

Example Account Log Worksheet (for a Sports Club):

Beginning Balance:

\$ 302.54

Check	Date	Payee	Description	Deposit	Withdrawal	Balance
	8/18/2014	Deposit from CSU	CSU allocation for the year	\$ 3,500.00		\$ 3,802.54
3056	9/15/2014	Susan Smith	Gas Reimbursement		\$ 45.38	\$ 3,757.16
3057	9/24/2014	Harrow	Gloves		\$ 200.54	\$ 3,556.62
3058	10/11/2014	Walmart	Tape		\$ 11.86	\$ 3,544.76
	1/25/2015	Team Members	Dues	\$1,050.00		\$ 4,594.76
3059	3/5/2014	Days Inn	Lawrence Tournament		\$ 456.73	\$ 4,138.03
3060	3/5/2015	Lawrence Team	Registration Fees		\$ 556.00	\$ 3,582.03
3061	3/8/2015	VOIDED				\$ 3,582.03
3062	3/8/2015	Creighton University	Van Rental		\$ 255.00	\$ 3,327.03
3063	3/12/2015	Holiday Inn	Des Moines Tournament		\$ 564.18	\$ 2,762.85
3064	3/12/2015	Pizza Hut	Team Dinner at Tournament		\$ 76.05	\$ 2,686.80
3065	3/15/2015	Des Moines Team	Registration Fees		\$ 450.00	\$ 2,236.80
3066	3/25/2015	Sarah Brown	Gas Reimbursement		\$ 56.64	\$ 2,180.16
	3/26/2015	Deposit from fundraiser	Bake Sale	\$ 253.00		\$ 2,433.16
3067	4/26/2015	League	League Fees		\$ 1,000.00	\$ 1,433.16

Ending Balance:

\$ 1,433.16

