Composition Checklist

7 Steps to Successful Photos

☑ Frame subject with full face, front view, eyes open
☑ Make sure photo presents full head from top of hair to bottom of chin; height of head should measure 1 inch to 1-3/8 inches (25 mm to 35 mm)
☑ Center head within frame (see Figure 2 below)
☑ Make sure eye height is between 1-1/8 inches to 1-3/8 inches (28 mm and 35 mm) from bottom of photo
☑ Photograph subject against a plain white or off-white background
☑ Position subject and lighting so that there are no distracting shadows on the face or background
☑ Encourage subject to have a natural expression

Figure 2. Head Position & Placement

Well-Composed Photos