

Creighton

UNIVERSITY

Graduate School

Request for Transfer Credit

Student Name _____ **Student Net ID** _____

A graduate student who has taken a graduate-level course at another accredited institution which the student believes will substitute for a required or elective course in the graduate program at Creighton University may request transfer credit for the course. Only courses completed within the last **seven (7)** years, and courses in which the student earned a grade of **A** or **B** may be considered for transfer credit. Ordinarily, not more than six (6) transfer credits can be applied toward a master's program.

Creighton University Course for Which Credit is Requested	Course Completed	Institution	Credit Hours

Please attach a copy of the syllabus for each course for which transfer credit is accepted, along with an official transcript showing the grade and credit hours earned. Submit all items to the graduate program director. Transfer credit that is approved will be reflected on the student's transcript; however, the credits will not be calculated in the student's grade point average.

Creighton University Only	
___ Request for transfer credit approved	___ Request for transfer credit denied
Comments: _____	
_____ Program Director	_____ Date
_____ Graduate Dean	_____ Date