

May 2013

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
5	6 AP Cutoff Executive Meeting - Board	7 Accrual Entries to Controller's Office 5PM	8 Monthend Close Complete Banner Summary Rpts Avail Cabinet & VP/Dean's Meeting Budgetig & Planning Workgroup	9 Cabinet Rpts Dist to Fin Dir	10	11
12	13	14 Finance Leadership Team	15 Budget Targets and Instructions out to Areas Month End Variance Explanations and Full Year R&O's due to Michon	16 Other Reports for Cabinet Packet due to Michon	17	18
19	20 Cabinet Reports to Jan	21 Cabinet Reports to Jan	22 Cabinet & VP/Dean's Meeting	23 Finance Communication Meeting	24	25
26	27 Memorial Day	28	29	30	31	