

University Assessment Committee

Minutes

Tuesday, May 9, 2017

Opening Reflection

I. Announcements

- a. Assessment conferences:
 - i. Association for the Assessment of Learning in Higher Education (AALHE) Conference, June 12-14, 2017, Louisville, KY. Keynote Speakers include Randy Bass and Jose' Antonio Bowen. For conference details: <http://www.aalhe.org/mpage/2017Conference>
- b. Magis Core Assessment Day, May 18, 8:30-4:30; Harper Center—If you are interested in serving as a reviewer for Ethics, Fine Arts, and The Biblical Tradition, complete online application https://blueq.col.qualtrics.com/jfe/form/SV_cXR2xtdK472Shff. Each participant will receive a \$100 honorarium as a token of the university's appreciation. Lunch and refreshments will be provided.
- c. TaskStream and Tk20 have merged as of late March. Both are providers of assessment management tools. TaskStream will lead the combined organization efforts. The organization merger name is TaskStream-Tk20. Creighton's contract extends through April 2018.

II. Committee Updates

- a. Peer Review report—see Discussion
- b. Professional Development
 - i. April 26 Workshop Report – The program format was new and offered guided table discussions. Overall the program was well received by the over 40 attendees.
 - ii. Fall Assessment Symposium planning
 - 1. Amy Wilson will chair the Profession Development committee in 2017-2018.
 - 2. The Call for posters was distributed at the April 26 program. Targeted communications distribution will be send to TaskStream users and previous poster presentations, in addition to the JayNet and Creighton Today distributions.
 - a. Posters will be reviewed as submitted, not just in the fall before the October 11 deadline.
 - 3. Planning for the Fall 2017 assessment symposium is underway. A potential theme may focus on the learning outcome of assessment of critical thinking. UAC members are asked to provide feedback on that possible theme and potential speakers to Amy Wilson.
- c. Academic Program Review
 - i. 16-17 Programs undergoing review (11 areas) include:
 - 1. Reviews completed: Medical Anthropology, Social Work, Microbiology and Immunology, Clinical and Translational Sciences, Clinical Anatomy, MD, Pharmacology.
 - 2. Reviews underway: American Studies, Biomedical Sciences.
 - 3. Late Spring: Chemistry, English (May 4-5).
 - ii. The process for Academic Program Review is working well. Completed review reports lead to useful and actionable items for programs moving forward.

- iii. 17-18 Programs undergoing review have been confirmed:
Fine and Performing Arts; Journalism, Media & Computing; Sociology, Anthropology, Philosophy, Emergency Medical Services, Integrated Leadership Studies, Oral Biology, Nursing, Pharmaceutical Sciences, Public Health, and Dentistry.
 - i. Academic Program Review Orientation for 17-18 programs will be held on May 17.
 - d. Assessment Resource Integration
 - i. Two instructional design position have been filled. They are to start at Creighton in June. The process of assessment resource integration will be initiated upon their hire.
 - e. Policy, Strategy, and HLC updates
 - i. Online student identification requirements have been developed to assist in student verification of course work and matriculation through the online program. Faculty have been provided a matrix of activities to which they are asked to identify one method to incorporate into their course. The method maybe incorporate more than once in a course. Faculty have been asked to change the method for the course each semester to proactively aid in reducing cheating.
 - ii. University Strategic Planning Updates is moving along with many different pieces and campus forums.
 - iii. Academic and Non-Academic Policy Approvals processes are being reviewed and clarified.

III. Discussion

- a. DRAFT Peer Review Report (2015-2016 Assessment Report submissions). A broad analysis by school was provided, followed by snapshot of the 2015-2016 aggregated data. The UAC discussed the findings and points of emphasis going forward.
- b. 2017-2018 Assessment Calendar—key dates to add
 - i. **UAC members encouraged to send 2017-2018 plans/events/information to Mary Ann Danielson to add to the Assessment calendar.**
- c. Review of 2016-2017 Strategic Priorities/Brainstorm 2017-2018 Priorities

2016-2017 UAC Strategic Priorities

- Plan for the HLC visit: Foster development and effective communication on HLC visit and follow up after the visit.
- Submission of UAC Assessment Report (based on 100% of program submissions).
- Continued efforts to proactively communicate to faculty, Faculty Council, Staff, and Students. This should be an assumed practice.
- Revise Assessment Mentoring Program to meet needs where individual/department of school/college is at with requested need.
- Calendar with target dates for key assessment of student learning activities/events, such as Academic Program Review; school-specific development programs; and MAGIS Assessment Day.

2017-2018 Potential Topics/Strategic Priorities: **Will revisit at September UAC meeting.**

- Parity Metrics (course and program level)
- MAGIS Core Assessment
- Differentiation of Graduate/Undergraduate Outcomes and Expectations (guidelines)
- Curricular Innovations (producing) Improved Student Learning (Outcomes)
- Syllabi Construction
- UAC Campus Reporting (e.g., APR report to Faculty Council, Annual Assessment Report to Deans and Provost)

Suggested practices/reminders for 2017-2018:

- Share articles of interest and best practices for learning and assessment
- Those unable to attend the UAC meetings may ask another to serve as their Proxy.
- If there is an area which needs representation on the UAC.
- UAC members may invite guests to attend the monthly meetings.

- d. Confirm committee membership for 2017-2018
 - i. Transitions “off” the UAC
 - ii. Additional “roles” or units not yet represented on the UAC?
- e. The 2017-2018 UAC monthly meeting dates proposed below were approved by committee.
Look for meeting invitations on the specific dates below:
 - i. September 12
 - ii. October 3
 - iii. November 7
 - iv. December 6
 - v. January 16
 - vi. February 13
 - vii. March 13
 - viii. April 10
 - ix. May 8