

# Creighton University MET Plan Terms and Conditions

## Terms & Conditions:

1. The MET Plan Coordinator will review each MET application submitted. If the MET Plan Coordinator determines that the MET plan needs to be adjusted, the Coordinator will notify the applicant of any change before the monthly MET Plan begins.
2. All types of financial aid (except work-study) must be included when calculating the MET Plan budget. It is your responsibility to notify the MET Plan coordinator if additional financial aid is awarded and accepted. The MET Plan budget will be reduced or canceled based on the amount of additional financial aid. The MET plan will be canceled if financial aid exceeds the total charges assessed by the Business Office.
3. Adjustments may be requested if changes to financial aid or assessed charges result in a change to the budget. Reductions of less than \$500 will be made to the last scheduled payment. You may cancel your plan at any time by notifying the MET Plan coordinator. If bank account information needs to be changed or updated, please contact the MET Plan coordinator at least 3 business days prior to the next scheduled monthly payment.
4. The plan may be entered at any time in accordance with the charts below by submitting the application fee and the appropriate down payment, if required. Creighton University will NOT act on any application not accompanied by an application fee and required down payment.
5. If you have more than one student attending Creighton University, you will need to submit a separate application, application fee, and any required down payment for each student.
6. If more than one person is responsible for payment and both choose to enroll in the MET Plan, separate applications must be submitted. A separate application fee and any required down payment must be included with each application.
7. If for any reason, a monthly MET payment, down payment, or application fee is returned unpaid to Creighton University, a \$25 return item fee will be assessed for each incident. Full restitution for each returned item and fee must be made within 14 business days of notification.
8. Upon two consecutive unpaid payments, the MET Plan may become invalid and the regular University payment policy will apply.
9. Installment payment refunds due to cancellation of classes or withdrawal from the University will be handled according to the current University refund policy. MET application fees and return item fees are non-refundable.
10. Any charges not included in the MET Plan must be paid in accordance with the University payment policy.

For more information on University payment and refund policies, please refer to the Creighton University Business Office web site at: <http://www2.creighton.edu/businessoffice/>.

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### Application dates for 10 or 12-month payment plans

Application Date (Received by CU)	Down Payment Required	Payment Plan	Remaining Number of Monthly Payments	First Withdrawal Payment Begins
Prior to May 15	None	10-month	10	June 10
		12-month	12	
May 16 – June 15	1 monthly payment	10-month	9	July 10
		12-month	11	
June 16 – July 15	2 monthly payments	10-month	8	August 10
		12-month	10	
July 16 – August 25	3 monthly payments	10-month	7	September 10
		12-month	9	

### Application dates for 4-month payment plan

Semester	Application Date (Received by CU)	Plan Type	Down Payment Required	Remaining Number of Monthly Payments	First Withdrawal Payment Begins
Fall	Prior to July 15	4-month	None	4	August 10
Fall	July 16 to August 15	4-month	1 monthly payment	3	September 10
Fall	August 16 to September 10	4-month	2 monthly payments	2	October 10
Spring	Prior to December 15	4-month	None	4	January 10
Spring	December 16 to January 15	4-month	1 monthly payment	3	February 10
Spring	January 16 to February 10	4-month	2 monthly payments	2	March 10