I. Announcements
   a. Medical School Accreditation Site Visit, October 16-19, 2011, preliminary comments were shared. Final report will be received in spring 2012.
   b. University Policy on Annual Assessment is scheduled for review at the December 8th Faculty/Academic Council meeting. Update: University Policy on Annual Assessments (4.2.5) has been adopted.

II. Committee Reports/Updates/Work-in-Progress (reports/discussion led by chairs)
   a. Bridging Curricular and Co-Curricular Learning (Teresa Cochran): The committee is co-hosting, with the Professional Development Committee, a December 7th workshop for co-curricular staffing. This workshop will introduce and encourage the mapping of program goals to University-level Learning Outcomes. Other committee discussions include the potential/need for a co-curricular taskforce on assessment.
   b. Professional Development (Katie Huggett): The committee is providing facilitation for the December 7th workshop and will use the feedback from this session to plan a spring workshop, extending the conversation. The committee will review the group’s needs in developing the next workshop and explore inviting in a speaker for the workshop.
   c. Peer Review and Policies (Brenda Coppard): The committee is building upon its October conversation with Gary Meyer, Marquette University, in designing for spring pilot a Creighton University Peer Revew process.

III. Current Initiatives
   a. Assessment website redesign: Brian Kokensparger has been working with the AEA to help redesign the assessment website; with faculty more fully engaged in all levels of campus assessment, “just-in-time” resources is a necessity. A draft outline of the website was presented, discussion ensued, and the UAC encouraged continued development of the site for spring 2012.
   b. Annual request for assessment information: We will begin collecting the 2010-2011 annual assessment data by February 1 with reports due in early March. Requests for reports will be communicated via email and written memo. Reports will request completion of the 6 ULO reports, program-level assessment reporting and possible updated Dean’s Reports on Catholic-Jesuit Mission. Draft request will be shared at January meeting.

IV. Updates on assessment-related initiatives
   a. Electronic Assessment Reporting System Taskforce: The taskforce has completed the campus visits, collected feedback from session attendees, and
formulated a recommendation. This recommendation will be submitted for review by the Information Technology Steering Committee at their January 27, 2012 meeting.

b. ULO data collection (dSpace): Richard Jizba has made some modifications to allow for more complete reporting by each school and college. As part of the 2010-2011 annual report submission, each unit will be asked to verify, edit, or update their information.

c. Program Template (Program Grid on assessment page): This information is not yet complete. Updates and missing information will be the focus of the 2010-2011 reporting cycle.

d. HLC Taskforce: This group continues to meet monthly and is currently working to develop an evidence file for our next accreditation visit and identifying gaps in current university policies (e.g., credit hour).

Remaining 2011-2012 Meeting Dates (Tuesdays 8:00-9:15):
January 24 Proposed meeting topics: LMS Assessment component; invite Registrar to attend.
February 21
March 20
April 17