CERTIFIED NURSING ASSISTANT

CERTIFICATION INFO FOR THE STATE OF NEBRASKA

***The following is provided from the Nebraska Department of Health and Human Services***

 ***and was obtained on 12/10/12.***

**Moving to Nebraska from Another State**

If you are a nurse aide in another state and want to work in Nebraska, you must be on the **Nebraska Nurse Aide Registry** before you are eligible to work in a certified nursing facility.  We process applications in order received and it can take up to two weeks to process your application once we receive it.  To transfer your nurse aide registration from another state to Nebraska, you must submit:

1.  Application for [Interstate Endorsement Form](http://dhhs.ne.gov/publichealth/Documents/na%20endorse.pdf) and copies of any nurse aide certificates or licensure cards you have.

2.  If you were initially trained in Iowa, you must also attach a photocopy of the actual certificate you received to prove you successfully completed a 75-hour course.  This is not a copy of your Iowa licensure card and it is not the copy of your written or skills testing results.  It must say that you completed a 75-hour nurse aide course and give the date completed and bear the name of the college or facility where you received your training.  If you do not have this copy, you will need to contact the college or facility where you received your training to get a duplicate.

3.  All nurse aides coming to Nebraska from another state need to complete a minimum one hour of training in procedures for reporting suspected abuse or neglect, even if similar training was completed as part of another state's requirements. The training can be obtained from one of the following:

* A prospective Nebraska employer if the employer has the required training information and meets requirements to provide the training
* Online, which is available through Providence Health Career Institute for a fee determined by the Institute. The web address is [www.providencehealthcareer.com](http://www.providencehealthcareer.com/)
* One of the following post-secondary education providers, approved to conduct the training for a fee determined by the provider:

        Central Community College, Hastings                                            402-461-2441
        Southeast Community College, Lincoln                                          402-437-2707
        Clarkson College, Omaha                                                              402-552-6148 or 6123
        Western Nebraska Community College, Scottsbluff                      308-635-6705

Nurse aides needing to complete the training need to make arrangements for the training with one of the above options. Do not contact the Nurse Aide Registry to make arrangements for the training. The nurse aide is responsible for any costs associated with receiving the training.

Your employer or the post-secondary education provider conducting the training will complete the [Abuse In-Service Documentation Form](http://dhhs.ne.gov/publichealth/Documents/regabuse.pdf) and fax it to our office at 402-471-1066.  You can print this form and take it with you when you apply for jobs.   You do not need to send this form in to our office with your Application for Nebraska Nurse Aide Registry by Interstate Endorsement, but we must receive the completed Abuse In-Service Documentation Form before we can finish your application and issue your nurse aide registration number.

4. If we are not able to verify completion of an approved nurse aide course of at least 75 hours by contacting the Registry in the state in which you received your training, you may be required to submit verification of course completion before we can finish processing your application.  You can obtain the phone number of the Nurse Aide Registry in another state at the **National Council State Boards of Nursing website** at <https://www.ncsbn.org/179.htm>. Go to Search at the top of the screen and type in "nurse aide registries".  Click on the link that comes up.  It should bring up a US map.  Click on the state to bring up the Nurse Aide Registry address, phone number, and web address (if they have one).  You may want to go to their website or call them to verify your status is active and to see if they can verify your training.  If we are not able to verify you had a course of at least 75 hours, you will be required to retake the course in Nebraska. See "[Approved Nurse Aide Courses](http://dhhs.ne.gov/publichealth/Licensure/Documents/Nurse_Aide_list%20of_approved_training_sites.pdf)."

5. If you have not worked or tested in the last 24 months, you will need to retest once we have reviewed your Application for Nebraska Nurse Aide Registry by Interstate Endorsement and determine you are eligible to sit for the exams in Nebraska.   See "[Reactivation from Lapsed to Active Status](http://dhhs.ne.gov/publichealth/Pages/crl_nursing_na_na.aspx#Reinstatement)" and click on "Post-Secondary Education Providers" for more information.  We must authorize you to retest, so you will need a letter from us stating you are eligible to test. If you were grandfathered on to the Registry without taking exams, you will be required to take them in Nebraska.

You may fax or mail your application to:

Nebraska Nurse Aide Registry
ATTN:  Wanda Vodehnal
PO Box 94986
Lincoln NE 68509-4986
FAX:  402-471-1066

We will contact the Nurse Aide Registry in the state in which you received your training and any other states in which you have worked as a nurse aide.

We do not issue licensure cards for nurse aides.  You may check the website which is updated daily at <http://dhhs.ne.gov/publichealth/Pages/lis_lisindex.aspx>. Click on “License Search.”  See [Accessing the Nurse Aide Registry](http://dhhs.ne.gov/publichealth/Pages/crl_nursing_na_na.aspx#Accessing) for detailed instructions on finding or printing your record.

If you have any questions, please call Wanda Vodehnal at 402-471-4971.