

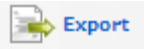


## EBSCOhost

### For Direct Export:

1. Conduct a search.
2. Click on the **Add to folder** icon (below the item's abstract) for each of the results you want to export.
  - a. To add the entire screen of results (30 items) to the folder, click on the blue **Alert/Save/Share** link  in the upper right of the results screen
    - i. From the resulting screen, click on **Results (1-30)**  [Results \(1-30\)](#)
3. Click on the folder icon at the top of the screen or click on **Folder view** to the right of the search results.
4. Re-select the references to export.
5. Click on the **Export** icon (to the right of the selected references). 
6. Click the radio button in front of **Direct Export to RefWorks** (right-hand side of screen) to initiate a direct export. (This button should already be selected.)
7. Click the **Save** button (left-hand side of screen) to begin the direct export.
8. If you are not logged in to RefWorks, the **RefWorks Login screen** will appear – **login to your RefWorks account**.
9. The **RefWorks import screen** should appear – your records are in the **Last Imported Folder** (lower right of screen).