

Creighton University Communicable Disease Response Plan – Incident Level Responsibilities

This is an emergency response plan adopted on 08/24/07 by the Creighton University Crisis Committee. The actions listed below have been reviewed by the departments and entities listed. Any revisions should be directed to Fred Salzinger at fsalzinger@creighton.edu. This document incorporates good planning and response advice from various sources, including other universities, the CDC, public health officials, etc.

Responsible Party	Level 0 (Current Level) Pre-event Assessment and Planning	Level 1: Intense University Planning and Preparation	Level 2: University Preparing to Suspend Classes	Level 3: University Suspends Classes for 4-8 weeks ***
Incident Response Level Criteria and Corresponding WHO Phase and Federal Government Response Stages				
<i>Incident Response Level Criteria</i>	<i>No current hazard to persons</i>	<i>Minimal immediate hazard to students, faculty and staff. Can be resolved with minimal outside agency assistance.</i>	<i>Endangers students, faculty and staff, and requires coordination with outside agencies.</i>	<i>Significant risk to students, faculty and staff and requires substantial coordination with outside agencies.</i>
<i>WHO Phase</i> <i>Federal Gov't Response Stage</i>	<i>Phase 3—Pandemic alert period</i> <i>Stage 0—New Domestic animal outbreak in at-risk country</i> <i>Stage 1—Suspected human outbreak overseas</i>	<i>Phase 4—Elevated pandemic risk</i> <i>Stage 2—Confirmed human outbreak overseas</i>	<i>Phase 5—Pandemic imminent</i> <i>Stage 2—Confirmed human outbreak overseas</i>	<i>Phase 6—Pandemic period</i> <i>Stage 3—Widespread human outbreaks in multiple locations overseas</i> <i>Stage 4—First human case in North America</i> <i>Stage 5—Spread throughout United States</i> <i>Stage 6—Recovery and preparation for subsequent waves</i>
<i>Situation</i>	<ul style="list-style-type: none"> ▪ Current situation. ▪ Human infections with a new subtype, but no sustained human-to-human spread. 	<ul style="list-style-type: none"> ▪ Small, highly localized clusters anywhere in the world with limited human-to-human transmission. ▪ International travel advisories begin. 	<ul style="list-style-type: none"> ▪ Large clusters, but still localized. ▪ Public health authorities urge to prepare for social distancing. ▪ International travel warnings and passenger screenings begin. ▪ Disease characterized as having a high rate of transmissibility and/or mortality. ▪ Worried well begin to use resources. ▪ Trough between waves. 	<ul style="list-style-type: none"> ▪ Increased and sustained transmission in the general U.S. population. ▪ Confirmation of a high rate of infectivity and/or mortality. ▪ Immediately preceded by falling class attendance, students leaving campus and local public health recommendations to curtail/cancel public activities. ▪ Rising employee absenteeism. ▪ International travel restrictions. ▪ Essential employees must report to work. ▪ Estimated XXXX residents remain on campus in housing.

***Level 3: All Departmental crisis plans are activated and essential personnel report to maintain essential functions

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Emergency Management and Policymaking Responsibilities				
Communicable Disease Planning Committee	<input type="checkbox"/> Review Communicable Disease Response Plan and submit to Cabinet. <input type="checkbox"/> Joint review of plans with University, CUMC, and Douglas County Health Dept. <input type="checkbox"/> Track preparedness tasks and accomplishments. <input type="checkbox"/> Identify essential functions and personnel campuswide. <input type="checkbox"/> Encourage departments to draft, update crisis plans.			
Communicable Disease Steering Committee	<input type="checkbox"/> Provide information & links for Communicable Disease Web Site. <input type="checkbox"/> Develop Level 1 Communicable Disease communications. <input type="checkbox"/> Joint review of plans with University, CUMC and Douglas County Health Department guidelines for on-campus mass dispensing site (POD). <input type="checkbox"/> Memo of Understanding to provide POD first responders	<input type="checkbox"/> Assess threat and implement appropriate Level 1 Communicable Response activities. <input type="checkbox"/> Initiates medical incident command to assess threat and advise Crisis Committee. <input type="checkbox"/> Issue Level 1 communications (educational campaign, self-protection information, handwashing, promote seasonal flu vaccination, university response). <input type="checkbox"/> Select technical expert spokespersons for internal and media communications <input type="checkbox"/> Develop Level 2 communications <input type="checkbox"/> Review Communicable Disease Response Plan with members of Crisis Committee <input type="checkbox"/> Alert and educate departments to report high volume absenteeism through Dean and VP level officials	<input type="checkbox"/> Assess threat and implement appropriate Level 2 activities. <input type="checkbox"/> Activates Crisis Committee, if not already convened. <input type="checkbox"/> Plan for recovery in post-communicable disease period. <input type="checkbox"/> Issue Level 2 communications (protocol for suspected cases, preparations for social distancing). <input type="checkbox"/> Develop Level 3 communications. <input type="checkbox"/> Develop post-communicable disease communications (medical clearance, recovery).	<input type="checkbox"/> Issue Level 3 communications (self-protection, social distancing, etc). <input type="checkbox"/> Coordinate internal messages and news releases with Public Relations.

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Medical Incident Command: Chief Infectious Disease Student Health Director E,H&S Director VP Student Services	<input type="checkbox"/> Assess PPE needs and stock	<input type="checkbox"/> Implement Communicable Disease Response Plan <input type="checkbox"/> Coordinates response with campus Health Services and Douglas County Health Department. <input type="checkbox"/> Advises Crisis Committee of Communicable Disease status and response efforts.	<input type="checkbox"/> Gather information on number of suspected cases on campus and in Douglas County. <input type="checkbox"/> Advise Crisis Committee.	<input type="checkbox"/> Gather number of cases on campus and in County; report to Crisis Committee. <input type="checkbox"/> Directs operations. <input type="checkbox"/> Consider activation of Emergency Operations Center. <input type="checkbox"/> Advise Crisis Committee.
Crisis Management Team (Crisis Committee)	<input type="checkbox"/> Endorse Communicable Disease Response Plan <input type="checkbox"/> Direct departments to develop crisis plans for: <ul style="list-style-type: none"> ▪ academic functions ▪ administrative functions ▪ essential services <input type="checkbox"/> Assess PPE needs and stock	<input type="checkbox"/> If supplies, medicine and vaccine are limited, develop ethical and administrative guidelines for their distribution beyond essential personnel (review ACIP and NVAC recommendations) <input type="checkbox"/> Endorse “Policy concerning study, travel and research in countries under US State Department Travel Warnings” <input type="checkbox"/> Endorse “Communicable Disease Social Distancing Policy”	<input type="checkbox"/> Crisis Committee activated <input type="checkbox"/> Distribute PPE to members <input type="checkbox"/> Evaluate communicable disease effects; reevaluate response plan and priorities. <input type="checkbox"/> Review succession plan for University leadership	<input type="checkbox"/> Authorize implementation of “Communicable Disease Social Distancing Policy” <input type="checkbox"/> Plan for post-communicable disease recovery and resumption of normal NMSU operations <input type="checkbox"/> Plan for revised instruction calendar and completion of the session.

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Responsibilities of Essential Departments and Units These departments and units need Communicable Disease Continuity of Operation Plans - including verifying continuity of their supply chain				
Academic Affairs & Health Sciences	<input type="checkbox"/> Develop departmental plan for continuity of operations <input type="checkbox"/> Train personnel on plan <input type="checkbox"/> Identify essential personnel and inform them of their responsibilities <input type="checkbox"/> Support distance learning <input type="checkbox"/> Lead drafting of "Policy concerning study, travel and research in countries under US State Department Travel Warnings" <input type="checkbox"/> Develop plan for communicating with students completing studies at locations other than main campus <input type="checkbox"/> Assess essential personnel PPE needs and stock <input type="checkbox"/> Provide volunteers for a Medical Reserve group	<input type="checkbox"/> Consider "Class Suspension" plans and the possible effects of refunded tuition, semester cancellation, and class scheduling <input type="checkbox"/> Consider Admission plans and the approach to recruiting, and application processing during a suspended session <input type="checkbox"/> Train essential personnel on PPE <input type="checkbox"/> Essential personnel identified to need N-95 respirators must be fit tested	<input type="checkbox"/> Essential personnel receive PPE and are trained and fit tested (if using N-95) <input type="checkbox"/> Medical Reserve training	<input type="checkbox"/> Implement "Class Suspension" Plans <input type="checkbox"/> Monitor Distance Learning <input type="checkbox"/> If activated, participate in Medical Reserve
Administration & Finance	<input type="checkbox"/> Review department plan for continuity of operations <input type="checkbox"/> Identify essential personnel and inform them of their responsibilities <input type="checkbox"/> Assess essential personnel PPE needs and stock	<input type="checkbox"/> Train essential personnel on PPE	<input type="checkbox"/> Essential personnel receive PPE	<input type="checkbox"/> To allow staff to work from home, consider allowing off-campus access to financial, budget, and payroll information systems
Food Service - Sodexo	<input type="checkbox"/> Develop department plan for continuity of operations <input type="checkbox"/> Identify essential personnel and inform them of their responsibilities <input type="checkbox"/> Identify suppliers and alternates for Level 3 meals <input type="checkbox"/> Assess PPE needs and stock	<input type="checkbox"/> Plan for delivery of Level 3 meals. Identify alternate suppliers. <input type="checkbox"/> Train essential personnel on PPE <input type="checkbox"/> Essential personnel identified to need N-95 respirators must be fit tested	<input type="checkbox"/> Essential personnel receive PPE <input type="checkbox"/> Order and stock Level 3 meals to support students	<input type="checkbox"/> Provide Level 3 meals to students and employees who remain on campus

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Environmental Health & Safety	<ul style="list-style-type: none"> <input type="checkbox"/> Develop department plan for continuity of operations <input type="checkbox"/> Identify EH&S essential personnel and inform them of their responsibilities <input type="checkbox"/> Develop N-95 respiratory safety class <input type="checkbox"/> Institute quantitative fit testing for N 95 respirators <input type="checkbox"/> Fit test EH&S & medical personnel <input type="checkbox"/> Develop PPE stockpile for 30-60 day duration <input type="checkbox"/> Develop one Emergency Management web site with one section devoted to Communicable Disease (response plan, links to Student Health Center, International Programs, HR, etc. web pages) 	<ul style="list-style-type: none"> <input type="checkbox"/> Develop PPE policy for essential personnel <input type="checkbox"/> Promote hand washing & sneeze etiquette in Employee Safety Awareness training <input type="checkbox"/> Review cleaning procedures with custodial dept manager & supervisors <input type="checkbox"/> Plan for increased volume of infectious waste <input type="checkbox"/> Expand Communicable Disease information of Emergency Management web site and direct DoIT Web Team to establish link to main student, faculty and staff sites. 	<ul style="list-style-type: none"> <input type="checkbox"/> Distribute PPE <input type="checkbox"/> Identify minimum staffing required and schedule for essential functions <input type="checkbox"/> Introduce administrative controls for EH&S operations to reduce exposure <input type="checkbox"/> Liaison with Student Health Centers, Public Safety, and Crisis Committee to ensure implementation of response plan <input type="checkbox"/> Update Communicable Disease web site and request DoIT Web Team to establish link from CU home page 	<ul style="list-style-type: none"> <input type="checkbox"/> Arrange for additional medical waste pickups <input type="checkbox"/> Update Communicable Disease web site

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Facilities Management	<input type="checkbox"/> Develop department plan for continuity of operations <input type="checkbox"/> Identify essential personnel and inform them of their responsibilities <input type="checkbox"/> Needs assessment for housekeeping supplies <input type="checkbox"/> Assess essential personnel PPE needs and stock	<input type="checkbox"/> Train housekeepers for hygiene and cleaning of personal contact surfaces (e.g., doorknobs)	<input type="checkbox"/> Essential personnel receive PPE <input type="checkbox"/> Review POD Guidelines	<input type="checkbox"/> If POD is activated, provide appropriate resources <input type="checkbox"/> Change housekeeping procedures to prioritize essential personnel areas, remaining students/families, and cleaning of personal contact surfaces
Housing and Residential Life	<input type="checkbox"/> Develop department plan for continuity of operations <input type="checkbox"/> Identify essential personnel and inform them of their responsibilities <input type="checkbox"/> Assess PPE needs and stock <input type="checkbox"/> Train essential employees on plan	<input type="checkbox"/> Communicate with students as appropriate: <u>All Students</u> – General communication with plan overview on Social Distancing information <u>On Campus Housing</u> – Ask students to prepare to leave campus; depending on severity, to plan on completely moving out or store items <u>Off Campus Students</u> – Send information re: preparing for the flu/stockpiling essentials/etc. <input type="checkbox"/> Train all staff on hygiene, Level 3 plans, and symptom recognition <input type="checkbox"/> Essential staff practice with PPE <input type="checkbox"/> Intensive re-training of staff on all aspects of plan	<input type="checkbox"/> On Campus Housing students asked to prepare to leave campus within stated time frame <input type="checkbox"/> Essential personnel receive PPE <input type="checkbox"/> Establish mass communication procedures	<input type="checkbox"/> Community management plans take effect <input type="checkbox"/> Prepare specified facilities to receive new residents <input type="checkbox"/> Support families, international students, and others who were unable to leave (continue to maintain facilities, provide appropriate activities, information distribution, etc.)

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Human Resources	<ul style="list-style-type: none"> <input type="checkbox"/> Develop department plan for continuity of operations <input type="checkbox"/> Identify essential personnel and inform them of their responsibilities <input type="checkbox"/> Develop workplace policies designed to explain how staffing may be arranged in a declared crisis <input type="checkbox"/> Assess essential HR PPE needs and stock 	<ul style="list-style-type: none"> <input type="checkbox"/> Advise on HR aspects of “Communicable Disease Social Distancing Policy” <input type="checkbox"/> Inform campus of policies for teleworking, social distancing, essential personnel, and sick leave. <input type="checkbox"/> Discuss with departments plans for providing substitutes for essential personnel 	<ul style="list-style-type: none"> <input type="checkbox"/> Essential personnel receive PPE <input type="checkbox"/> Remind campuswide essential personnel of their duties and responsibilities. <input type="checkbox"/> EAP directs employees to counseling services <input type="checkbox"/> HR & Student Health – surveillance/tracking procedure for reporting of high volume absenteeism from classroom or workplace 	<ul style="list-style-type: none"> <input type="checkbox"/> Implement HR aspects of “Communicable Disease Social Distancing Policy” <input type="checkbox"/> To allow work from home for HR staff, consider allowing off-campus access to HR information systems <input type="checkbox"/> Gather employee absenteeism data <input type="checkbox"/> EAP directs employees to counseling services
Information Technology	<ul style="list-style-type: none"> <input type="checkbox"/> Identify essential personnel and inform them of their responsibilities <input type="checkbox"/> Review IT needs for increased telecommuting and distance learning <input type="checkbox"/> Facilitate and support the development of distance learning. <input type="checkbox"/> Assess essential personnel PPE needs and stock <input type="checkbox"/> Coordinate with departments planning to permit employees work from home and require access to information systems. 	<ul style="list-style-type: none"> <input type="checkbox"/> Review department plan for continuity of operations <input type="checkbox"/> Plan for general information (non-health) inbound call handling <input type="checkbox"/> Offer vaccinations to personnel (if available) <input type="checkbox"/> Train essential personnel on PPE <input type="checkbox"/> Essential personnel identified to need N-95 respirators must be fit tested <input type="checkbox"/> Train departments on accessing the information systems from home. 	<ul style="list-style-type: none"> <input type="checkbox"/> Assure essential personnel receive PPE <input type="checkbox"/> Assist with implementation of distance learning <input type="checkbox"/> Work with Public Relations to disseminate information <input type="checkbox"/> Act as back up to EH&S to make sure web pages are updated and Communicable Disease information is efficiently disseminated 	<ul style="list-style-type: none"> <input type="checkbox"/> Support distance learning <input type="checkbox"/> Support general information (non-health) inbound calls, if implemented <input type="checkbox"/> If POD is activated, provide appropriate resources
International Programs	<ul style="list-style-type: none"> <input type="checkbox"/> Develop department plan for continuity of operations <input type="checkbox"/> Identify essential personnel and inform them of their responsibilities <input type="checkbox"/> Assess essential personnel PPE needs and stock 	<ul style="list-style-type: none"> <input type="checkbox"/> Issue advisories for students, faculty and staff planning international travel <input type="checkbox"/> Issue advisories for students, faculty, staff and visitors arriving from affected regions <input type="checkbox"/> Review policies and procedures for recalling students from affected regions 	<ul style="list-style-type: none"> <input type="checkbox"/> Essential personnel receive PPE. <input type="checkbox"/> Advise, communicate with overseas students, faculty and staff 	<ul style="list-style-type: none"> <input type="checkbox"/> Continue to advise, communicate with overseas students, faculty and staff. <input type="checkbox"/> When possible, support overseas students, faculty and staff who are unable to return. <input type="checkbox"/> Support international student, faculty and staff remaining on campus

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Public Safety	<input type="checkbox"/> Develop departmental plan for continuity of operations <input type="checkbox"/> Train personnel on plan <input type="checkbox"/> Ensure current training of personnel in contagious diseases and PPE <input type="checkbox"/> Develop PPE stockpile for 30-60 day duration	<input type="checkbox"/> Review plan for any changes needed <input type="checkbox"/> Intensive re-training of personnel on plan, practice with PPE <input type="checkbox"/> Training of personnel specific to disease <input type="checkbox"/> Offer vaccinations to personnel (if available) <input type="checkbox"/> Ensure all personnel are fit-tested on various respirators	<input type="checkbox"/> Distribute PPE <input type="checkbox"/> Training of Volunteers <input type="checkbox"/> Act as a point of contact for city and local emergency officials <input type="checkbox"/> Assist departments with final plans to close offices and buildings <input type="checkbox"/> Liaison with Student Health, EH&S, Crisis Committee to ensure implementation of response plan	<input type="checkbox"/> Establish perimeters around designated facilities <input type="checkbox"/> Institute ID/credentialing of critical personnel <input type="checkbox"/> Alter crime responses to handle changes brought on by public health emergency <input type="checkbox"/> Traffic Management <input type="checkbox"/> Institute suspicious death investigation protocols <input type="checkbox"/> Coordinate and deploy volunteers <input type="checkbox"/> Assist with special duties at Crisis Command site, POD site, convoy escorts, crowd management, etc.

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Research	<input type="checkbox"/> Develop continuity of operations plan for research <input type="checkbox"/> Identify essential personnel and inform them of their responsibilities <input type="checkbox"/> Assess essential personnel PPE needs and stock <input type="checkbox"/> Review plans and impacts to animal care	<input type="checkbox"/> Review research operations to identify current critical areas and support for maintaining those operations	<input type="checkbox"/> Essential personnel receive PPE. <input type="checkbox"/> To allow staff to work from home, consider allowing off-campus access to information systems	<input type="checkbox"/> Animal Care Facility and IACUC supports research animals
Student Services	<input type="checkbox"/> Develop departmental plan for continuity of operations <input type="checkbox"/> Identify essential personnel and inform them of their responsibilities <input type="checkbox"/> Assess essential personnel PPE needs and stock <input type="checkbox"/> Ask Fraternities and Sororities to plan for Communicable Disease	<input type="checkbox"/> Identify trigger and action points that prompt the University to: <ul style="list-style-type: none"> ▪ curtail student activities ▪ curtail events ▪ suspend classes ▪ closure and evacuation of campus and student resident halls and housing <input type="checkbox"/> Lead drafting of “Communicable Disease Social Distancing Policy” <input type="checkbox"/> Ask students to plan for leaving campus if classes are suspended <input type="checkbox"/> Prepare counseling services	<input type="checkbox"/> Essential personnel receive PPE	<input type="checkbox"/> Implement “Communicable Disease Social Distancing Policy” <input type="checkbox"/> Communicate with parents and families <input type="checkbox"/> Communicate with students/families remaining in residence halls and the Omaha area. <input type="checkbox"/> Communicate death notices <input type="checkbox"/> Implement student counseling services

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Student Health and CMA	<ul style="list-style-type: none"> <input type="checkbox"/> Develop departmental plan for continuity of operations <input type="checkbox"/> Identify essential personnel and inform them of their responsibilities <input type="checkbox"/> Assess PPE and N95 needs and inventory; order stocks <input type="checkbox"/> Develop surveillance plan for individuals with acute respiratory illness <input type="checkbox"/> Update websites to include flu information and CDC/DPH Health care advisories <input type="checkbox"/> Provide health education on flu prevention & infection control <input type="checkbox"/> Participate in community preparedness planning <input type="checkbox"/> Coordinate plans with CUMC 	<ul style="list-style-type: none"> <input type="checkbox"/> Promote/Give seasonal influenza Vaccinations <input type="checkbox"/> Review PPE & N95 needs; inventory <input type="checkbox"/> Essential personnel receive N95 fit testing. (Aerosol-producing procedure will require an N95.) <ul style="list-style-type: none"> <input type="checkbox"/> Order self-care items and begin stockpile of essential supplies <input type="checkbox"/> Initiate web/communication health advisories <input type="checkbox"/> Develop surge care plan <input type="checkbox"/> Identify sites for infirmary facility 	<ul style="list-style-type: none"> <input type="checkbox"/> Essential personnel use PPE and N95s. <input type="checkbox"/> Cough/Hand washing materials given to patients entering clinics <input type="checkbox"/> Intensive housekeeping of facilities <input type="checkbox"/> Daily report suspected cases to Medical Incident Command & communication briefings <input type="checkbox"/> Review guidelines for on-campus mass dispensing site (POD); prepare to Implement <input type="checkbox"/> Publish self care instructions <input type="checkbox"/> Activate emergency communications plans for timely distribution of information <input type="checkbox"/> Activate surge care plan <input type="checkbox"/> Mobilize supplies and facilities for acute illness surge 	<ul style="list-style-type: none"> <input type="checkbox"/> Establish Medical Command Center <input type="checkbox"/> Cancellation of routine care operations - social distancing <input type="checkbox"/> Triage dispensing of flu care kits <input type="checkbox"/> Illness Surveillance- daily report to Incident Command <input type="checkbox"/> Provide health services to remaining students in campus residences, family housing and off campus housing <input type="checkbox"/> Establish infirmary facility <input type="checkbox"/> Assist Public Health with investigation of suspected cases and contact tracing.
Public Relations	<ul style="list-style-type: none"> <input type="checkbox"/> Develop departmental plan for continuity of operations <input type="checkbox"/> Identify essential personnel and inform them of their responsibilities <input type="checkbox"/> Assess essential personnel PPE needs and stock 	<ul style="list-style-type: none"> <input type="checkbox"/> Obtain situational status briefing from Medical Incident Command <input type="checkbox"/> Draft internal and external announcements <input type="checkbox"/> Disseminate announcements using one or all of the following tools: all campus email, University web site and phone hotline 	<ul style="list-style-type: none"> <input type="checkbox"/> Establish media relations center (or remote access) to handle ongoing media needs 	<ul style="list-style-type: none"> <input type="checkbox"/> Continue media relations using remote capabilities

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Purchasing	<input type="checkbox"/> Require business continuity plans as part of contracts that support essential functions <input type="checkbox"/> Develop departmental continuity of operation plan <input type="checkbox"/> Develop emergency procurement procedures	<input type="checkbox"/> Assist campus departments with their individual continuity of operation plans	<input type="checkbox"/> Review contracts that support essential functions to ensure timely delivery of essential goods and services <input type="checkbox"/> Verify continuity of supply chain	<input type="checkbox"/> Support emergency procurement
Responsibilities of other Officials, Units and Departments				
All Department Heads and Unit Directors	<input type="checkbox"/> Develop departmental plan for continuity of operations <input type="checkbox"/> Adopt a three-deep roster for successors to ensure continuity <input type="checkbox"/> Instructional departments should consider developing distance learning and contingency plans for suspension of classes	<input type="checkbox"/> Influenza awareness training (symptoms and hygiene) <input type="checkbox"/> Review/revise continuity of operations plans <input type="checkbox"/> Review Communicable Disease Response Plan with staff <input type="checkbox"/> Report high volume absenteeism through Dean and VP level officials	<input type="checkbox"/> Monitor campus communications and disseminate information <input type="checkbox"/> Prepare to activate continuity of operation plans <input type="checkbox"/> Plan distancing measures/disbursement of PPE for essential personnel <input type="checkbox"/> Report high volume absenteeism from classroom or workplace	<input type="checkbox"/> Activate departmental continuity of operation plans to maintain essential functions
Critical Interfaces With Other Entities				
Douglas County Public Health Department	<input type="checkbox"/> Coordinate plans and preparedness <input type="checkbox"/> POD planning and supplies <input type="checkbox"/> Recruit for Medical Reserve <input type="checkbox"/> Plans for Command Center	<input type="checkbox"/> Train Medical Reserve	<input type="checkbox"/> Coordinate communications	If vaccine or antivirals are to be distributed via POD: <input type="checkbox"/> Supply volunteers <input type="checkbox"/> Offer use of on-campus sites
City of Omaha	<input type="checkbox"/> Review plans and service impacts for mass transit			
CUMC	<input type="checkbox"/> Coordinate plans and preparedness; discuss alternate care plans, including residential congregate care <input type="checkbox"/> Coordinate plans if PODs are established			<input type="checkbox"/> Alternate care facilities established <input type="checkbox"/> Care for critically ill students

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POD Resources, including limited dispensing of medicines to essential personnel	<input type="checkbox"/> Identify POD first responders and inform them of their responsibilities <input type="checkbox"/> POD first responders receive training <input type="checkbox"/> POD exercise?	(POD means “Point of Distribution”—a site for the mass dispensing of medicines)	<input type="checkbox"/> Prepare to activate POD and provide appropriate resources	If vaccine or antivirals are to be distributed via POD: <input type="checkbox"/> Activate on-campus mass dispensing site <input type="checkbox"/> POD first responders must report <input type="checkbox"/> Provide appropriate resources <input type="checkbox"/> Adjust procedures and notification if limited dispensing

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Plan adapted from materials available at [http:// www.cshema.org/resource/pandemic_0306.htm](http://www.cshema.org/resource/pandemic_0306.htm) Specific credit to University of North Carolina at Chapel Hill and Carnegie Mellon University Pandemic Flu planning, and NMSU – Katrina Doolittle, Ph.D (Source of this document).

EMS = Emergency Medical Service

N95 = Particulate respirator

POD = Point of Distribution – a site for the mass distribution of medicines

PPE = Personal Protective Equipment

Resources:

Description	Resource Link
Department of Homeland Security Avian Flu website	www.avianflu.gov
Center for Disease Control (CDC) website for Avian Flu	www.cdc.gov/flu/avian
World Health Organization (WHO) website for Avian Flu	www.who.int/csr/disease/avian_influenza/en/
Information on seasonal flue and pandemics; posted by Roche Labs	www.flufacts.com
New England Journal of Medicine website with information on numerous infectious diseases	http://infectious-diseases.jwatch.org/
CDC site providing current health-related travel advisories	www.cdc.gov/travel/outbreaks.htm
Various pandemic guides posted by a private source	www.pandemicreferenceguides.com
Douglas County Health Department website for Disease Control	http://www.douglascountyhealth.com/disease/index.php