

University Assessment Committee

Minutes

Tuesday, February 14, 2017

Opening Reflection

I. Announcements

- a. Assessment conferences:
 - i. Association of American Colleges and Universities, 2017 General Education and Assessment, Feb. 23-25, 2017, Phoenix, AZ
<http://www.aacu.org/meetings/generaleducation/gened2017>
 - ii. HLC conference dates are March 31-April 4, 2017
 - iii. Association for the Assessment of Learning in Higher Education (AALHE) Conference, June 12-14, 2017, Louisville, KY. Call for Proposals through November 18, <http://www.aalhe.org/2017-conference/>
- b. TaskStream drop-in and refresher sessions were offered November 28-December 16. 38 individuals attended one or more of the 11 sessions; 5 individuals attended 3 one-on-one sessions on January 10th.
- c. 2016-2017 Program Workspaces went “live” on February 10, 2017 and users can begin to enter assessment data. Although the 2015-2016 assessment data submission deadline has past, users can still submit program data for that timeframe, they will need to scroll down to the 2015-2016 section.
- d. The TaskStream standing category “Curriculum Assessment Map” title has changed to “Assessment Map” to better reflect that section’s reporting purposes.

II. Committee Updates

a. Peer Review

- i. Teams have been assigned. The review process is ongoing.
- ii. Late 2015-2016 program submissions are strongly encouraged; it’s not too late to submit your materials for review.

b. Professional Development

- i. Assessment Symposium Fall 2017 has been scheduled for Friday, Nov. 3; 8-11 in the Skutt Ballroom. The focus of the symposium will include collaborative efforts between students and faculty. Several AEA grants have focused on the topic as well. Recommended speaker: Katie Huggett.
- ii. Spring 2017 Programming Ideas and Discussion
Three different areas of potential programming were discussed: 1) Teaching Assessment to address where programs are “stuck,” provide artifacts of measures, have dean’s identify “best practices” from 2013-2015 on student learning, student learning and assessment. 2) Cultural Differences of Assessment by train-the-trainer, and 3) Program Review Process Overview

c. Academic Program Review

- i. 16-17 Programs undergoing review (11 areas) include:
 1. Reviews completed: Medical Anthropology, Social Work, Microbiology and Immunology.
 2. Spring: American Studies, Chemistry, English, Biomedical Sciences, Clinical and Translational Sciences, Pharmacology, MD, and Clinical Anatomy. The review cycles for the programs should be completed by March.
 3. View updated [academic program review calendars](#) for 2016-2023.

- d. Assessment Resource Integration
 - i. Hiring for open design position; once hired, the process can be initiated.
- e. Policy, Strategy, and HLC updates
 - i. HLC Updates: The Creighton student opinion survey was emailed to students, encouraging them to provide feedback on their experience at Creighton. The survey is open Feb. 6-15. The HLC team for on-site visit is being formed. The committee is waiting to hear from HLC on those details.
 - ii. University Strategic Planning Updates were provided by Fr. Hendrickson during Convocation. [View presentation](#).
 - iii. Policy Updates: The Office of General Counsel is reviewing the process on how Creighton policies are approved.

III. Discussion

- a. Assessment activities by school, college, unit, program
 - i. Each committee member reported on their college/school current assessment status/activities and focus.
- b. UAC members shared college/school specific “assessment” story with what is going well.

Meeting adjourned: 9:15 a.m.

2016-2017 Schedule of UAC Meetings (8:00-9:15 a.m.)

March 14; Skutt 105

April 18; Skutt 104

May 9; Skutt 105

2016-2017 UAC Strategic Priorities

- Plan for the HLC visit: Foster development and effective communication on HLC visit and follow up after the visit.
- Submission of UAC Assessment Report (based on 100% of program submissions).
- Continued efforts to proactively communicate to faculty, Faculty Council, Staff, and Students. This should be an assumed practice.
- Revise Assessment Mentoring Program to meet needs where individual/department of school/college is at with requested need.
- Calendar with target dates for key assessment of student learning activities/events, such as Academic Program Review; school-specific development programs; and MAGIS Assessment Day.