University Assessment Committee

Minutes

April 17, 2012 Location: **Brandeis 112 (Conference Room)**

Meeting began at 8:05 a.m.

1. Announcements
	1. Reminder: Annual Assessment reports were due March 9, 2012. The last of the outstanding items should be submitted soon; these will be posted and available for review, Summer 2012, with an evaluative analysis discussion scheduled for the September 2012 meeting.
	2. An interdisciplinary team of faculty/staff will be attending the Interprofessional Education Collaborative (IPEC) 2012 Institute in May. Information about the institute may be found <http://www.aacp.org/meetingsandevents/othermeetings/2012IPECInstitute/Pages/default.aspx> [institute is currently sold out]
	3. Association for the Assessment of Learning in Higher Education’s 2nd Annual Conference (sustaining the work of the previous AAHE) to be held June 3-5, 2012, Albuquerque. Conference Theme: The Well-Rounded Assessment Practitioner. For more information or to register: <http://www.aalhe.org/content/second-conference>
	4. School of Dentistry is scheduled for accreditation visit in September 2012.
	5. College of Arts and Sciences completed program reviews in the Departments of Psychology and Chemistry.
	6. Updates on University Strategic Planning Taskforces provided by Gail Jensen.
	7. Welcome to Amy Wilson, SPAHP guest attendee.
2. Committee Reports/Updates/Work-in-Progress (reports/discussion led by chairs)
	1. Bridging Curricular and Co-Curricular Learning: Teresa Cochran reported on the April 11th workshop, facilitated by Dr. Scott Chadwick, Xavier University. The committee is reviewing the evaluations provided. Moving forward, the assessment of student learning outcomes will be a focused and facilitated process, with Stephanie Wernig serving as liaison to approximately 5 co-curricular programs for 2012-2013.
	2. Peer Review and Policies: Brenda Coppard reported on the annual assessment and updated mission implementation reports and the intention to review those, once posted. As a result of the March workshop, programs will be submitting curriculum maps by Summer 2012.
	3. Professional Development: Katie Huggett reported on the subcommittee’s work with hosting the various spring assessment workshops and plans to offer a series of “core assessment topics” as well as common assessment tools (e.g., focus groups, capstone/thesis) in 2012-2013. This work will require the assistance of the UAC membership, AEA Associates, and campus assessment experts.
3. Other Reports/Updates/Works-in-Progress
	1. HLC Updates
		1. Gail Jensen, Brenda Coppard, Tracy Chapman, Mary Ann Danielson, and Michele King attended the 2012 annual meeting.
		2. Items of particular interest and focus is the Pathway transition, the development of a campus Quality Initiative, and finalized HLC criteria.
	2. TaskStream Implementation Team Updates: Mary Ann Danielson reported that the implementation team has been formed and their initial (campus) pre-planning meeting is scheduled for April 23.
	3. 2012-2013 UAC Committee Structure, Membership, and Preferred Meeting Dates/Times:
		1. After discussion and electronic survey, our meeting date and time for 2012-2013 will remain on Tuesday, 8:00-9:15 a.m. (see below for complete meeting date schedule)
		2. Committee structure for 2012-2013 will consist of: Professional Development (chaired by Katie Huggett); Peer Review (chaired by Mark Turner); IT Assessment Integrations and Resource Development (chaired by Brian Kokensparger); and Administrative Liaison and Policy Review/Development (chaired by Gail Jensen).
		3. Sub-committees will be formed and in place for September 2012 meeting.
	4. The University Assessment Committee wishes to thank the following individuals for their service to this committee—they will be missed:
		1. Palma Strand—School of Law
		2. Kevin Grahan—Core Curriculum
		3. MarySue Wydeven—School of Nursing
		4. Erin Gross—College of Arts and Sciences.

Meeting adjourned at 9:05 a.m.

2012-2013 Schedule of UAC Meetings (8:00-9:15 a.m., Brandeis 112, unless otherwise noted)

September 11

October 9

November 13

December 11

January 15

February 19

March 19

April 16

May 7 (if needed)