

University Assessment Committee

Minutes

Tuesday, November 8, 2016

Opening Reflection

I. Announcements

a. Assessment conferences:

- i. Association of Catholic Colleges and Universities (ACC&U), General Meeting 2017, Jan. 28-30, 2017, Washington, DC
<http://www.accunet.org/i4a/pages/index.cfm?pageid=1>
- ii. Association of American Colleges and Universities, 2017 General Education and Assessment, Feb. 23-25, 2017, Phoenix, AZ
<http://www.aacu.org/meetings/generaleducation/gened2017>
- iii. HLC conference dates are March 31-April 4, 2017
- iv. Association for the Assessment of Learning in Higher Education (AALHE) Conference, June 12-14, 2017, Louisville, KY. Call for Proposals through November 18, <http://www.aalhe.org/2017-conference/>

b. Other announcements

- i. AAHLE hosts a blog on “Emerging Dialogue in Assessment.” If you’d like to contribute to blog: info@aalhe.org or simply read blog assessment posts: <http://www.aalhe.org/resources/emerging-dialogues-in-assessment/>

II. Committee Updates

a. Peer Review

- i. 2015-2016 Annual Assessment Reporting call has been communicated to Dean’s and division/area directors. December 2nd is the deadline for submitting assessment reporting into TaskStream.
- ii. There are no changes in the Custom Requirement Report or Peer Review rubric.
- iii. Contact person(s) for each program
It would be helpful in moving forward, to identify and gather the contact name(s) and an alternate/back-up person (faculty/staff) for each program reported in TaskStream.
- iv. TaskStream training/working sessions will be scheduled late November-early December for refresh/new user and those working on curriculum maps/walk-in.

b. Professional Development

- i. Symposium Evaluation Survey will close Nov. 14. Results will be communicated to the subcommittee and the UAC committee.
- ii. Symposium Financial Report was distributed and discussed.
- iii. Symposium materials can be at CDR:
<https://dspace2.creighton.edu/xmlui/handle/10504/74402>. The keynote presentation is accessible with your netID and blue password.

c. Academic Program Review

- i. 16-17 Programs undergoing review (10 areas) include:
 1. Fall: Social Work, Medical Anthropology, Medical Microbiology, Biomedical Sciences.
 2. Spring: American Studies, Chemistry, English, Clinical and Translational Sciences, Pharmacology, MD.

- d. Assessment Resource Integration
 - i. There is no direct integration between BlueLine and TaskStream: however, the subcommittee developed a way to extract data from BlueLine in an excel format, which can then be uploaded into TaskStream. This is the model to use going forward. Other areas/programs to pilot the model include the Magis Core courses.
- e. Policy, Strategy, and HLC updates
 - i. HLC Updates: Campus Open Forums on Draft Assurance Arguments were held late October-early November across the campus. Criterion 1-5 Argument PDF's and feedback links can be found: <https://www.creighton.edu/accreditation/campusfeedbackcriteriondraftassuranceargumentreview/>
 - ii. Policies: Dual/Joint Degrees – work in progress as it goes through the approval processes.
 - iii. University Planning – the Strategic Planning committee to meet in November and report to the Board at the January meeting.
 - iv. Education Advisory Board will be visiting the campus at the Strategic Town Hall, Dec. 8 at 2:00 p.m., focusing on two subjects critical to the University planning process: 1) The external challenges facing higher education and Creighton University, and 2) Best practices for strategic planning. To register: **Please RSVP here.**

III. Discussion

- a. Updated UAC calendar Fall 2016/Spring 2017 was distributed and discussed. The committee determined that the calendar should reside on the Assessment of Student Learning webpage.
- b. HLC-related assessment efforts/updates/gaps we need to fill. The committee conversation focused around the handout on assessment gaps to be addressed (HLC implications). Committee members with changes to the overview are to contact Mary Ann Danielson. It was recommended that the Program Assessment Curriculum Map within TaskStream be updated and available as HLC evidence. Gail Jensen and Mary Ann Danielson will meet with the President and Dean's Council later this month.

Meeting adjourned: 9:15 a.m.

2016-2017 Schedule of UAC Meetings (8:00-9:15 a.m., Skutt SC 105)

December 6	March 14
January 17	April 18
February 14	May 9

2016-2017 UAC Strategic Priorities

- Plan for the HLC visit: Foster development and effective communication on HLC visit and follow up after the visit.
- Submission of UAC Assessment Report (based on 100% of program submissions).
- Continued efforts to proactively communicate to faculty, Faculty Council, Staff, and Students. This should be an assumed practice.
- Revise Assessment Mentoring Program to meet needs where individual/department of school/college is at with requested need.
- Calendar with target dates for key assessment of student learning activities/events, such as Academic Program Review; school-specific development programs; and MAGIS Assessment Day.