University Assessment Committee
Meeting Minutes
March 19, 2013
8:00-9:15 a.m.

I. Announcements
   a. Assessment Conferences
      i. Call for Proposals: 2013 Assessment Institute in Indianapolis October 27-29. Proposals due March 29; all proposals welcome but particularly pleased to receive proposals on: High Impact Practices; ePortfolios; Faculty Development; Global Learning; STEM; Student Affairs Programs and Services. For more information about the conference or to submit a proposal, go to: http://www.planning.iupui.edu/institute
      ii. Higher Learning Commission annual meeting, April 5-9, 2013. For more details: http://annualconference.ncahlc.org/
      iii. Association for the Assessment of Learning in Higher Education (AALHE)'s annual meeting: "Juggling Conflicting Priorities: Rethinking What We Thought," June 3-5, 2013. See www.aalhe.org for more information.
   b. TaskStream Single-User Sign-on (update) and March training sessions
      The single-user sign-on button is located on the Faculty and Staff page of the Creighton website. After the sign-on went live, a few kinks were detected in the process; these have been corrected. Preliminary conversations regarding IT integration between TaskStream and Canvas scheduled for March 25.
   c. The AEA Associates Call for 2013-2015 has been distributed to the Deans and campus distribution news pages. Individuals with passion for and expertise in the areas of: Assessment of Student Learning, Developing and Publishing Scholarship of Teaching and Learning Projects and Interprofessional Education and/or Interdisciplinary Studies are encouraged to apply by April 8, 2013. (For additional information, AEA Associates Call)

II. Committee Updates/Reports
   a. Professional Development
      The Academic Assessment Workshop Series – 2nd session on Monday, March 25 has 58 registered to attend. The agenda was e-mailed to attendees on March 19.
   b. Peer Review
      The committee met and determined once the data has been entered and submitted a review of the information will take place. The results of our pilot will be descriptively (and not evaluatively) communicated back to individuals, departments and/or schools.
   c. Assessment Resource Integration
      The direction of the committee is now focused on 3 areas: 1) Support participants who attend the Academic Assessment Workshop on March 25, 2) Expedite the technical piece of faculty professional development, specifically TaskStream, and 3) Take a look from the outside-in on Canvas reporting and TaskStream.
   d. Academic Quality and Policies
      Program Review policy has been approved. Committee is discussing the implications of sunsetting programs and will also begin to identify standard metrics and dashboard to be used. Policies under review are the Student Complaint Policy and the Credit Hour Policy.
   e. Co-curricular assessment liaison
      Nothing to report at this time.

III. Other Discussions/Updates/Works-in-Progress
   a. Annual Report Updates
      TaskStream reporting processes were reviewed and previewed. The data collected from last year will be the base line level for all units. The assessment cycle will conclude with the continuous improvement report in 2011-2012.

2012-2013 Schedule of UAC Meetings (8:00-9:15 a.m., Brandeis 112, unless otherwise noted.
April 16   Preview vCTE (Virtual Center for Teaching Excellence); Report
                            from HLC annual meeting
May 7   We will meet and discuss plans for UAC in 2013-2014.