Form 1095-C

Important Information About Your 2015 Tax Return Filing

As part of the Affordable Care Act, the University is required to provide you a new tax form if you were eligible for health insurance during any part of 2015 as a result of your employment with us. Being eligible for health insurance doesn’t necessarily mean you were enrolled in the medical plan, but that your employment status qualified you for eligibility during the plan year. Like your W-2 Form, the 1095-C Form will assist you in filing your taxes but is not required when you file. The deadline for employers and insurance companies to provide Form 1095-C (or other related forms) is March 31, 2016. Creighton is working with our partner, ADP, to send your 1095-C form well in advance of that date.

What is a 1095-C Form?
The 1095-C Form is your proof of eligibility (and coverage if you were enrolled). The form includes information about the health insurance offered to you in 2015 as result of your employment at Creighton University.

What if I was covered under another plan during the year?
If you were enrolled on another plan or had health insurance through another employer at any time during 2015, you will also receive a 1095 Form from that employer or plan showing which months you were covered by that plan.

What should I do with the 1095-C Form?
• Verify the following information is accurate: your name, coverage information, that all of your dependents who received coverage on your health insurance through Creighton’s plan are listed on the form, and that their Social Security Number is correct.
• Keep the 1095 Form(s) with your other important tax documents as the form(s) will be needed to complete your tax return. Although the 1095 Form(s) don’t physically need to be sent to the IRS, you may want to reference them while completing your taxes.

Where can I get more information?
We’ve created a 1095-C Form website with links to various resources on www.creighton.edu/hr, and we’ll be sending more information in the coming weeks.