call 402.280.5800 for further information.

[creighton.edu/emergencyinfo](https://creighton.edu/emergencyinfo)

**Non-Life-Threatening Situations:** Contact Public Safety at 402.280.2104.