Proposal for a New Course and/or Core Status

Please submit your proposal and the course syllabus in electronic form and send it to the College Academic Office (CRHL 228) in care of Tammy O’Donnell. TammyODonnell@creighton.edu. All proposals for new courses or core status must be submitted through or approved by the appropriate department chair or program director. If the proposal and syllabus are sent from the department chair’s or program director’s e-mail account, no signature is necessary. It is not necessary to submit hard copies.

<table>
<thead>
<tr>
<th>Nature of the Proposal</th>
<th>New Course Only</th>
<th>Core Status Only</th>
<th>New Course &amp; Core Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Core Status Requested</td>
<td>X</td>
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</table>

Course Information

<table>
<thead>
<tr>
<th>Subject and Number</th>
<th>Course Title (30 character limit)</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIO 297</td>
<td>Directed Research</td>
<td>0-2</td>
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</table>

Course Format

<table>
<thead>
<tr>
<th>Lecture/Discussion</th>
<th>Laboratory</th>
<th>Other (specify)</th>
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<tbody>
<tr>
<td></td>
<td>X</td>
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Course Description, as it should appear in the Undergraduate Bulletin. Please type this information here; do not use “see attached syllabus”. Please try to limit the description to fifty words.

An introduction to laboratory or field methods intended to prepare students for independent research. This course may not be repeated; research students should enroll in BIO 397 or 497 in subsequent semesters. (No more than 12 semester hours of credit may be accrued in any combination of BIO 297, 397, 493, 495, and 497.) SA/UN

Pre-requisites & Co-requisites

Instructor Consent

Is this course repeatable for additional credit? NO X YES Total credits

If this is a new course, briefly explain how it fits into your department’s curriculum. (This should include, but not be limited to, information such as if the course is required or will serve as an elective for a major, how often you anticipate that it will be offered, and if it replaces a course that is currently listed in the bulletin.)

BIO 297 will serve as an introductory semester for students with research interests. Our single current research course, BIO 497, has requirements that are not appropriate for students who are participating in their first semester of research work; these include some level of independent work and a presentation on research results.

BIO 297 will be offered every semester in multiple sections representing the different faculty members in the department. It will not count towards any of the major requirements, but students participating in research in the Biology department must register for BIO 297 or 497 each semester they do such work.

Please attach a syllabus of the course. The syllabus must include the following items in any order.

1. Course description
2. Course objectives
3. List of course topics
4. Course requirements
5. Grading criteria (including penalties)
6. Attendance Policy
7. Academic Honesty statement
8. Class cancellation policy

For College Academic Office Use Only

College Approval: Course

College Approval: Core Core Attribute(s)

Effective Term: Date Sent to Registrar:

(rev.11/24/2010)