

University Assessment Committee

Minutes

Tuesday, December 6, 2016

I. Announcements

a. Assessment conferences:

- i. Educational Advisory Board, campus presentation, December 8, 2:00 p.m. Harper Ballroom.
  - ii. Association of Catholic Colleges and Universities (ACC&U), General Meeting 2017, Jan. 28-30, 2017, Washington, DC  
<http://www.accunet.org/i4a/pages/index.cfm?pageid=1>
  - iii. Association of American Colleges and Universities, 2017 General Education and Assessment, Feb. 23-25, 2017, Phoenix, AZ  
<http://www.aacu.org/meetings/generaleducation/gened2017>
  - iv. HLC conference dates are March 31-April 4, 2017
  - v. Association for the Assessment of Learning in Higher Education (AALHE) Conference, June 12-14, 2017, Louisville, KY. Call for Proposals through November 18, <http://www.aalhe.org/2017-conference/>
- b. TaskStream drop-in and refresher sessions, offered November 28-December 16. Eventbrite Registration: <https://www.eventbrite.com/e/taskstream-training-session-schedule-refreshnew-user-and-curriculum-mapdrop-in-mutli-session-tickets-29480907187>
- c. At the Dean's Council meeting, Mary Ann shared an assessment update, to include where programs were on submission of learning goals and curriculum assessment maps.

II. Committee Updates

a. Peer Review

- i. December 2<sup>nd</sup> deadline for submission of the 2015-2016 annual assessment reports. If department programs have not been submitted their reports yet, encourage them do so as soon as possible.
- ii. Peer review teams are scheduled for training the week of December 12 and will assigned programs to review.
- iii. The rubric in the document repository will be updated to exclude date specific information.

b. Professional Development

- i. Results of the Symposium survey to be shared after the subcommittee has met to review the feedback. Overall, the feedback was very positive.

c. Academic Program Review

- i. 16-17 Programs undergoing review (10 areas) include:
  1. Spring: American Studies, Chemistry, English, Biomedical Sciences, Clinical and Translational Sciences, Pharmacology, MD.
  2. Medical Anthropology and Social Work are ready for review. Medical Microbiology and Immunology is finishing up and will be submitted soon for review.
- ii. Recommended to create an Academic Program Annual Report to be shared with university leadership and faculty academic councils, with emphasis on how the programs have improved.

- d. Assessment Resource Integration
  - i. Pilot rubrics in additional courses to include the Magis Core courses.
  - ii. Spring will launch a broader request for training for others on campus.
- e. Policy, Strategy, and HLC updates
  - i. Joint and Dual Degree Policy was reviewed. It is still in the approval process and will most likely be approved.
  - ii. The processes related the Creighton Bulletin/Catalog on the website need to be reviewed to include transition of new programs/courses added mid-cycle.
  - iii. HLC proposal, submitted by Tracy Chapman, was accepted, “Establishing an Academic Planning Structure and Process” at the HLC Conference in late March. Jess Graner and Mary Ann Danielson will be presenting with Chapman.

### III. Discussion

- a. Spring 2017—Professional development needs with focus on assessment of student learning
  - 1. Criterion 4B: Doing something to show we are helping programs move from where they are at and have progressed to other stages of assessment (using Peer Review analysis).
  - 2. Begin the process of assessment of advising (dovetail off Arts and Science pilot)
  - 3. Develop/Create a University Assessment Award
  - 4. Develop the programs to compliment St. Albert’s Day

### Closing Reflection

Meeting adjourned: 8:47

2016-2017 Schedule of UAC Meetings (8:00-9:15 a.m., Skutt SC 105)

January 17

February 14

March 14

April 18

May 9

### 2016-2017 UAC Strategic Priorities

- Plan for the HLC visit: Foster development and effective communication on HLC visit and follow up after the visit.
- Submission of UAC Assessment Report (based on 100% of program submissions).
- Continued efforts to proactively communicate to faculty, Faculty Council, Staff, and Students. This should be an assumed practice.
- Revise Assessment Mentoring Program to meet needs where individual/department of school/college is at with requested need.
- Calendar with target dates for key assessment of student learning activities/events, such as Academic Program Review; school-specific development programs; and MAGIS Assessment Day.