

James R. Russell Child Development Center at Creighton University

Office of the VP
of Operations

Announcements

We have one opening in the toddler classroom, ages 2-31/2

Key Dates

- ♦ The Center will be closed for a teacher work day on Wed, Nov 23 and with the University Nov. 24-25
- ♦ December Parent Council meeting Wednesday, Dec 7
- ♦ Tumble Bus Winter sessions beginning soon
- ♦ The Center is closed Dec 26-Dec 30
- ♦ January Parent Council meeting is Wed, Jan 18

<http://www.craigton.edu/childdevelopmentcenter/>

Parent Council Meeting-MINUTES

Tuesday, November 15, 2011 from 4:30pm-5:30pm, Center Kitchen

Agenda Items

Whom

Fellowship

All

MINUTES: Center parents and Katie Miller, Director, introduced themselves to the group and our guest speakers Dr. Anna Domina and Katelyn Brady, OTD student were also introduced.

2. Center Announcements

Katie

Katie Miller shared a few announcements.

MINUTES:

1. Center Painting: Almost every room in the Center will be repainted, the funding split between Holiday Bazaar funds and the Center's operational dollars. The kitchen will be the first to be painted during Thanksgiving break. The remaining center will be painted (except the Laundry room) during the holiday break (Dec 24-Jan 1). The color palette indicating the colors for each room is currently posted in the Center's entry hallway. Please review this document for more information on the future color palette. Added note: Facilities verified they would use vioso-free paint and paint a top coat meant to hold up to washing the walls and long term use by children.

2. Center Toddler Room Openings: There is one January or February opening in the Toddler classroom ages 2-3.5yrs. Katie welcomes any referrals from Center Parents. The waiting list for the Center has a strong outlook as there are no remaining openings until February 2013.

3. National Association for the Education of Young Children (NAEYC) Conference: Katie Miller and Laura Clarke attended the most recent NAEYC conference in Orlando, Florida. Katie shared her appreciation to the Center's parents who allow each year for a portion of the Holiday Bazaar funds to be earmarked for a Center teacher to attend the national NAEYC conference. Katie indicated this year the speakers and sessions were fabulous and she would be sharing in the future about bringing some of the new ideas to the Center. Aside: Katie noted that Kim Hughes, a nationally known Early Childhood Educator, has offered in the future to come to the Center to provide a "Conscious Discipline" training or workshop for parents and teachers. Katie will be working with Kim in the future to see when this training can occur.



Your James R. Russell Center Leadership Team

Katie Miller, Director and Shanna Harald, Assistant Director

Lynn, Infant Room Lead Teacher; DuRell & Laura, Toddler Room Leads Erin & Annie Preschool Room Lead

Wendy Duerfeldt Schutte, Annual Holiday Bazaar Chairperson

Parent Council: Kate Martens Stricklett, President; Erin Averett & Jessica Heller, Vice President; Mary Roy Secretary

Center History and Philosophy: Creighton University Child Development Center was established in 1982 to meet the childcare needs of the parent who is a student, staff, or faculty member of the University. Children ages six weeks to five years are served in an atmosphere of care and learning. The Center assists Creighton's educational mission by providing an opportunity for students to work directly with the children, and for others to observe children as an element of their course work. The Center is committed to this three-fold mission:
to serve young children, to serve their parents, and to serve the students of the Creighton community.

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Center Announcements—Continued

Katie

3. October 2011 Meeting Minutes Recap

President

Anticipated Action: **Approved as written**

4. Budget Update

Katie

MINUTES:

Katie shared the Center's budget is on target as expected. There have been no significant expenses to note from the expected budget. Added note: the dishwasher stopped working again and the decision was made to replace rather than continue to repair it. This expense was anticipated and planned for in this budget year.

5. Project Updates/ Family Survey Recap

Katie

Anticipated Action: Discussion

MINUTES:

The annual Center Survey has been posted at this weblink: Katie encouraged all parents to complete this survey within the 2 week allotted time. (extended date: December 2). The survey is 26 questions. Katie indicated that parents who have children in various classrooms can complete more than one survey. Parents who have one child at the Center can complete the survey together or separate at their preference.

6. Holiday Bazaar Update

Wendy/Katie

Anticipated Action: Results Update

MINUTES:

Wendy Duerfeldt-Schutte and Katie Miller indicated the Holiday Bazaar was a success this year. Katie thanked Wendy Duerfeldt-Schutte, Bazaar chair, and her Holiday Bazaar Parent Committee team. This was the first time the Center reached its \$10,000 fundraising goal in the last 3 years. The net proceeds were approximately \$8,000.00. The proceeds from the Holiday Bazaar will be used towards tuition scholarships for parents, the center painting project, and for a Center teacher to attend a future NAEYC conference. Katie and Wendy also extended their thanks to parents who sold raffle tickets and who encouraged the chili presale tickets. Some best practices implemented this November included: celebrity servers and the central location on CU campus-Skutt Student Center. Katie welcomed ideas for next year's Bazaar and any additional parent feedback for next year. Added note: next year's Holiday Bazaar is planned for Wednesday, November 7, 2012.

7. Grant subcommittee Update

Mary

MINUTES: No update was shared at this time.

8. Open Forum

All

MINUTES: No suggestions were made.

4:45pm-5:00pm Start Time: Topic: Handwriting/Pre-handwriting/handwriting

Guest Speakers: Jacy VerMaas-Lee, MA, OTR/L & Katelyn Brady, OTD student.

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