**Center for Undergraduate Research and Scholarship**

**(CURAS) Director’s Fund**

To: Faculty and students involved in mentored undergraduate research/creative projects

From: Dr. Juliane Soukup, CURAS Director

The purpose of this fund is to support unforeseen, small costs related to a faculty-led independent research/creative project. The award is intended to assist undergraduate students and their faculty mentors in achieving the goals of an independent research/creative project. Purchases are only for the specific research project.

**Eligibility:** The student must be a current Creighton undergraduate. Full‐time faculty holding a tenured or tenure‐track position are eligible.

**Amount of Award:** The faculty mentor and/or student may write a proposal asking for assistance of $250-$500 to purchase supplies necessary for the research project, i.e., software, digital voice recorders, journal subscriptions, data collection services, chemicals, or other. Funds can be used to pay a student to work on a faculty-led research project (student will be paid hourly). Funds cannot be used for faculty salary/stipend. In addition, funds cannot be used for faculty/student travel to present results at a conference/meeting.

**Application Review Process:**

The CURAS Director and 1 member of the CURAS Advisory Board will review each proposal and determine if funding should be granted. Applications will be evaluated on scholarly merit, design of the research/creative project, and the necessity of the item(s) to the project.

**Proposal Guidelines:** Proposals should be one page and include the following:

1. Faculty name & undergraduate research student name
2. Executive summary or outline of the research/creative project
3. Description of the goal(s) and/or outcome(s) of the research/creative project
4. Description of item(s) requested, cost, and a justification for the requested item to the project

**Timeline:** Proposals for the CURAS Director’s Fund will be accepted on an ongoing basis. Proposals should be submitted electronically as a single .pdf file to [jksoukup@creighton.edu](mailto:CURAS@creighton.edu). If you have questions about the CURAS Director’s Fund process, please contact Meghan Freeman, Research Program Planner for CURAS, at x3475 or [curas@creighton.edu](mailto:curas@creighton.edu). Awards will be announced directly to the recipients on a rolling basis.

**Final Report:** All recipients will be required to submit a brief final project report that demonstrates the impact of the funded item(s) on the faculty-led undergraduate research/creative project.