

Date | Time | Location:

Wednesday, Sept. 13, 2023,
 3:30-4:30 CDT/1:30 – 2:30 PM MST
 Zoom link in calendar appointment

**University Assessment Committee
 Minutes**

Agenda format explanation:

- Discussion leader: Begins the conversation about the topic.
- Update: Provide a brief overview of current project(s), anticipate needs for support from the CFE, UAC sub-committees, etc.
- Everyone: Provide any deadlines or programs coming up.

Topic	Discussion Leader	Notes	Decision / Action Steps (as applicable)
Call to Order	Lou Jensen		
Approval of minutes – from April	Lou Jensen		E. Babcock moved B. Coppard 2nd All approved
Additions to agenda	Lou Jensen	No additions	
Introductions and Committee Orientation	Lou Jensen	<ul style="list-style-type: none"> • New Members <ul style="list-style-type: none"> ○ Lou Jensen ○ Manuel Cevallos ○ Cara Fisher ○ Dagmar Myslinska ○ Eric Neuman (Matt Seevers' proxy) ○ Kelly Nystrom ○ D. David Smith • Orientation – attached University Statutes <ul style="list-style-type: none"> ○ All members shared introductions in order of Statutes Membership ○ L. Jensen shared purpose of committee per University Statutes 	
Sub-Committee Membership	Lou Jensen	<ul style="list-style-type: none"> • Committee descriptions and current members - attached • S. Oliver shared descriptions of sub-committees. Sub-committees meet when needed. 	Sarah will send shared One Drive sign-up document. (sent 9/15) All members sign up for new or favorite sub-committee.
Sub-Committee Update: Peer Review	S. Oliver	<ul style="list-style-type: none"> • S. Oliver – shared peer review process from CFE website – explained process and stated trainings will be available. All UAC members assist with peer review. • Completed 69 (submitted of 92 programs) peer reviews end of June and sent to assessment contact in Taskstream by mid-July. 	
Sub-Committee Update: Professional Development	Angie Lampe S. Oliver Emily Babcock Robby Francis Katie Kelsey	<p>Met in the spring for Assessment Symposium</p> <ul style="list-style-type: none"> • Decided to keep the poster session and workshop sessions – no keynote with set date. • August – decided to keep University Assessment Symposium title even though we are doing a simpler version. 	All members encourage faculty/staff to submit posters.

Assessment Symposium	Sarah Lux Patty Scholting	<ul style="list-style-type: none"> ○ Theme – Assessing Student Learning: Keeping it Simple ● Date for Virtual Poster session in BlueLine – Oct. 25 – Nov. 11. Virtual Workshop (presentations) through the weeks of Oct. 30 and Nov. 6. Three workshops lined up: <ul style="list-style-type: none"> ○ Guy McHendry w/Magis Core cohort members – broad writing session using assessment results from Magis Core ○ Guy and Faith Kurtyka – Assessment Design ○ Tina Younger, Jessica Goodman, Kimberly Somers, and Jane Stein – Phoenix - St. Vincent De Paul Buddies ● Need one more presentation. <ul style="list-style-type: none"> ○ Suggestions – Competency Based Education – presentation from Innovation Summit and Brian Kokensparger/Gintaras Duda or someone from Jesuit school – Marquette. ● Information on the symposium and call for posters went out last week and this week. <ul style="list-style-type: none"> ○ Call for posters open now – abstracts due Sept. 29. Students may submit but a faculty member must be part of the presentation. <p>Angie Lampe encouraged UAC to signup for the Professional Development sub-committee.</p>	
Taskstream Update	S. Oliver	2022 – 2023 Workspace is open in Taskstream	
Sub-Committee Update: UAC Assessment Taskforce, Policy, Strategy, & HLC Updates	G. Jensen	<ul style="list-style-type: none"> ● Creighton University – HLC Open Pathway – report prefaced with description of Taskforce and its beginnings <ul style="list-style-type: none"> ○ We are on the Open Pathway for our institutional accreditation process which requires us to designate one MAJOR improvement effort that is undertaken during our 10 year cycle. This Quality Initiative Project (QIP) takes place between Years 5 and 9 of our 10 year cycle. The QIP may be designed to begin and be completed during this time (or we can continue a project that is already in progress and achieve a key milestone in the work of a longer initiative. Listed below is where we are in our 10 year cycle. We had initially identified the Carnegie elective proposal for Leadership for a Public Purpose as the QIP. The alignment between the HLC-QIP proposal template and the requirements for the Carnegie proposal was challenging. Given the ongoing review of the university’s structures/requirements for assessment of student learning (consultant’s report/Dec 2022 and the Provost’s appointed Task Force for Advancing Assessment of Student Learning) we believe that we should focus our QIP on assessment. The task force has 5 active workgroups and plans to have a draft report by December 2023 or early 2024. ○ Reaffirmation visit: Spring 2017 ○ Year 4 Assurance Review: Summer 2021 	

		<ul style="list-style-type: none"> ○ Quality Initiative Project (proposal – submit Fall 2023- Year 6) – Plans are to use the work of the Assessment taskforce for our QIP and submit our proposal this fall. ○ Quality Initiative Report: Submit – 2025 ○ Comprehensive reaffirmation visit: AY 2026-27 ● UAC Assessment Task Force – Each of these workgroups (University Learning Outcomes, Professional Schools/Specialized accreditation, Co-curricular programs, Work of the Assessment Committee, and Magis Core Assessment) have had initial meetings and generated ideas for “advancing student learning and our assessment process and potential recommendations. The workgroups have their next meeting – Sept 19th. The timeline/plan for the work of the taskforce is for generation of a draft report by end of Fall semester 2023. Guy McHendry shared about his new role with Magis – work with Faith Kurtyka – meeting with Marie Baehr to redo Magis Core outcomes and changes for Magis Core day processes. ● HLC 2024 Annual meeting: current plans for submission of possibly 2 abstract proposals for the HLC 2024 annual meeting (one would focus on Assessment: How to Jumpstart Enthusiasm and a second being championed by Mary Ann Danielson and Provost Wilson on Shared Governance) G. Jensen and B. Coppard – shared HLC peer reviewers from Creighton and mentioned need to nominate faculty when HLC call for peer reviewers comes out. G. Jensen – asked UAC thoughts on just-in-time faculty development on assessment. 	
Other information or questions	L. Jensen	L. Jensen provided link to Marquette assessment: https://www.marquette.edu/assessment/assess-resource.php	
Adjourn Next Meeting: October 4, 2023, time 3:30 PM CDT/1:30 PM MST – via Zoom		Meeting adjourned – 4:25 PM CDT	

UAC Assessment Symposium [Information](#) and [Call for Poster Abstracts](#)

CFE [Fall 2023 Faculty Development Opportunities](#)