

**Creighton University**  
**Distinguished Educator in Teaching as Scholarship Award**  
Call for Nomination

- Call/Return:** November-December/January
- Nomination:** Office for Academic Excellence and Assessment (c/o Mary Ann Danielson, Associate VP for Academic Excellence and Assessment)
- Call Method:** CU Today/VPs, Deans/JayNet News
- Date of Event:** Award recognition: Founder's Week/Convocation or other appropriate day during that week.

**University Policy with Regard to the Conferring of the University Research Awards**

- 1. Time:** The Distinguished Educator in Teaching as Scholarship Award shall be given at Founder's Week convocation.
- 2. Standards:** Up to two awards will be presented annually. The recipients of the University Award must qualify according to the following criteria:
  - a.** Nominee must hold a full-time faculty appointment at the University
  - b.** Nominee must be at least at the rank of Associate Professor
  - c.** Nominee must show a consistent commitment to the teaching mission and objectives of the University and one's primary appointed Department

**3. Nomination Process**

- a.** Eligible faculty may be nominated by any faculty member, department chair/program director, or Dean in the University; self-nominations are also encouraged and accepted. Application materials are provided to each College Dean for distribution to applicants in the College. Applications are submitted to Dr. Mary Ann Danielson, Associate Vice President for Academic Excellence and Assessment.
- b.** Nominees will be evaluated based upon contributions in the following areas:
  - i. An active and consistent contribution to the instruction of his/her own discipline
  - ii. An established body of work as an educator scholar (i.e., Teaching as Scholarship, Scholarship of Teaching and Learning)
- c.** Submission of an application packet that includes: (For more specific details, see Appendix A: Instructions for Completing Distinguished Educator in Teaching as Scholarship Award Nomination)
  - i. **Cover letter**
  - ii. **Personal Statement**
  - iii. **Contributions to teaching**
  - iv. **Evidence of a body of work as educator scholar**
  - v. (Optional) ***Up to three letters of support***
- d.** Only complete application packets (i.e., nomination letter, personal statement) will be reviewed, and the review process will privilege the quality of one's contributions and evidence over sheer quantity of submitted materials. Nominees are encouraged to be judicious in their selection of materials to submit.

#### **4. Review and Evaluation of Applications**

- a.** The cover sheet/application packet should be electronically submitted to the Office for Academic Excellence and Assessment. All documents should be submitted as a pdf file. The final evaluation of applications will be made by an award committee, comprised of faculty representatives from Academic Affairs and Health Sciences and chaired by the Associate Vice President for Academic Excellence and Assessment.
- b.** The committee will recommend to the Provost up to four recipients from the list of nominees. The committee may also recommend meritorious mention for other outstanding nominees; concurrently, the committee may recommend that the award not be presented in any given year.
- c.** The Provost in consultation with the President shall make the final determination and the final nominee(s) will be forwarded to the Public Honors and Events Committee for their review.

#### **5. Description of Award**

- a.** A plaque bearing the recipient's name(s) and the date of conferral.
- b.** In addition, the Office for Academic Excellence and Assessment will award each recipient an honorarium of \$1000.
- c.** Each recipient will be invited to share his/her teaching philosophy and scholarship at an AEA-sponsored luncheon.