


# September 2014

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	 Labor Day	Retrofit invoices to BSC by Noon	President's Cabinet and President's Council Meetings			
7	Accrual Entries to Controllers Office 5PM	Monthend Close Complete Banner Summary Reports Avail	Cabinet Report Dist to Fin Dir  Quarterly Division Meeting  Large Risks to Budget due to Tara		Last day Manager enters merit	
14	Finance Leadership Team  Board Deck pages due to Tara	Year-end variance explanations due to Jeremy	President's Cabinet and President's Council Meetings  Other Reports for Cabinet Packet due to Jeremy Board Decks to Jan		Cabinet Report to Jan  Last day VP/Dean/Provost merit review	
21				Budget and Finance Committee Meeting	Finance Communication Meeting  Managers can communicate merit details to employees	
28						