<table>
<thead>
<tr>
<th>Finance Division Organizational Responsibility Matrix</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Main areas of responsibility</strong></td>
</tr>
<tr>
<td><strong>Dan Burkey</strong></td>
</tr>
<tr>
<td>Senior Vice President for Operations</td>
</tr>
<tr>
<td>• Athletics</td>
</tr>
<tr>
<td>• University Relations</td>
</tr>
<tr>
<td>• University Communications and Marketing</td>
</tr>
<tr>
<td>• Human Resources</td>
</tr>
<tr>
<td>• Continuous Improvement</td>
</tr>
<tr>
<td>• Internal Audit</td>
</tr>
<tr>
<td>• Administration</td>
</tr>
<tr>
<td>• Finance</td>
</tr>
<tr>
<td>• Information Technology</td>
</tr>
<tr>
<td><strong>John Nisbet</strong></td>
</tr>
<tr>
<td>Vice President for Finance</td>
</tr>
<tr>
<td>• Oversight of University financial reporting</td>
</tr>
<tr>
<td>• Operating and capital budgeting</td>
</tr>
<tr>
<td>• Preparation of models, forecasts for University leadership, Board of Trustees and related stakeholders</td>
</tr>
<tr>
<td>• Internal controls over financial processes</td>
</tr>
<tr>
<td>• Accounting, budget, debt management, endowment management, treasury and payables functions</td>
</tr>
<tr>
<td><strong>John Jesse</strong></td>
</tr>
<tr>
<td>Associate Vice President for Finance</td>
</tr>
<tr>
<td>• Risk Management</td>
</tr>
<tr>
<td>• Endowment</td>
</tr>
<tr>
<td>• Cash Management</td>
</tr>
<tr>
<td>• Business Service Center and Purchasing</td>
</tr>
<tr>
<td>• Treasury</td>
</tr>
<tr>
<td><strong>Tara McGuire</strong></td>
</tr>
<tr>
<td>Senior Director Budget, Planning and Analysis</td>
</tr>
<tr>
<td>• Financial Planning &amp; Analysis (University budget preparation, current estimate, capital budget, monthly financials), 5-year strategic plan, BOT Budget and Finance Committee presentations</td>
</tr>
<tr>
<td>• Financial Accounting (Month &amp; year end closing, balance sheet reconciliations, cash posting, JE review)</td>
</tr>
<tr>
<td>• Sponsored projects post award duties (manages accounting for all funds starting with a &quot;2&quot;)</td>
</tr>
<tr>
<td>• Year-end audit coordination &amp; workpaper preparation</td>
</tr>
<tr>
<td>• Financial systems enhancements/upgrades</td>
</tr>
<tr>
<td>• Tax reporting and compliance</td>
</tr>
<tr>
<td>• Payroll costing</td>
</tr>
<tr>
<td>• Financial support for University Relations, DoIT, Marketing and Communications, Finance, General Counsel, President, Senior Vice President for Operations</td>
</tr>
<tr>
<td><strong>Jess Graner</strong></td>
</tr>
<tr>
<td>Associate Provost for Academic Finance</td>
</tr>
<tr>
<td>• Responsible for financial reporting of academic operations</td>
</tr>
<tr>
<td>• Oversight of budget and annual current operating funds for Provost office</td>
</tr>
<tr>
<td>• Finance representation on special projects related to strategic plan</td>
</tr>
<tr>
<td>• Official contractual signature on behalf of university</td>
</tr>
<tr>
<td><strong>Kristi Freese</strong></td>
</tr>
<tr>
<td>Senior Director Finance School of Dentistry</td>
</tr>
<tr>
<td>• School of Dentistry finance including expenditure approvals and purchasing liaison, faculty agreements, EAFs and requests for hire, external contracts, operating and capital budget and current estimate</td>
</tr>
</tbody>
</table>
## Finance Division Organizational Responsibility Matrix

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Responsibility</th>
</tr>
</thead>
<tbody>
<tr>
<td>Maria Jerrell</td>
<td>Database and Budget Manager</td>
<td>Public Safety, Mail Services, Card Services, Vehicle Fleet, Shuttle Services</td>
</tr>
<tr>
<td></td>
<td></td>
<td>and Facilities Management</td>
</tr>
<tr>
<td>Liz Keyes</td>
<td>Senior Financial Analyst</td>
<td>Residence Life, Student Centers, Campus Recreation, Student Health, Vice</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Provost for Student Life Office, Counseling, Multicultural Affairs, Student</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Activities, Greek Affairs, Student Integrity, Summer Preview, Welcome Week</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Provost’s Administrative Departments and Libraries, Vice Provost for Mission</td>
</tr>
<tr>
<td></td>
<td></td>
<td>and Ministry</td>
</tr>
<tr>
<td>Dave Madsen</td>
<td>Senior Director Finance</td>
<td>School of Law finance including processing invoices, expense reports, EAFs</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Weekly Apple reporting for the iJay store as well as iJay financial statements</td>
</tr>
<tr>
<td>Tracy Monahan</td>
<td>Senior Director Finance</td>
<td>School of Pharmacy and Health Professions finance</td>
</tr>
<tr>
<td></td>
<td></td>
<td>School of Pharmacy and Health Professions grants</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Interprofessional programs</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Graduate and Professional Studies</td>
</tr>
<tr>
<td>Katie Rinkol</td>
<td>Senior Director Finance</td>
<td>College of Arts and Sciences, Heider College of Business, College of Nursing</td>
</tr>
<tr>
<td>Chris Schroeder</td>
<td>Senior Financial Analyst</td>
<td>Athletics</td>
</tr>
<tr>
<td>Ray Stoupa</td>
<td>Senior Director Finance</td>
<td>School of Medicine finance</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Basic Science Research and Academics</td>
</tr>
<tr>
<td></td>
<td></td>
<td>School of Medicine Faculty Informatics</td>
</tr>
</tbody>
</table>