

<u>2012 - 2013 FAFSA VERIFICATION WORKSHEET</u>	
STUDENT NAME _____	NET ID _____

- The Financial Aid Office is required to verify the accuracy of information reported on your FAFSA and to make corrections if necessary. Financial Aid Awards cannot be finalized and aid cannot be paid to the student account until verification is complete. *All verification documents should be submitted together.*
- Method for submitting documents:
MAIL: Creighton University **SCAN AND EMAIL:** finaid@creighton.edu (preferred)
 Financial Aid Office
 2500 California Plaza **FAX:** 402-280-2895
 Omaha NE 68178
- Be sure to check NEST weekly for requested items as they may change.

FAMILY INFORMATION

DEPENDENT STUDENTS:

List the people in your household:

- Yourself and your parent(s) (including step-parent) even if you don't live with your parents, and
- Your parent(s)' other *dependent* children (those receiving more than half of their support from your parent(s) or are required to provide parental information on a FAFSA) and others who now live with your parent(s) and will receive more than half of their total support from your parent(s) from July 1, 2012 through June 30, 2013.

INDEPENDENT STUDENTS:

List the people in your household:

- Yourself and your spouse (if applicable), and
- Your dependent children or others who live with you and receive more than half of their support from you and will continue to receive support from you from July 1, 2012 through June 30, 2013.

Write the names of all household members in the spaces below. Also write the name of the college and program of study for any household member, ***excluding your parent(s) and siblings in a graduate or professional program***, who will be attending at least half time between July 1, 2012 and June 30, 2013, and will be enrolled in a degree, diploma, or certificate program. If you need more space, attach a separate page.

NAME	AGE	MEMBER	COLLEGE/UNIVERSITY	PROGRAM OF STUDY
1.		Self	Creighton University	
2.				
3.				
4.				
5.				
6.				
7.				
8.				

2012 - 2013 PROJECTED OUT OF POCKET TUITION

Net tuition paid to private elementary, middle or high school (tuition cost minus scholarships & discounts)	\$
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2011 INCOME INFORMATION

As a result of recent changes in federal regulations, federal tax returns are no longer considered to be acceptable documentation of income. The IRS tax return transcript is now required. When you completed the FAFSA, you (and your parent(s), if dependent) had the option to select the IRS Data Retrieval process. This allows the IRS to transfer your tax return information directly to your FAFSA.

- If you (and your parent(s), if dependent) selected the IRS Data Retrieval process, and were notified that the transmission was successful, you do not need to submit a copy of your tax return transcript. Be sure to submit copies of all 2011 W-2s to the Financial Aid Office.
- If you (and your parent(s), if dependent) did not select the IRS Data Retrieval process, or the transmission was not successful, you will need to submit a copy of your tax return transcript (go to the Verification menu item at www.creighton.edu/financialaid for instructions) and copies of all W-2s to the Financial Aid Office.
- If you (or your parent(s), if dependent) did not file and were not required to file a 2011 federal income tax return, list below your (and/or your parent(s), if dependent) employer(s)/source(s) and amount(s) of income received in 2011. Be sure to submit copies of all W-2s.

	\$
	\$

- If you (or your parent(s), if dependent) receive Supplemental Nutrition Assistance Program (SNAP) benefits, also known as food stamps, documentation from the agency that issued the food stamps benefit is required.

2011 TITLE IV INCOME EXCLUSIONS

	STUDENT	PARENT
Federal work study earnings or other need based work	\$	\$
Child support <i>paid to</i> another household due to divorce, separation, or legal requirement. Name of person to whom child support was paid: _____	\$	\$
Name(s) of child(ren): _____		

SPECIAL CIRCUMSTANCES

We require the following documentation if you answered 'Yes' to the Dislocated Worker question on your FAFSA or if you estimate that your 2012 income will be less than your 2011 income due to loss of employment, separation/divorce, reduction in work hours/pay, or extraordinary medical/dental expenses not reimbursed by insurance.

- A separate page explaining the reduction in income
- A completed Estimated Yearly Income Form (to print the form go to www.creighton.edu/financialaid, then Commonly Used Forms.)
- Applicable third-party documentation supporting the claim (such as copy of final paystub, copy of separation letter from employer, copy of benefits package, unemployment information, separation/divorce decree, etc.)

SIGNATURES

By signing below, you certify that the information provided in this document is true, complete, and accurate to the best of your knowledge. You further understand that any false statements or misrepresentations will be cause for denial, reduction, withdrawal, and/or repayment of financial aid.

STUDENT	DATE	PARENT	DATE
NET ID _____		(parent signature required for dependent students only)	