

Recycling Update



Single-stream recycling is coming to Creighton! Currently, it is available in the Wareham building, Harper Center and all of the Resident Life Housing facilities. Keep watching for further announcements as we phase this program in across campus this fall.



What does this mean? Each desk has only a recycling bin. Trash must be taken to a central location in each department. Custodial services will empty the desktide recycle bin and the centrally located trash receptacle every time they clean but will not empty any desktide trash receptacles.

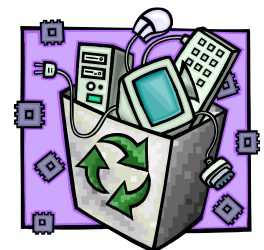
WHAT CAN BE RECYCLED?

- Paper products -- all types, including
 - Office paper, copy paper, colored paper
 - Envelopes
 - Cereal boxes, paper packaging, etc.
 - Newspaper
 - Magazines, catalogs, and phone books
 - Cardboard
- Empty water and pop bottles or cans (lids do not need to be removed)
- Clean plastic containers -- all types
- Metal containers -- all types
- Frozen food trays and plastic carryout containers (must be rinsed out)
- Plastic cups, cookie trays, etc.

OTHER ITEMS THAT MUST BE RECYCLED

The Environmental Protection Agency (EPA) has declared several types of hazardous waste, listed below, to be *universal waste*. Please remember that these items (below) **MUST** be given to Facilities Management for recycling. There is no charge for recycling them. They should not be placed in your single-stream recycling container.

COMPUTERS and ELECTRONICS. Any item with a circuit board is legally defined as universal waste and must be recycled. This includes (but is not limited to) computers, keyboards, mice, monitors, TVs, VCRs/DVD players, *etc.* Please fill out a Service Request Form at Facilities Management to begin the disposal process. Be sure to fill out a Computer Moving Form for each piece of equipment to be picked up. Please note that this is *only* for Creighton-owned equipment; we can not accept items from home.



RECHARGEABLE BATTERIES Creighton recycles rechargeable batteries and cellphones. These batteries can be found in many types of items, such as laptop computers, cameras, tools, *etc.* If you are only generating one or two at a time, please give them to a Facilities Management employee or seal it in a plastic bag and mail it to Mary Duda in EH&S.

AEROSOL CANS Aerosol cans are considered to be hazardous waste in Nebraska, due to their possible reactivity, *even when they are empty*. Therefore, we must collect these and dispose of them properly. This includes any aerosol cans you might use in the course of your work, including such items as "canned air" that is used for cleaning computers, cleaning products, air fresheners, *etc.* Please give these cans to your custodians to dispose of properly.



Facilities Management: <http://www.creighton.edu/Facility>
Contact Mary Duda at 546-6404 or mjduda@creighton.edu with any questions.