

University Assessment Committee
Minutes
Tuesday, September 8; 8:00-9:15 a.m.; Skutt SC 105

Opening Reflection

I. Announcements

- a. Welcome to new committee members: Cassie Eno (School of Medicine); Rachel Godeken (School of Law); Mark Mongar (DoIT); Lori Rusch (College of Nursing); Tracy Leavelle (College of Arts and Sciences); and Tricia Sharrar (Provost Office).
- b. HLC conference dates are April 17-19, 2016.
- c. Assessment conferences
 - i. Assessment Institute 2015, Oct. 25-27, Indianapolis, Ind. <http://www.assessmentinstitute.iupui.edu/index.shtml>
 - ii. Association of American Colleges and Universities (AAC&U), 2016 General Education and Assessment: From My Work to Our Work, Feb. 18-20, 2016, New Orleans, La. <http://www.aacu.org/meetings/generaleducation/gened2016>
Kevin Graham (Magis Core Curriculum) and Guy McHenry (Communication Studies) submitted a proposal to present at the conference and Will Dooling (Library) has submitted a poster proposal for the poster session portion of the conference.
 - iii. Association for the Assessment of Learning in Higher Education (AALHE) Conference, June 6-8, 2016, Milwaukee, Wis. **CALL FOR PROPOSAL to open soon.** <http://www.aalhe.org/events/annual-conference/2016-annual-conference/>
 - iv. Mary Nash of the Reinert-Alumni Library will be attending the 2015 Southeastern Library Assessment Conference, Nov. 16-17, Atlanta, Georgia.
- d. 2015-2016 UAC/Assessment Focus: Communities of Practice

II. Committee Updates

- a. Professional Development (Chad McBride):
 - i. Membership for 2015-2016: Emmer (AEA), Bothmer, Naatz, Leavelle, Rusch, and Sharrar.
 - ii. University Assessment Symposium will be held Thursday, Nov. 12 from 8-12:30 in Skutt SC Ballroom. The theme of the symposium is "Assessment Across Boundaries."
 - iii. The program will include:
 - Poster Session - The call for posters will be announced soon. Within the call the question(s) will be address on collection of gathered data, how data is used, evidence of changes in program/course.
 - Keynote speaker Gloria Rogers
 - Breakout sessions - Sessions topics to include, but not limited to, CUSP-QI follow-up and MAGIS Core Curriculum Course Assessment. For additional breakout session topics, it recommended to reach out to faculty and staff to submit an abstract on an assessment topic they would like to be presented on.

- iv. The committee will meet Sept. 14 to continue planning of the symposium.
- b. Peer Review (Brian Kokensparger):
 - i. Membership for 2015-2016: King (AEA), Wilson, Young, Eno, Govindarajulu, Goedken with Schwery, Murcek and Nash (ex officio).
 - ii. The UAC discussed the proposed updates (highlighted sections) to the Peer Review Rubric and Custom Requirement Report documents. The committee offered additional feedback:
 - Provide examples of program reports from the various colleges/schools/departments in the three stages of assessment findings (beginning, meets expectations, and exceeds expectations/reflects on best practices);
 - Incorporate faculty driven accountability report, tied to the faculty annual review to Deans which would require faculty report their course assessment findings, recommendations, implemented changes;
 - Determine if there is one system available for college/schools/departments to support faculty reporting requirement process.
- c. Academic Program Review (Gintaras Duda):
 - i. Membership for 2015-2016: Danielson (ex officio, AEA), Coppard, Font-Guzman, and Kelsey.
 - ii. The committee is planning on meeting to discuss 14-15 executive summaries and planning for 15-16 program reviews.
 - iii. 14-15 Executive Summaries still in process include: EXS, CNES, MLL.
 - iv. 15-16 Programs undergoing review include:
 - 1. Fall: Energy Studies, JPS, East-West Studies, and DNP.
 - 2. Spring: History, all HCoB programs (5), JD and GOAL.
- d. Assessment Resource Integration (Tracy Chapman):
 - i. Membership for 2015-2016: Vuthipadadon (AEA), Graham, Mongar, and Murcek (ex officio)
 - ii. Team identified data points and pathways to move from BlueLine to TaskStream. The committees initial focus is on MAGIS core courses and outcome data.
 - iii. Request submitted to DoIT project management office to create a project plan to programming required to automate data import into TS, data points and mapping of data.
- e. Policy, Strategy, and HLC updates (Gail Jensen):
 - i. HLC Updates
 - Faculty qualifications document received and discussed by committee.
 - Request submitted to have doctoral stipulation lifted/removed.
 - Request change to process of notification of program at additional location, instead of panel review approval, change to only needing to

- file the appropriate paperwork.
- Creighton University accreditation visit is scheduled for April 10-11, 2017.
- ii. Academic Policy Updates
 - Policy updates is an on-going process to ensure Creighton meets federal compliances.
- iii. Mary Ann Danielson has been selected to serve in the HLC's Assessment Academy Mentor Corps and Gail Jensen has been appointed to a four-year term to the HLC's Institutional Actions Council (IAC) beginning Sept. 1.

III. Discussion

- a. 2015-2016 Planning (Strategic Priorities for UAC)
 - i. By May 2016, the UAC will have: (derived from May brainstorming session)
 - 1. Advanced MAGIS Common Core Assessment by supporting: professional development on course-level assessments; MAGIS Core Assessment Day activities; and institutional data collection and reporting, through BlueLine and TaskStream, as requested.
 - 2. Contributed to campus communications regarding assessment-related activities (e.g., Tell Our Story (of student learning); Provost and/or Presidential updates; 3-4 minute video).
 - 3. Fostered Interprofessional and Interdisciplinary educational practices and evidence of student learning, possibly starting with University Assessment Day theme of "Assessment Across Boundaries."
- b. Draft Annual Assessment Call

The committee discussed and agreed that 2014-2015 annual assessment reports will be due on Tues., October 27. Deadline reminders will be sent prior to and shortly after the deadline.

It was recommended that Mary Ann present at the Mon., Sept. 21 Dean's Council on the Academic Program Review and Assessment Report processes.

IV. Committees met as time permitted.

Meeting adjourned: 9:15 a.m.

2015-2016 Schedule of UAC Meetings (8:00-9:15 a.m., SC 105)

October 13

November 17

December 8

January 19

February 9

March 8—Need to reschedule to avoid conflict with spring break.

April 12

May 10—after Finals Week but before Commencement.