

University Assessment Committee
Minutes
December 10, 2013

- I. Assessment Training Webinar, “Program Assessment: What to Do (and What to Avoid),” presented by Susan Hatfield, with the Wiley Learning Institute. The committee participated in the webinar and good discussion was held on the content information as related to the university assessment culture. Brenda Coppard referenced the IDEA Paper #45, *Assessing Your Program-Level Assessment Plan*, written by Susan Hatfield. For your reference, the article is attached.
- II. Announcements/Updates
 - a. Assessment conferences
 - i. American Association of Colleges and University’s General Education and Assessment: Disruptions, Innovations, and Opportunities, February 27-March 1, 2014. For more details: <http://www.aacu.org/meetings/generaleducation/gened2014/index.cfm>
 - b. HLC initiatives update
 - i. Quality Initiative has been submitted to HLC and is under review.
 - ii. Student Credit Hour Policy is under administrative review and discussion.
 - iii. Student Complaint Policy is under administrative review and revision.
 - c. Brian Kokensparger penned and shared a holiday assessment poem with the committee. The poem is attached.
 - d. UAC committee member, Amy Wilson Pharm. D., Associate Professor of Pharmacy Science and Director of the Center for Drug Information and Evidence-Based Practice has been named the one of the recipients of the 2014 the Mary Lucretia and Sarah Emily Creighton Awards.
- III. Committee Updates
 - a. Academic Program Review
 - i. The committee met last on November 15th at which time Graduate School and DoIT showcased the newly constructed Academic Program Review (electronic) processes. The committee will meet in early spring to respond to completed reviews.
 - b. Assessment Resource Integration
 - i. The committee is scheduled to meet in December.
 - c. Peer Review
 - i. The Custom Requirements Report has been built and is now active in the 2012-2013 annual reporting site. The committee will next meet in January to review the revised rubric and begin the peer review process.
 - d. Professional Development
 - i. The committee met November 12th to review the feedback from the October 22nd Workshop. Plans for spring programming are under discussion.
 - e. Policy, Strategy, and HLC updates—See Announcements/Updates (IIb)
- IV. Meeting adjourned 9:15 a.m.

2013-2014 Schedule of UAC Meetings (8:00-9:15 a.m., Brandeis 112, unless otherwise noted)

January 14 Annual Assessment Report due Friday, January 31 and Subcommittee Updates

February 11

March 11 (March 18, alternative date)

April 8

May 13