

Date | Time | Location:

Wednesday, Nov. 8, 2023,
 3:30-4:30 CDT/2:30 – 3:30 PM MST
 Zoom link in calendar appointment

**University Assessment Committee
 Minutes**

Agenda format explanation:

- Discussion leader: Begins the conversation about the topic.
- Update: Provide a brief overview of current project(s), anticipate needs for support from the CFE, UAC sub-committees, etc.
- Everyone: Provide any deadlines or programs coming up.

Topic	Discussion Leader	Notes / Action Steps (as applicable)	Decision (If applicable)
Call to Order	Lou Jensen		
Approval of minutes – from September	Lou Jensen		B. Coppard moved J. Hearn 2 nd All approved
Additions to agenda	Lou Jensen		none
Sub-Committee Update: Peer Review	S. Oliver	No report	
Sub-Committee Update: Professional Development Assessment Symposium	Angie Lampe S. Oliver	<p>Assessing student Learning: Keeping it Simple.</p> <ul style="list-style-type: none"> • Virtual Poster session in BlueLine – Opened Oct. 25 – closes Nov. 10. Averaging 8 page views per poster, some getting higher hits • Virtual Workshop (presentation) <ul style="list-style-type: none"> ○ Guy McHendry and Faith Kurtyka – New Questions, New Answers: Redesigning Core Assessment – presenting Nov. 10 ○ The other two presentations cancelled due to unforeseen circumstances. • Input on 2023 Assessment Symposium – poster session, presentation, no speaker – thoughts? L. Jensen – thinking about a university-wide in-person/hybrid teaching and learning symposium to include assessment, bring in speakers, offering programming that fits across the faculty lifespan. G. McHendry – supports adding it with T&L to reach a broader audience. B. Coppard – would be good for young, new faculty. Some older programs - Academic leaders series - had good reviews as well as Summer Institute for Teaching Excellence. Also looking for ways to engage more late-career faculty. L. Jensen – already working on plan for teaching effectiveness formation and assessment, more standardized process for peer review/coaching, small group instructional diagnosis, annual course report form, open door week. 	
Taskstream Update	S. Oliver	No Report	

Sub-Committee Update: UAC Assessment Taskforce, Policy, Strategy, & HLC Updates	G. Jensen	<p>Assessment taskforce</p> <p>Working on draft report, IT needs</p> <p>Looking to disconnect from Taskstream – being used primarily for HLC, not what faculty care about</p> <p>Working on templates & rubrics</p> <p>G. McHendry – how to make reports more readable and usable to tell the story rather than just quantitative data</p> <p>B. Coppard – suggested having multiple templates to choose from</p> <p>L. Jensen – also looking at what other universities are doing around assessment</p>	
Other information or questions	L. Jensen	<p>B. Coppard – some faculty attended the IUPUI conference – looking to have them share their experience.</p> <p>K. Nystrom – did IUPUI pre-conference, most sessions were helpful. Will look at the sessions that she went to and pull some notes to send to the group.</p> <p>C. Eno – went to AAMC conference – lots of discussion on pass/fail grading</p>	
<p>Adjourn</p> <p>Next Meeting:</p> <p>December 13, 2023, time 3:30 PM CDT/2:30 PM MST – via Zoom</p>			

CFE [Fall 2023 Faculty Development Opportunities](#)