

University Assessment Committee
Meeting Minutes
May 7, 2013

I. Announcements

a. Assessment Conferences

- i. 2013 Assessment Institute in Indianapolis October 27-29. For more information about the conference, go to:

<http://www.planning.iupui.edu/institute>

- ii. Association for the Assessment of Learning in Higher Education (AALHE)'s annual meeting: "Juggling Conflicting Priorities: Rethinking What We Thought," June 3-5, 2013. See www.aalhe.org for more information.

b. TaskStream Summer Training Plans

TaskStream training and support will be held over the summer as needed.

c. Academic Assessment Certificate Series

A follow-up e-mail was sent to those who participated in the workshops as a reminder that upon completion of the assessment cycle they will receive an Assessment Certificate from the Office for Academic Excellence and Assessment (AEA) as well as a copy of "Assessing for Learning: Building a Sustainable Commitment Across the Institution" by Peggy Maki, to be used by the program(s).

Vice presidents and division leaders will receive information recognizing the individuals in their department/area who completed the Assessment Certification.

II. End-of-the Year Wrap-Up Committee Reports

a. Professional Development

The subcommittee met April 23 and debriefed the Academic Assessment Certificate Workshop Series program evaluations and discussed professional development opportunities for the 2013-2014 academic year. Overall, the evaluation feedback was very positive.

The theme for the 2013-2014 academic year will be focused on one of the six University Level Outcomes, which states "All Creighton graduates will demonstrate...Ignatian values, to include but not limited to a commitment to an exploration of faith and the promotion of justice."

b. Peer Review

The subcommittee will receive TaskStream training on the peer review process later this week and further clarify the roles and responsibilities of the reviewers. Peer review will be conducted on all 2011-2012 annual assessment reports starting in May 2013.

c. Assessment Resource Integration

Arts and Sciences has completed TaskStream training. They are requesting more information on best practices, technical expertise and sharing of university policies.

- d. Academic Quality and Policies
Credit Hour policy is under review and is being defined to include online seat time.
- e. Co-curricular assessment liaison
Residence Life and Campus Ministry are working on reporting data analysis and entering information into TaskStream.

III. 2013-2014 UAC Planning

- a. UAC Committee Structures and Chairs/Leadership
The committee discussed and agreed to the following subcommittees for the 2013-2014 academic year: Professional Development, Assessment Resources and Technical Integration, Peer Review, and Academic Program Review.
- b. Academic Program Review and the UAC
The committee discussed the five phases of the Academic Program Review Process. A new sub-committee will be formed for this review process. Mary Ann Danielson will chair the subcommittee.
- c. Committee Membership
UAC members were recognized and appreciated for their leadership on the committee for 2012-2013. Stephanie Wernig and Teresa Cochran are leaving Creighton and will not be serving on the committee. Committee membership changes will be determined by August for the 2013-2014 academic year.
- d. Preferred Meeting Dates:
UAC committee members agreed they prefer the 2nd Tuesday of the month as a meeting date and the timeframe of 8:00-9:15 a.m. for the 2013-2014 academic year. The first meeting to be held Tuesday, September 10, 2013. A calendar invitation will be sent in May with the specific dates for 2013-2014.