Facilities Management invites you to attend the sixth annual Contractors Coffee Break

When: Wednesday – March 7th, 2007

Time: 7:30 to 8:30 a.m. at the Kitty Gaughan Pavilion

Who Should Attend? Companies with representatives who frequently work on the Creighton campus both in a service or construction capacity.

Parking: Attendees should park in lot numbers 19, 28, and 38A as indicated on the map. A University shuttle will be circling the route between the lots and the Gaughan Pavilion from 7:10 to 8:50 a.m. to provide transportation.

We will be discussing the changes to the General Conditions for working on the campus and how the document is accessed. Regular reviews will include: safety requirements, invoicing, and, of course, Questions and Answers.

Because of space limitations a maximum of two company representatives may attend. Please RSVP with your count to Trunk Hansen at 280-2451 by March 1st.

Coffee, juice, donuts and rolls will be served.