Creighton University
Facilities Management Welcomes You To the Ninth Annual Contractors Coffee Break
Design Guide Updates March 2010
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Facilities Management

Administration
Main Line 280-2780
Fax Number 280-2358
Mary Comstock – Invoicing 280-2780

Building Operations
Dave McAtee – Director of Operations – mac123@creighton.edu 280-4775

Campus Operations (including event services) Main Line 280-3796

Environmental Health and Safety
John Baxter – Director - 546-6269 jtbaxter@creighton.edu 510-1998
Mary Duda – Chemical Specialist – mjduda@creighton.edu 546-6404 510-2031
Justin Burgett – 546-6400 – 510-2032 JustinBurgett@creighton.edu
Curt Tate – Fire Safety Specialist – firemancurt@creighton.edu 546-6252

Planning and Design
Fax Number 280-2691
Fran Angeroth frana@creighton.edu 280-3070
Dave Feder dfeder@creighton.edu 280-2357
Trunk Hansen trunk@creighton.edu 280-2451
Coale Johnson 280-2597 CoaleJohnson@creighton.edu
Dan Josoff – djosoff@creighton.edu 280-2953
Ken Juhl – kennethjuhl@creighton.edu 280-2342
Nick Mascio nmascio@creighton.edu 280-2472

DoIT Voice/Data Services
Denise Handrock 280-5510
Mike Donner 280-3960
After hours support 280-1111 option 4

Contractor’s Contact List

Other Information
Contractor Badge Policy
http://www2.creighton.edu/adminfinance/facilities/policiesprocedures/index.php

EH & S Web site
http://www.creighton.edu/ehs

Planning & Design Guide
http://www2.creighton.edu/adminfinance/facilities/planningandconstructionguide/index.php

Public Safety – 280-2104

Radiation Safety
Jane Samp - 280-5570

Sustainability at Creighton
http://www.creighton.edu/fileadmin/user/AdminFinance/Facilities/docs/Sustainability_in_construction_at_Creighton.pdf
http://www.creighton.edu/about/sustainability/buildings/index.php

For Utility Locates
Call Diggers Hotline of Nebraska at 344-3565

Updated 02/2010
Get information from the Environmental Health & Safety website at http://www.creighton.edu/ehs

Once you reach the site see the section below for information and forms to comply with health and safety standards at CU.

Any contractor entering labs for service or construction work are required to complete Lab Safety and Radiation Safety training. It's available at: http://www.creighton.edu/adminfinance/facilities/ehs/training/online/index.php
Be sure to take the correct version – "Lab Safety for Visitors" (10 minutes) and Radiation Safety Basic Education Video (15 minutes). The web sites will prompt you for your name and NetID.

*Enter your name  *Enter the company you work for instead of NetID.

**Policies and Procedures**

### General University Policies

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*If you need assistance see the Contractor’s Contact list for the phone numbers and emails of the members of the EH&S team.*
Asbestos

- All remodel or refurbished projects that are proposed must be reviewed by EH & S qualified inspectors
  - John Baxter
  - Justin Burgett
- Please contact the project manager if any suspect material is discovered
- Samples will be taken if suspect materials are located, and analysis accomplished to determine asbestos presence
- When presence is confirmed, and if the ACM is in any way to be disturbed, contract with a certified and licensed asbestos abatement company will be accomplished and coordinated by EH & S. Depending upon the scope of work, the type of abatement, and the time factors, remodel and renovation will not be accomplished until the asbestos project has been completed and cleared for further work to progress

Any air quality checks to be performed shall be coordinated by E H & S
Public Safety

Our Mission
The purpose of the Department of Public Safety at Creighton University is to work in partnership with students, faculty, and staff to help and protect people, security property, solve problems, and enhance the quality of campus life.

We will achieve these goals by fostering a spirit of cooperation, promoting education and awareness, and dedicating ourselves to exceptional customer service.

In executing this mission we will respect the value of all people we come in contact with and understand our role in support of the University's goals and objectives.

http://www.creighton.edu/adminfinance/publicsafety/index.php
Facilities Management
Thanks You For
Attending the Ninth Annual
Contractors Coffee Break