University Assessment Committee

Minutes

September 11, 2012

AEA Conference Room

Meeting began at 8:05 a.m.

1. Announcements
	1. Welcome new committee members, which includes: Craig Dallon (LAW), Gintaras Duda (CORE Curriculum), Lori Gigliotti (DoIT), and Anne Schoening (SON).
	2. School of Dentistry is hosting its accreditation visit September 11-13, 2012.
	3. HLC Call for Proposals due September 15; Gail Jensen, Tracy Chapman, and Colette O’Meara-McKinney are submitting their “Gap Analysis” in Institutional Planning for Online Programs. Conference dates are April 5-9, 2013.
	4. CAS Core Updates:
		1. A team from Creighton attended an AAC&U-sponsored summer institute and actively worked to generate an assessment plan for the proposed undergraduate core curriculum. They are currently working on adapting ACC&U LEAP initiative rubrics to our university-level learning outcomes.
		2. A subgroup of the larger taskforce is developing a proposal for a common undergraduate core and hopes to have this presented to the administration during 2012-2013.
		3. CAS Core discussions are now focusing on faculty-submitted proposals for frameworks of study and specific courses.
	5. Assessment conferences
		1. 2012 Assessment Institute, October 28-30 at Indiana University-Purdue University Indianapolis. For more information: <http://planning.iupui.edu/institute>
		2. American Association of Colleges and University’s General Education and Assessment: A Sea Change in Student Learning, February 28-March 2, 2013. For more details: <http://www.aacu.org/meetings/generaleducation/gened2013/index.cfm>
	6. 2012-2013 UAC Committee Assignments (see below):
2. Committee Assignments/Charges/Updates (reports/discussion led by chairs)
	1. Professional Development (Katie Huggett, Chair) committee includes: Michele King; Chad McBride; Jim Bothmer; Susan Naatz; Gintaras Duda; and Anne Schoening.
		1. Academic Assessment Workshop (1/2 day sessions) scheduled for October 29, 2012 and March 25, 2013. Additional 90 minute sessions will be scheduled for both fall and spring, as needed. Presenters at the October session will include: Gintaras Duda (and Tess Edwards) and Chad McBride.
		2. The program, scheduled for October 29, 2012, has been reviewed and approved for category 1, nurses, and pharmacy credits.  This program was also submitted for dentist continuing education and it was declined for credit. See Appendix A for specific credits and approved language.
	2. Peer Review (Mark Turner, Chair) committee includes: Eileen Burke-Sullivan; Pat Kelsey/Tom Meng; and Craig Dallon.
		1. Activities for this year will include the review of assessment reports, the potential need for a Peer Review Policy, and/or closer examination of a process by which peer review can be introduced and utilized to help the campus improve its teaching and student learning.
	3. Assessment Resource Integration (Brian Kokensparger, Chair) committee includes: Lori Gigliotti; Teresa Cochran; Jim Knudsen; and (ex officio) Mike Pieper.
		1. This committee has a number of activities planned, to include: facilitation of the integration of assessment resources into faculty’s day-to-day activities; development of materials to compliment the BlueLine2 LMS (e.g., Best practices, course-level assessment, professional development on online training tools); and the integration of BlueLine2 with TaskStream (the campus assessment accountability tool).
	4. Academic Quality and Policies (Gail Jensen, Chair) committee includes: Brenda Coppard; Tracy Chapman; and Rich Rossi.
		1. The Academic Program Review and New Program Review policies, developed earlier in 2012, are awaiting final discussion and approval at the Faculty/Academic Councils (Note: should be discussed at the September 2012 meeting).
		2. Other policies in development or recently updated include the university’s credit hour and distance education policies.
	5. Co-curricular assessment liaison: Stephanie Wernig. As the co-curricular units will begin the process of annual reporting on university-level student learning outcomes, Stephanie will continue to serve as a resource/mentor to provide one-on-one assistance to our “pilot” programs.
3. Other Reports/Updates/Works-in-Progress
	1. HLC Updates (Gail Jensen, Mary Ann Danielson, and Tracy Chapman)
		1. Open Pathway: Creighton was invited to transition to the Open Pathway, which we accepted.
		2. Quality Initiative: As part of our Open Pathway option, Creighton will be developing a Quality Initiative. The HLC Taskforce has begun drafting a proposal for review; once completed, it will be shared with university administrators and UAC.
		3. Credit Hour Policy is under development.
		4. Quality in Distance Education Policy was updated this summer; check for new language in the university policies.
		5. COOL is beginning an audit of online courses, to examine issues of parity.
	2. TaskStream Implementation Team Updates (Mary Ann Danielson):
		1. The campus implementation team met 10 times over the summer and has built the assessment framework for both program and university-level assessments.
		2. Programs are now beginning to populate their respective sites; a more complete view of the site will be shared during Fall 2012.
		3. Additional university-related materials (e.g., policy and previous years’ reports) are being pre-loaded to the system, as are all identified specialized accreditations.
		4. This system will allow us to build rubrics for purposes of peer review (an option for the Peer Review Committee).
	3. Annual Assessment Reporting will return to fall cycle with peer review for spring semester. Draft of this year’s letter (for 2011-2012 assessment reports) will be shared at October 9 meeting.
4. Committees to meet (as time permits).

Meeting adjourned at 9:15 a.m.

2012-2013 Schedule of UAC Meetings (8:00-9:15 a.m., Brandeis 112, unless otherwise noted)

October 9 Draft of annual assessment letter discussed.

November 13

December 11

January 15

February 19

March 19

April 16

May 7 (if needed)

**Appendix A: Continuing Education Credits approved for October 29 Assessment Workshop**

**Accreditation Statement:**

In support of improving patient care, Creighton University Health Sciences Continuing Education is accredited by the American Nurses Credentialing Center (ANCC), the Accreditation Council for Pharmacy Education (ACPE), and the Accreditation Council for Continuing Medical Education (ACCME) to provide continuing education for the healthcare team.

**Designation Statements:**

The Creighton University School of Medicine designates this live activity for a maximum of 3 AMA PRA Category 1 Credit(s) TM.  Physicians should claim only credit commensurate with the extent of their participation in this activity.

AAPA accepts AMA category 1 credit for the PRA from organizations accredited by ACCME.

The Creighton University Health Sciences Continuing Education designates this activity for 3.0 contact hours for nurses.  Nurses should claim only credit commensurate with the extent of their participation in this activity.

The Academic Assessment Workshop-Part 1 is sponsored by Creighton University Health Sciences Continuing Education (HSCE).  HSCE is accredited by the Accreditation Council for Pharmacy Education (ACPE) as a provider of continuing pharmacy education.  This activity is assigned Universal Activity (UAN) # 0839-0000-12-021-L04-P and is accredited for 3.0 hours for attendance of all CE sessions on October 29, 2012.  The Academic Assessment Workshop-Part 1 is a knowledge-based CE activity.