

Dear Parent/ Guardian:

Thank you for considering Classic Upward Bound at Creighton University for your student!

Classic Upward Bound is a federally funded program, sponsored by the United States Department of Education. The Upward Bound program based at Creighton University works with over one hundred 9th -12th grade students in the Omaha metropolitan area. Classic Upward Bound assists selected participants in completing secondary school, enroll in post-secondary school, and complete a bachelor's degree by providing intense academic, career, and personal advising; academic instruction in language arts, mathematics and, science; tutorial services; college credit courses after their senior year of high school, cultural and recreational activities throughout the year.

Classic Upward Bound participants must meet at least one of the qualifying criteria: family income guidelines as set forth by the federal government and/or neither parent may possess a four-year college degree. Our focus is to target, select, and help those students that have the desire and potential to succeed in college. We seek those students with academic, social and/or cultural needs.

Interested students and parents are expected to make a serious commitment to the program. Students meet a minimum of two hours a week for academic support and tutoring as well as meet with their designated Upward Bound Coordinator for one on one advising. In addition, they are required to attend the Saturday Academy on the first and third Saturday of the month, where we include ACT preparation classes, supplemental instruction, field trips, etc. During the summer, students may be eligible to attend a six-week residential academic component, which is highly rewarding. As long as they meet the requirements of the program during the academic year and summer academy, they can remain in Upward Bound until graduation.

We hope that this letter answers a few of the questions that parents often ask. If you have any additional questions, please feel free to call (402) 280-2958. We look forward to hearing from you!

Sincerely,



Anitra Townsend,
Project Director

APPLICATION INSTRUCTIONS & INFORMATION

Directions for Applying:

Return the items mentioned below in **bold type** to your high school counselor or to the Upward Bound office.

(1.) Application

- a. The student and parent(s) must complete and sign the **Student Participant Application Form**.
- b. The parent(s) must complete and sign the **School Records Release form** authorizing Classic Upward Bound to obtain copies of their child's **High School Transcripts** and progress reports.
- c. The student must have the **Evaluation form** completed by his/her Guidance Counselor.
- d. The student must have the **Teacher Evaluation form** completed by his/her English, Math, and Science Teachers.
- e. The parent(s) must provide a source of verification for family income. *One of the following* sources must accompany the application: a) A copy of the most recent parent or family federal income tax form showing **TAXABLE INCOME**, or a statement from the Social Security Administration, or the Department of Social Services.

(2.) Transcript

Prior to an interview, the parent(s) must obtain a recent copy of their child's current **Transcript** from his/her counselor.

Applications are screened and those applicants who meet the criteria based upon family income and parental education guidelines will be granted an interview where both the applicant and the parent will be interviewed. Upon completion of the interview process, a final selection will be made. Those selected will be contacted via letter of acceptance. Classic Upward Bound accepts approximately 15-20 students per year from all nine schools, so if your student is not selected, we encourage him/her to reapply next year.

The application must be completed and returned accompanying all supporting documentation, forms, and/or letters to the Classic Upward Bound Program office before a student will be considered for admittance.

ALL INFORMATION IS CONFIDENTIAL

Please note that all information provided in this application is protected by the privacy act and is not specifically reported to the federal government for U.S. Department of Education. However, the Department of Education does have the authority to gather statistical data about the program participants in order to improve and measure the success of the Classic Upward Bound Program.

MAIL ALL INFORMATION TO:

Classic Upward Bound Program
Creighton University
2500 California Plaza
Markoe Hall, #201
Omaha, NE 68178

If you have any questions, please contact our office at (402) 280-2958.

CLASSIC UPWARD BOUND FREQUENTLY ASKED QUESTIONS

WHAT IS CLASSIC UPWARD BOUND?

Classic Upward Bound is a federally funded program that assists Omaha high school students in achieving academic skills and personal growth necessary for successful completion of high school and admission to a four-year college/university. Upward Bound programs supplement the student's high school experience with academic preparation, career exploration and self-development opportunities. Classic Upward Bound at Creighton University is for students who demonstrate a desire for higher education.

WHO IS ELIGIBLE?

- ☑ Students who have earned at least a minimum grade point average of a 2.50 at the time of the application
- ☑ Students enrolled in the 9th -11th grade. (Upward Bound does not accept students that have attained Senior status)
- ☑ Students who are a first generation college-bound student (neither parent has earned a four-year college degree)
- ☑ Students who meet the U.S. Department of Education income guidelines
- ☑ Students that show a need for Classic Upward Bound services.
- ☑ Active participation in the Classic Upward Bound Academic year and the Summer Residential Academy components

WHAT ARE THE SERVICES?

Classic Upward Bound provides participants with the following:

- ☑ One-on-one academic advising
- ☑ Career Exploration
- ☑ Financial Aid/Scholarships exploration
- ☑ College Selection
- ☑ ACT/SAT Preparation

WHAT ARE THE ACADEMIC YEAR REQUIREMENTS?

Tutoring:

- ☑ Students are required to attend a minimum of two hours of individual tutoring per week.

Saturday Instruction:

- ☑ Students are required to attend classes from 9:00 a.m. to 12:00 p.m. on the first and third Saturdays of each month.
- ☑ Supplemental instructional courses include, but are not limited to the following:
 - Math: Algebra, Geometry, Calculus, Trigonometry
 - Science: Biology, Chemistry, Physics
 - English: Reading/Writing Skills, Word Study, Writing & Composition, Basic Reference and Speech
 - Social Studies: American/World History, American Government, Business, Human Relations

WHAT IS THE SUMMER ACADEMY?

Classic Upward Bound offers a six-week residential summer component on the campus of Creighton University. Participants are provided an opportunity to stay in one of Creighton's resident halls, attend classes, and gain exposure to various facets of "college life." Students attend an average of 5-6 hours of instruction per day. The classes are designed to simulate a collegiate experience. *Participants who complete the program at graduation are eligible to register for one college class and earn credit that is transferable to their college of choice.

(*Eligibility is determined by academic need (i.e. grade point average, participation, and recommendations.)

Email classicupwardbound@creighton.edu

Following the completion of this application, if you meet eligibility requirements, both you and your parent(s) will be scheduled for an interview with the Classic Upward Bound staff. This is the final step of the process before your admissions decision will be made.

NAME: _____ SS# _____ - _____ - _____
 First Middle Last

ADDRESS: _____

Street	Apt. #	City	State	Zip
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ETHNIC GROUP: ____African-American ____ Hispanic / Latino ____Asian/Pacific Islander

 Native American Caucasian Other:

With whom do you live? _____
(FIRST & LAST NAME)

Relation to you: _____

1. What Middle/High school do you currently attend: _____
2. What is your current grade? ____8th Grade ____Freshman ____Sophomore ____Junior
3. If you are an 8th grader, what school are you planning on attending in the fall? _____
4. What year do you expect to graduate from high school? _____
5. Do you have plans to attend a college/university after graduation from high school? ____Yes ____No

1. When would you like to start Upward Bound? ___Fall ___Spring ___Summer Year _____

2. Are you a member of another TRIO program (Upward Bound, Talent Search, GEAR UP, Aim Institute)? ___Yes ___No

If yes, which one: _____

3. Why are you interested in becoming a participant of the Classic Upward Bound program?

4. How did you hear about Creighton University's Classis Upward Bound Program? _____

T-SHIRT SIZE: SM MED LRG XL 2XL 3XL

Date _____

NAME: _____

First Middle Last

ADDRESS: _____

Street	Apt. #	City	State	Zip
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HOME PHONE: () _____ WORK PHONE: () _____

CELL PHONE: () _____ RELATION TO STUDENT: _____

1. Does either parent have a degree from a four year college or university? _____YES _____NO
2. If the answer is yes, please indicate which parent(s) and where she/he graduated.
Parent: _____ College/university: _____
3. Is your child a United States citizen? _____YES _____NO (If No, what type of VISA does your child hold?) _____
4. Total TAXABLE income (the amount of money after deductions are subtracted as reported on your most recently filed tax return. Line 37 on Federal Form 10) \$ _____
5. Total number of persons claimed on your most recently filed tax returns (including yourself) _____
6. Does your family receive any form of public assistance? _____YES _____NO
If so, what type? _____

Please attach a copy of your most recently filed tax returns. Make sure it has a line that says "TAXABLE INCOME". If you did NOT file taxes, check here:

Please provide the name of an adult who can be contacted in case of an emergency situation involving your child.

NAME: _____ RELATIONSHIP TO APPLICANT: _____

ADDRESS: _____

HOME PHONE: () _____ WORK PHONE: () _____

CELL PHONE: () _____ RELATION TO STUDENT: _____

I declare that the information provided is true and correct to the fullest extent of my knowledge.

 Parent/Guardian's Signature

Date _____

Student Permission:

Student's Signature

Date

Birth Date

Student ID Number

Street Address

City / State

Zip Code**Parent/Guardian Permission:**

As the parent/guardian of _____, I hereby consent to the release of my child's
(Student's Name)
academic records – including but not limited to transcripts, grade reports, test scores, course evaluations,
attendance records, recommendations and other information regarding my school performance – to **Creighton
University's Classic Upward Bound Program.** This release is to be effective throughout his/her middle
school, high school, and college career and includes his/her final transcripts upon graduation from secondary
school and college. It is effective regardless of whether or not my child is actively involved with Upward Bound
at the time of the records request.

 Parent/Guardian's Signature

Date

Family & Income Information

Please list all family members, including yourself, living in your household and dependent on household income.

YOUR HOUSEHOLD

Mother/Guardian: _____
 Father/Guardian: _____
 Yourself: _____
 Brothers (ages) : _____
 Sisters (ages) : _____

TOTAL NUMBER IN HOUSEHOLD: _____

EXAMPLE

Mother/Guardian: 1
 Father/Guardian: 1
 Yourself: 1
 Brothers (ages) 2 ()
 Sisters (ages) : 1 ()

TOTAL NUMBER IN HOUSEHOLD: 6

Please include your most recent income tax return as income documentation. This information, combined with the household information above and parents' educational levels, allows us to determine whether your child is eligible for the Classic Upward Bound Program. Please provide this documentation even if you are certain that your child will not meet our income-eligible guidelines.

Note: We base eligibility on 'taxable' rather than 'gross' income. When providing a copy of your tax return, please include the full return rather than only the first page.

I certify that the attached income information and parental educational level information are current and accurate to the best of my knowledge.

 **Parent/Guardian Signature:** _____ **Date:** _____

-OFFICE USE ONLY / Income Levels-

Annual Taxable Income: \$ _____ Family Size: _____ Eligibility met? Y / N

Family Size	Taxable Income Allowed	Family Size	Taxable Income Allowed
1	\$16,755	5	\$40,515
2	\$22,695	6	\$46,455
3	\$28,635	7	\$52,395
4	\$34,575	8	\$58,335

Effective January 26, 2012 until further notice.

Dear Educator:

This student is applying for admission to the Creighton University *Classic Upward Bound Program*. Classic Upward Bound is an educational enrichment project funded by the United States Department of Education. It is designed to increase its members' academic skills so they can complete high school and enroll in the college of their choice. The program supplements its students' high school experience and assists them in academic preparation, career exploration, and self-development. It is a competitive program serving over 100 students annually in the Omaha Public School System.

To assist our program advisors in determining this student's academic motivation and need for program services, it would be greatly appreciated if you would complete the attached questionnaire/evaluation. It is important that we have a thorough evaluation of the student's strengths as well as his/her academic areas of weakness. Please return the completed evaluation in a sealed envelope to the student, or contact our office and a program Advisor will pick it up.

Thank you in advance for your anticipated cooperation. Should you have any questions or concerns that about the evaluation process, please feel free to contact the Classic Upward Bound office at (402) 280-2958.

Sincerely,



Anitra Townsend,
Project Director

GUIDANCE COUNSELOR EVALUATION

Student's Name: _____

The following ratings are a means for our program to better evaluate the student during the selection process. Please provide responses that best describe the student.

SCALE: 1 = Excellent 2 = Good 3 = Satisfactory 4 = Unsatisfactory 0 = Unable to provide response

1. Ability to understand and apply basic concepts for his/her grade	1 2 3 4 0
	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
2. Student's achievement in his/her classes (Is the student living up to his/her full potential in school)?	1 2 3 4 0
	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
3. Student's level of interest in school	1 2 3 4 0
	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
4. Student's behavior in school	1 2 3 4 0
	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
5. Student's level of maturity	1 2 3 4 0
	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
6. Student's level of initiative in seeking assistance when needed	1 2 3 4 0
	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
7. Student's level of participation in extracurricular activities	1 2 3 4 0
	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
8. Student's attendance and punctuality	1 2 3 4 0
	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
9. Student's parental involvement in school	1 2 3 4 0
	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
10. Student's level of interest in attending college	1 2 3 4 0
	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
11. Student's potential for success in post-secondary education	1 2 3 4 0
	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
12. Anticipated commitment of student to Upward Bound for entire high school career	1 2 3 4 0
	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
13. Anticipated commitment of parent to support student in Upward Bound for entire high school career	1 2 3 4 0
	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
14. Your anticipated level of support of student in Upward Bound for entire high school career	1 2 3 4 0
	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>

In what way do you feel that the services provided by the Classic Upward Program may be of assistance to this student?

_____/_____
Educator's Signature Printed Name

Date

Once completed, please return to Creighton University Classic Upward Bound Program.

ENGLISH TEACHER EVALUATION

Student's Name: _____ School _____

The following ratings are a means for our program to better evaluate the student during the selection process. Please provide responses that best describe the student.

SCALE: 1 = Excellent 2 = Good 3 = Satisfactory 4 = Unsatisfactory 0 = Unable to provide response

1. ABILITY:

Is able to understand and apply basic concepts of your class/subject

1	2	3	4	0

2. ACHIEVEMENT

Is living up to his/her full potential in your class/subject

1	2	3	4	0

3. IN CLASS PRODUCTIVITY

Stays on task, fully participates, and completes assignments

1	2	3	4	0

4. OUT OF CLASS PRODUCTIVITY

Completes assignments and the required amount of studying to perform well in your class

1	2	3	4	0

5. MOTIVATION

Level of motivation in your class

1	2	3	4	0

6. SUPERVISION

Is able to work on his/her own

1	2	3	4	0

7. BEHAVIOR

Follows rules, accepts consequences and responds to correction

1	2	3	4	0

8. MATURITY

Level of maturity in your class

1	2	3	4	0

9. ATTENDANCE / PUNCTUALITY

Attendance and punctuality for your class

1	2	3	4	0

10. POTENTIAL

Has the potential for pursuing a college degree?

1	2	3	4	0

In what way do you feel that the services provided by the Classic Upward Program may be of assistance to this student?

Educator's Signature / Printed Name

Date

Once completed, please return to your school Guidance Office/Center or to the Creighton University Classic Upward Bound Program.

MATH TEACHER EVALUATION

Student's Name: _____ School _____

The following ratings are a means for our program to better evaluate the student during the selection process. Please provide responses that best describe the student.

SCALE: 1 = Excellent 2 = Good 3 = Satisfactory 4 = Unsatisfactory 0 = Unable to provide response

1. ABILITY:

Is able to understand and apply basic concepts of your class/subject

1	2	3	4	0

2. ACHIEVEMENT

Is living up to his/her full potential in your class/subject

1	2	3	4	0

3. IN CLASS PRODUCTIVITY

Stays on task, fully participates, and completes assignments

1	2	3	4	0

4. OUT OF CLASS PRODUCTIVITY

Completes assignments and the required amount of studying to perform well in your class

1	2	3	4	0

5. MOTIVATION

Level of motivation in your class

1	2	3	4	0

6. SUPERVISION

Is able to work on his/her own

1	2	3	4	0

7. BEHAVIOR

Follows rules, accepts consequences and responds to correction

1	2	3	4	0

8. MATURITY

Level of maturity in your class

1	2	3	4	0

9. ATTENDANCE / PUNCTUALITY

Attendance and punctuality for your class

1	2	3	4	0

10. POTENTIAL

Has the potential for pursuing a college degree?

1	2	3	4	0

In what way do you feel that the services provided by the Classic Upward Program may be of assistance to this student?

Educator's Signature / Printed Name

Date

Once completed, please return to your school Guidance Office/Center or to the Creighton University Classic Upward Bound Program.

SCIENCE TEACHER EVALUATION

Student's Name: _____ School _____

The following ratings are a means for our program to better evaluate the student during the selection process. Please provide response that best describes the student.

SCALE: 1 = Excellent 2 = Good 3 = Satisfactory 4 = Unsatisfactory 0 = Unable to provide response

1. ABILITY:

Is able to understand and apply basic concepts of your class/subject

1	2	3	4	0

2. ACHIEVEMENT

Is living up to his/her full potential in your class/subject

1	2	3	4	0

3. IN CLASS PRODUCTIVITY

Stays on task, fully participates, and completes assignments

1	2	3	4	0

4. OUT OF CLASS PRODUCTIVITY

Completes assignments and the required amount of studying to perform well in your class

1	2	3	4	0

5. MOTIVATION

Level of motivation in your class

1	2	3	4	0

6. SUPERVISION

Is able to work on his/her own

1	2	3	4	0

7. BEHAVIOR

Follows rules, accepts consequences and responds to correction

1	2	3	4	0

8. MATURITY

Level of maturity in your class

1	2	3	4	0

9. ATTENDANCE / PUNCTUALITY

Attendance and punctuality for your class

1	2	3	4	0

10. POTENTIAL

Has the potential for pursuing a college degree?

1	2	3	4	0

In what way do you feel that the services provided by the Classic Upward Program may be of assistance to this student?

Educator's Signature / Printed Name

Date

Once completed, please return to your school Guidance Office/Center or to the Creighton University Classic Upward Bound Program.

STAFF

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