Field Practicum Learning Contract Form

Student Name

Home Phone

Work Phone

E-mail

Supervisor Name

Work Phone

E-mail

Agency Address

Semester________             Weekly Supervision Time__________________

Part 1: Individualized Practicum Description

GENERALIST PRACTITIONER EXPERIENCES

Students are required to design an individualized practicum description. This description should be personalized to include the individual student/agency experience. Attached to each learning contract is a one page description of the activities for the semester in each of the following categories:

INDIVIDUALS: Interviewing, client engagement, intake, assessment, confidentiality, home visits, establishing client goals and objectives, making client referrals, developing case plans, contracting with a client, evaluating practice, terminating with client.

GROUPS/FAMILIES: Observe family process, family assessment, be involved in case management, observe group process, conduct small group process

COMMUNITIES: Observe agency networking meetings, observe/participate in staff meetings, observe/participate in inter-organizational meetings

ORGANIZATIONS: Understand agency goals, mission statement, agency structure, public or private agency, attend agency decision making meetings, funding

Part 2: Student Learning Goals and Objectives

Students are required to identify 4 goals for the semester. Professional goals are designed to develop skills as a social worker and to address challenges specific to the student as defined by you and/or your practicum supervisor and/or the Field Practicum Coordinator. The goal can either address a certain skill like writing, interviewing, case planning, case evaluation, networking, evaluating programs, conducting needs assessments, organizing or conducting a group. Goals may also
address a personal challenge that impacts your effectiveness or efficiency as a social worker such as diversity, time management, personal or family history. Each goal must be commensurate with the expectations of each semester of practicum. The fall semester is characterized by breath of experience and the spring semester by depth of experience.

You need a minimum of 3 objectives for each goal. Each objective must be **SMART** (Specific, Measurable, Attainable, Realistic, Timely).

**Goal 1:**

**Objective 1:**

Target date:                                      Date accomplished:

Supervised by:

**Objective 2**

Date accomplished:

Target date:________        Date accomplished____________

**Objective 3:**

Target date:                                      Date accomplished:

Supervised by:
Goal 2:

Objective 1:

Target date: [ ] Date accomplished
Supervised by:

Objective 2:

Target date: [ ] Date accomplished
Supervised by:

Objective 3:

Target date: [ ] Date accomplished
Supervised by:

Goal 3:
Objective 1:

Target date:                                      Date accomplished:  
Supervised by: 

Objective 1:

Target date:                                      Date accomplished:  
Supervised by: 

Objective 1:

Target date:                                      Date accomplished:  
Supervised by: 

Goal 4

Objective 1:

Target date:                                      Date accomplished:  
Supervised by: 

Objective 1:
**Objective 2:**

Target date:                                      Date accomplished:

Supervised by:  

**Objective 3:**

Target date:                                      Date accomplished:

Supervised by:  

**PART IV: AGREEMENT**

- **The Learning contract must be attached to the mid-term evaluation.**
- Students are required to produce documentation of their practicum hours.
- Students are responsible for the contents of the field practicum manual.
- Instructors should be aware that deliberate assignment of inappropriate cases to a student who lacks the necessary skills and experience constitutes a form of malpractice.
- This contract may be amended or renegotiated at any time if both the student and the Practicum Instructor agree. The Practicum Coordinator must be notified of any major change.

**Signatures:**

<table>
<thead>
<tr>
<th>Student</th>
<th>Date</th>
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<tbody>
<tr>
<td>Field Practicum Supervisor</td>
<td>Date</td>
</tr>
<tr>
<td>Field Practicum Coordinator</td>
<td>Date</td>
</tr>
</tbody>
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**Comments:**
Revised 1/12/05