University Assessment Committee
Minutes
Tuesday, March 14, 2017

Opening Reflection

I. Announcements
   a. Assessment conferences:
      i. HLC conference dates are March 31-April 4, 2017. Tracy Chapman, Jessica Graner, Mary Ann Danielson (Gail Jensen and David Sus) will present on "Establishing an Academic Planning Structure and Process" on April 3rd.
      ii. Association for the Assessment of Learning in Higher Education (AALHE) Conference, June 12-14, 2017, Louisville, KY. Keynote Speakers include Randy Bass and Jose' Antonio Bowen. For conference details: http://www.aalhe.org/mpage/2017Conference
   b. 2016-2017 Program Workspaces are now available for use. Areas may want to wait until peer feedback is back for 2015-2016 review cycle if wanting to import existing goals and objectives from 2015-2016 which may carry over to 2016-2017.

II. Committee Updates
   a. Peer Review
      i. Reviews are in process through April.
      ii. Late 2015-2016 submissions strongly encouraged; it's not too late to submit your materials for review.

   b. Professional Development
      i. Spring 2017 Programming is being designed as a train-the-trainer with focus on "Building a Culture of Assessment in Your Area" to be held on Wednesday, April. 26; 11:30-1; Skutt 105. UAC members identified and recommended faculty and staff from their respective area who would benefit from the program.
      ii. Fall 2017 Assessment Symposium – Friday, Nov. 3
      The "Call for Poster" process is being discussed by the committee which will outline the timeline, call for poster communication and deadline.

   c. Academic Program Review
      i. 16-17 Programs undergoing review (11 areas) include:
         1. Reviews completed: Medical Anthropology, Social Work, Microbiology and Immunology
         2. Spring: American Studies, Chemistry, English, Biomedical Sciences, Clinical and Translational Sciences, Clinical Anatomy, Pharmacology, MD.
      ii. Annual Report of Academic Program Review document to be updated and shared in 2017.

   d. Assessment Resource Integration
      i. Hiring for open design position; once hired, the process can be initiated.
      ii. Magis Core courses will pilot the rubric in transferring data from BlueLine to TaskStream.

e. Policy, Strategy, and HLC updates
    i. HLC Updates
        1. Watch for campus communication and Provost announcement on Accreditation updates.
        2. The Accreditation website has been updated. View the 2016-2017 Comprehensive Evaluation webpage to learn more about the HLC on-site team and finalized Assurance Arguments submitted on March 13.
        3. The agenda for the HLC team is being drafted and will incorporate campus forums and targeted meetings.
    ii. University Strategic Planning Updates
        1. Campus forums were held on Stewarding Our Resources, Interprofessional Education, Phoenix Partnership, and Creighton University Research Exchange.
    iii. Policy Approvals at the University
        1. Faculty Council is reviewing the process and structure for how Creighton policies are approved.

III. Discussion
a. Sharing Best Practices: Occupational Therapy Marketing SLO
    i. Distributed during the meeting were infographic handouts created by the Occupational Therapy marketing staff. The visual handouts (Physical Therapy, Pharmacy, and Occupational Therapy) each displayed digestible points of pride of information specific to the school. The handouts will be used for recruiting and external marketing purposes.

Meeting adjourned: 8:52 a.m.

2016-2017 Schedule of UAC Meetings (8:00-9:15 a.m.)
April 18, Skutt 104
May 9, Skutt 105

<u>2016-2017 UAC Strategic Priorities</u>

- Plan for the HLC visit: Foster development and effective communication on HLC visit and follow up after the visit.
- Submission of UAC Assessment Report (based on 100% of program submissions).
- Continued efforts to proactively communicate to faculty, Faculty Council, Staff, and Students. This should be an assumed practice.
- Revise Assessment Mentoring Program to meet needs where individual/department of school/college is at with requested need.
- Calendar with target dates for key assessment of student learning activities/events, such as Academic Program Review; school-specific development programs; and MAGIS Assessment Day.