



James R. Russell Child Development Center
 Creighton University
 Pre-Enrollment Registration Form

Thank you for your interest in the Russell Child Development Center at Creighton University! Choosing a high quality program for your child and your family is an important decision and we look forward to assisting you in this decision in any way possible. At the Center, we are committed to a three fold mission: to serve young children, to serve their families and to serve the students of Creighton University.

When your registration form is received, you will be placed on a waiting list for the appropriate classroom(s). The Center Director or Assistant Director will contact you about continuing the enrollment process as soon as we determine a space will be available for your child. **Enrollment is based on contact date with priority enrollment given to current families and undergraduate student parents.** Each classroom has different wait times based on current demand and classroom ratio/size constraints.

There is no fee to put your name on our waiting list. When you accept a spot, a \$100 deposit is due to guarantee your child's enrollment.

Contact Date: _____
 Infant _____ Toddler _____ Preschool _____

Expecting: _____ Due Date: _____
 Child's Name: _____ Date of Birth: _____
 Child's Name: _____ Date of Birth: _____
 Child's Name: _____ Date of Birth: _____

Parent/Guardian Information

Name: _____ Name: _____
 Relationship: _____ Relationship: _____
 Address: _____ Address: _____

E-mail: _____ E-mail: _____
 Cell Phone: _____ Cell Phone: _____
 Home Phone: _____ Home Phone: _____
 Work Phone: _____ Work Phone: _____
 Pager: _____ Pager: _____
 Occupation/Creighton Affiliation: _____ Occupation/Creighton Affiliation: _____

Full Time/Part Time: _____ Date Care Needed: _____
 (infant care is only full time)

(office use only)
 Contacted Us/Still Interested: _____
 Offered Space: _____ Title XX Requested: _____

Return this form to: *mail* James R. Russell Child Development Center
 2222 Burt St., Omaha, NE 68178
e-mail katiemiller@creighton.edu
For Further Information Contact (402) 280-2460
 Center Director, Katie Miller katiemiller@creighton.edu
 Assistant Director, Shanna Harald shannaharald@creighton.edu

Comments/Questions:

