Dear Parent/Guardian:

Thank you for considering Classic Upward Bound at Creighton University for your student!

Classic Upward Bound is a federally funded program, sponsored by the United States Department of Education. The Upward Bound program based at Creighton University works with over one hundred 9th-12th grade students in the Omaha metropolitan area. Classic Upward Bound assists selected participants in completing secondary school, enroll in post-secondary school, and complete a bachelor’s degree by providing intense academic, career, and personal advising; academic instruction in language arts, mathematics, and science; tutorial services; college credit courses after their senior year of high school, cultural and recreational activities throughout the year.

Classic Upward Bound participants must meet at least one of the qualifying criteria: family income guidelines as set forth by the federal government and/or neither parent may possess a four-year college degree. Our focus is to target, select, and help those students that have the desire and potential to succeed in college. We seek those students with academic, social and/or cultural needs.

Interested students and parents are expected to make a serious commitment to the program. Students meet a minimum of two hours a week for academic support and tutoring as well as meet with their designated Upward Bound Coordinator for one on one advising. In addition, they are required to attend the Saturday Academy on the first and third Saturday of the month, where we include ACT preparation classes, supplemental instruction, field trips, etc. During the summer, students may be eligible to attend a six-week residential academic component, which is highly rewarding. As long as they meet the requirements of the program during the academic year and summer academy, they can remain in Upward Bound until graduation.

We hope that this letter answers a few of the questions that parents often ask. If you have any additional questions, please feel free to call (402) 280-2958. We look forward to hearing from you!

Sincerely,

Anitra Townsend,
Project Director
APPLICATION INSTRUCTIONS & INFORMATION

Directions for Applying:

Return the items mentioned below in **bold type** to your high school counselor or to the Upward Bound office.

(1.) **Application**
   
   a. The student and parent(s) must complete and sign the **Student Participant Application Form**.
   
   b. The parent(s) must complete and sign the **School Records Release form** authorizing Classic Upward Bound to obtain copies of their child’s **High School Transcripts** and progress reports.
   
   c. The student must have the **Evaluation form** completed by his/her Guidance Counselor.
   
   d. The student must have the **Teacher Evaluation form** completed by his/her English, Math, and Science Teachers.
   
   e. The parent(s) must provide a source of verification for family income. **One of the following** sources must accompany the application: a) A copy of the most recent parent or family federal income tax form showing **TAXABLE INCOME**, or a statement from the Social Security Administration, or the Department of Social Services.

(2.) **Transcript**
   
   Prior to an interview, the parent(s) must obtain a recent copy of their child’s current **Transcript** from his/her counselor.

Applications are screened and those applicants who meet the criteria based upon family income and parental education guidelines will be granted an interview where both the applicant and the parent will be interviewed. Upon completion of the interview process, a final selection will be made. Those selected will be contacted via letter of acceptance. Classic Upward Bound accepts approximately 15-20 students per year from all nine schools, so if your student is not selected, we encourage him/her to reapply next year.

The application must be completed and returned accompanying all supporting documentation, forms, and/or letters to the Classic Upward Bound Program office before a student will be considered for admittance.

**ALL INFORMATION IS CONFIDENTIAL**

*Please note that all information provided in this application is protected by the privacy act and is not specifically reported to the federal government for U.S. Department of Education. However, the Department of Education does have the authority to gather statistical data about the program participants in order to improve and measure the success of the Classic Upward Bound Program.*

**MAIL ALL INFORMATION TO:**

Classic Upward Bound Program  
Creighton University  
2500 California Plaza  
Markoe Hall, #201  
Omaha, NE 68178

*If you have any questions, please contact our office at (402) 280-2958.*
CLASSIC UPWARD BOUND FREQUENTLY ASKED QUESTIONS

WHAT IS CLASSIC UPWARD BOUND?
Classic Upward Bound is a federally funded program that assists Omaha high school students in achieving academic skills and personal growth necessary for successful completion of high school and admission to a four-year college/university. Upward Bound programs supplement the student’s high school experience with academic preparation, career exploration and self-development opportunities. Classic Upward Bound at Creighton University is for students who demonstrate a desire for higher education.

WHO IS ELIGIBLE?
☑ Students who have earned at least a minimum grade point average of a 2.50 at the time of the application
☑ Students enrolled in the 9th -11th grade. (Upward Bound does not accept students that have attained Senior status)
☑ Students who are a first generation college-bound student (neither parent has earned a four-year college degree)
☑ Students who meet the U.S. Department of Education income guidelines
☑ Students that show a need for Classic Upward Bound services.
☑ Active participation in the Classic Upward Bound Academic year and the Summer Residential Academy components

WHAT ARE THE SERVICES?
Classic Upward Bound provides participants with the following:
☑ One-on-one academic advising ☑ Career Exploration
☑ Financial Aid/Scholarships exploration ☑ College Selection
☑ ACT/SAT Preparation

WHAT ARE THE ACADEMIC YEAR REQUIREMENTS?
Tutoring:
☑ Students are required to attend a minimum of two hours of individual tutoring per week.

Saturday Instruction:
☑ Students are required to attend classes from 9:00 a.m. to 12:00 p.m. on the first and third Saturdays of each month.
☑ Supplemental instructional courses include, but are not limited to the following:
  ▪ Math: Algebra, Geometry, Calculus, Trigonometry
  ▪ Science: Biology, Chemistry, Physics
  ▪ English: Reading/Writing Skills, Word Study, Writing & Composition, Basic Reference and Speech

WHAT IS THE SUMMER ACADEMY?
Classic Upward Bound offers a six-week residential summer component on the campus of Creighton University. Participants are provided an opportunity to stay in one of Creighton’s resident halls, attend classes, and gain exposure to various facets of “college life.” Students attend an average of 5-6 hours of instruction per day. The classes are designed to simulate a collegiate experience. *Participants who complete the program at graduation are eligible to register for one college class and earn credit that is transferable to their college of choice.

(*Eligibility is determined by academic need (i.e. grade point average, participation, and recommendations.)

Email classicupwardbound@creighton.edu

Following the completion of this application, if you meet eligibility requirements, both you and your parent(s) will be scheduled for an interview with the Classic Upward Bound staff. This is the final step of the process before your admissions decision will be made.
STUDENT INFORMATION

NAME:______________________________________________________
First                         Middle                         Last
SS# _____-____-____

BIRTHDATE: _____/____/____         Male/Female (Circle one)         STUDENT ID NUMBER:_________________

ADDRESS:_____________________________________________________________________________________________
Street      Apt. #     City        State        Zip

HOME PHONE: (____)_________________________        CELL PHONE: (____)_________________________

ETHNIC GROUP: ___African-American        ___Hispanic / Latino        ___Asian/Pacific Islander
___Native American        ___Caucasian        ___Other:_________________

With whom do you live?__________________________        Relation to you:__________________________
(FIRST & LAST NAME)

EDUCATION INFORMATION:
1. What Middle/High school do you currently attend:_____________________________________________________

2. What is your current grade? ___8th Grade ___Freshman ___Sophomore ___Junior

3. If you are an 8th grader, what school are you planning on attending in the fall?_____________________________________________________

4. What year do you expect to graduate from high school? ___________________

5. Do you have plans to attend a college/university after graduation from high school?   ___Yes   ___No

OTHER INFORMATION:
1. When would you like to start Upward Bound?   ___Fall   ___Spring   ___Summer       Year ___________

2. Are you a member of another TRIO program (Upward Bound, Talent Search, GEAR UP, Aim Institute)?   ___Yes   ___No
   If yes, which one:_____________________________________________________________________________________

3. Why are you interested in becoming a participant of the Classic Upward Bound program?
   _______________________________________________________________________________________________________

4. How did you hear about Creighton University’s Classic Upward Bound Program?  ________________________________________________________________________

   T-SHIRT SIZE:  ___SM  ___MED  ___LRG  ___XL  ___2XL  ___3XL

   ______________________________________________________________________________________

   Student's signature                          Date
PARENT/GUARDIAN INFORMATION

NAME:__________________________________________

First  Middle  Last

ADDRESS:__________________________________________

Street  Apt. #  City  State  Zip

HOME PHONE: (____)______________________________

WORK PHONE: (____)______________________________

CELL PHONE: (____)______________________________

RELATION TO STUDENT:_______________________________

ELIGIBILITY INFORMATION:

1. Does either parent have a degree from a four year college or university? _____YES _____NO

2. If the answer is yes, please indicate which parent(s) and where she/he graduated.

Parent: ___________________ College/university:______________________________

3. Is your child a United States citizen? _____YES _____NO

(If No, what type of VISA does your child hold?)______________________________

4. Total TAXABLE income (the amount of money after deductions are subtracted as reported on your most recently filed tax return. Line 37 on Federal Form 10) $______________________________

5. Total number of persons claimed on your most recently filed tax returns (including yourself) ____________________

6. Does your family receive any form of public assistance? _____YES _____NO

(If so, please indicate which parent(s) and where she/he graduated.)

Please attach a copy of your most recently filed tax returns. Make sure it has a line that says ”TAXABLE INCOME”. If you did NOT file taxes, check here: ______

EMERGENCY CONTACT INFORMATION:

Please provide the name of an adult who can be contacted in case of an emergency situation involving your child.

NAME:__________________________________________

RELATIONSHIP TO APPLICANT:______________________________

ADDRESS:__________________________________________

HOME PHONE: (____)______________________________

WORK PHONE: (____)______________________________

CELL PHONE: (____)______________________________

RELATION TO STUDENT:_______________________________

I declare that the information provided is true and correct to the fullest extent of my knowledge.

_________________________ _______________________

Parent/Guardian’s Signature  Date

Parent/ Guardian's Signature
SCHOOL RECORDS RELEASE FORM

Student Permission:

I, ____________________________, hereby consent to the release of my academic records including but not limited to transcripts, grade reports, test scores, course evaluations, attendance records, recommendations and other information regarding my school performance – to Creighton University’s Classic Upward Bound Program. This release is to be effective throughout my middle school, high school, and college career and includes my final transcripts upon graduation from secondary school and college. It is effective regardless of whether or not I am actively involved with Upward Bound at the time of the records request.

____________________________________________________
Student’s Signature  ______________________________
Date

Birth Date  Student ID Number

Street Address  City/State  Zip Code

Parent/Guardian Permission:

As the parent/guardian of ____________________________, I hereby consent to the release of my child’s academic records – including but not limited to transcripts, grade reports, test scores, course evaluations, attendance records, recommendations and other information regarding my school performance – to Creighton University’s Classic Upward Bound Program. This release is to be effective throughout his/her middle school, high school, and college career and includes his/her final transcripts upon graduation from secondary school and college. It is effective regardless of whether or not my child is actively involved with Upward Bound at the time of the records request.

Parent/Guardian’s Signature  __________________________
Date
Family & Income Information

Please list all family members, including yourself, living in your household and dependent on household income.

YOUR HOUSEHOLD

Mother/Guardian: ____________
Father/Guardian: ____________
Yourself: ____________
Brothers (ages): ____________
Sisters (ages): ____________

TOTAL NUMBER IN HOUSEHOLD: ____________

EXAMPLE

Mother/Guardian: _______
Father/Guardian: _______
Yourself: _______
Brothers (ages): _______
Sisters (ages): _______

TOTAL NUMBER IN HOUSEHOLD: _______

Please include your most recent income tax return as income documentation. This information, combined with the household information above and parents’ educational levels, allows us to determine whether your child is eligible for the Classic Upward Bound Program. Please provide this documentation even if you are certain that your child will not meet our income-eligible guidelines.

Note: We base eligibility on ‘taxable’ rather than ‘gross’ income. When providing a copy of your tax return, please include the full return rather than only the first page.

I certify that the attached income information and parental educational level information are current and accurate to the best of my knowledge.

 Parent/Guardian Signature: ___________________________ Date: ________________

-Office Use Only / Income Levels-

Annual Taxable Income: $__________ Family Size: ____________ Eligibility met? Y / N

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<th>Family Size</th>
<th>Taxable Income Allowed</th>
<th>Family Size</th>
<th>Taxable Income Allowed</th>
</tr>
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Effective January 26, 2012 until further notice.
Dear Educator:

This student is applying for admission to the Creighton University Classic Upward Bound Program. Classic Upward Bound is an educational enrichment project funded by the United States Department of Education. It is designed to increase its members’ academic skills so they can complete high school and enroll in the college of their choice. The program supplements its students’ high school experience and assists them in academic preparation, career exploration, and self-development. It is a competitive program serving over 100 students annually in the Omaha Public School System.

To assist our program advisors in determining this student’s academic motivation and need for program services, it would be greatly appreciated if you would complete the attached questionnaire/evaluation. It is important that we have a thorough evaluation of the student’s strengths as well as his/her academic areas of weakness. Please return the completed evaluation in a sealed envelope to the student, or contact our office and a program Advisor will pick it up.

Thank you in advance for your anticipated cooperation. Should you have any questions or concerns about the evaluation process, please feel free to contact the Classic Upward Bound office at (402) 280-2958.

Sincerely,

A. Townsend
Anitra Townsend,
Project Director
GUIDANCE COUNSELOR EVALUATION

Student’s Name: __________________________________________________________

The following ratings are a means for our program to better evaluate the student during the selection process. Please provide responses that best describe the student.

SCALE:  1 = Excellent    2 = Good   3 = Satisfactory   4 = Unsatisfactory   0 = Unable to provide response

1. Ability to understand and apply basic concepts for his/her grade

2. Student’s achievement in his/her classes (Is the student living up to his/her full potential in school)?

3. Student’s level of interest in school

4. Student’s behavior in school

5. Student’s level of maturity

6. Student’s level of initiative in seeking assistance when needed

7. Student’s level of participation in extracurricular activities

8. Student’s attendance and punctuality

9. Student’s parental involvement in school

10. Student’s level of interest in attending college

11. Student’s potential for success in post-secondary education

12. Anticipated commitment of student to Upward Bound for entire high school career

13. Anticipated commitment of parent to support student in Upward Bound for entire high school career

14. Your anticipated level of support of student in Upward Bound for entire high school career

In what way do you feel that the services provided by the Classic Upward Program may be of assistance to this student?

__________________________________________________________________________________________________

__________________________________________________________________________________________________

__________________________ / __________________________
Educator’s Signature       Printed Name

Date

Once completed, please return to Creighton University Classic Upward Bound Program.
ENGLISH TEACHER EVALUATION

Student’s Name: ___________________________________________  School __________________________

The following ratings are a means for our program to better evaluate the student during the selection process. Please provide responses that best describe the student.

**SCALE:**  
1 = Excellent  2 = Good  3 = Satisfactory  4 = Unsatisfactory  0 = Unable to provide response

1. **ABILITY:**  
Is able to understand and apply basic concepts of your class/subject

2. **ACHIEVEMENT**  
Is living up to his/her full potential in your class/subject

3. **IN CLASS PRODUCTIVITY**  
Stays on task, fully participates, and completes assignments

4. **OUT OF CLASS PRODUCTIVITY**  
Completes assignments and the required amount of studying to perform well in your class

5. **MOTIVATION**  
Level of motivation in your class

6. **SUPERVISION**  
Is able to work on his/her own

7. **BEHAVIOR**  
Follows rules, accepts consequences and responds to correction

8. **MATURITY**  
Level of maturity in your class

9. **ATTENDANCE / PUNCTUALITY**  
Attendance and punctuality for your class

10. **POTENTIAL**  
Has the potential for pursuing a college degree?

In what way do you feel that the services provided by the Classic Upward Program may be of assistance to this student?

__________________________________________________________________________________________________

__________________________________________________________________________________________________

______________________________________________________________ / __________ / ____________

Educator’s Signature  Printed Name  Date

Once completed, please return to your school Guidance Office/Center or to the Creighton University Classic Upward Bound Program.
MATH TEACHER EVALUATION

Student’s Name: ________________________________ School _____________________

The following ratings are a means for our program to better evaluate the student during the selection process. Please provide responses that best describe the student.

SCALE:   1 = Excellent   2 = Good   3 = Satisfactory   4 = Unsatisfactory   0 = Unable to provide response

1. ABILITY:
   Is able to understand and apply basic concepts of your class/subject

2. ACHIEVEMENT
   Is living up to his/her full potential in your class/subject

3. IN CLASS PRODUCTIVITY
   Stays on task, fully participates, and completes assignments

4. OUT OF CLASS PRODUCTIVITY
   Completes assignments and the required amount of studying to perform well in your class

5. MOTIVATION
   Level of motivation in your class

6. SUPERVISION
   Is able to work on his/her own

7. BEHAVIOR
   Follows rules, accepts consequences and responds to correction

8. MATURITY
   Level of maturity in your class

9. ATTENDANCE / PUNCTUALITY
   Attendance and punctuality for your class

10. POTENTIAL
    Has the potential for pursuing a college degree?

In what way do you feel that the services provided by the Classic Upward Program may be of assistance to this student?

__________________________________________________________________________________________________

__________________________________________________________________________________________________

____________________________________________________________

Educator’s Signature / Printed Name / Date

Once completed, please return to your school Guidance Office/Center or to the Creighton University Classic Upward Bound Program.
SCIENCE TEACHER EVALUATION

Student’s Name:______________________________ School_______________________

The following ratings are a means for our program to better evaluate the student during the selection process. Please provide response that best describes the student.

SCALE:   1 = Excellent     2 = Good   3 = Satisfactory   4 = Unsatisfactory   0 = Unable to provide response

1. ABILITY:
   Is able to understand and apply basic concepts of your class/subject
   1 2 3 4 0

2. ACHIEVEMENT
   Is living up to his/her full potential in your class/subject
   1 2 3 4 0

3. IN CLASS PRODUCTIVITY
   Stays on task, fully participates, and completes assignments
   1 2 3 4 0

4. OUT OF CLASS PRODUCTIVITY
   Completes assignments and the required amount of studying to perform well in your class
   1 2 3 4 0

5. MOTIVATION
   Level of motivation in your class
   1 2 3 4 0

6. SUPERVISION
   Is able to work on his/her own
   1 2 3 4 0

7. BEHAVIOR
   Follows rules, accepts consequences and responds to correction
   1 2 3 4 0

8. MATURITY
   Level of maturity in your class
   1 2 3 4 0

9. ATTENDANCE / PUNCTUALITY
   Attendance and punctuality for your class
   1 2 3 4 0

10. POTENTIAL
    Has the potential for pursuing a college degree?
    1 2 3 4 0

In what way do you feel that the services provided by the Classic Upward Program may be of assistance to this student?

__________________________________________________________________________________________________
__________________________________________________________________________________________________

____________________________________________________________

__________________________ / ____________
Educator’s Signature       Printed Name            Date

Once completed, please return to your school Guidance Office/Center or to the Creighton University Classic Upward Bound Program.
Mrs. Anitra Townsend, Project Director  
Telephone: 402-280-2050  
E-mail: afd@creighton.edu

Ms. Deanna Prentice, Assistant Director  
Telephone: 402-280-2959  
E-mail: deannaprentice@creighton.edu

Ms. Jennifer Johnson, Academic Coordinator  
Telephone: 402-280-2267  
E-mail: jenniferjohnson12@creighton.edu

Ms. Fabian Hayden, Office Manager  
Telephone: 402-280-2958  
E-mail: fabian@creighton.edu

OFFICE:  
2500 California Plaza, Markoe Hall  
Suite #201  
Omaha, NE 68178

Telephone: (402) 280-2958 * Fax: (402) 280-3032

Office Hours: 8:00 a.m. - 4:30 p.m. Monday-Friday