INTER RESIDENCE HALL GOVERNMENT

Serving on campus students since 1985

Constitution, Bylaws, & History

Last Ratified: May 1, 2016

with passed amendments

Inter Residence Hall Government
Constitution, Bylaws & History

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INTER RESIDENCE HALL GOVERNMENT CONSTITUTION

PREAMBLE

We, the resident students at Creighton University hereby ordain and establish the **Inter Residence Hall Government (IRHG)** as the centralized campus residence hall government organization. IRHG will be comprised of representation from each of the Residence Hall Councils and Apartment Councils. IRHG's intent will be to unify all residence halls and apartments in order to serve as an effective liaison between residents and the greater Creighton community. On this date of Fall 1985, Inter Residence Hall Government is hereby ordained and established to govern, to serve, to represent, and to promote the interest of all students living on campus at Creighton University.

ARTICLE I: NAME

The name of this organization shall be the Creighton University **Inter Residence Hall Government**, hereafter referred to as **IRHG.** All representation for IRHG shall come from students living in residence halls and apartment living areas.

ARTICLE II: MISSION STATEMENT

Creighton University's **Inter Residence Hall Government** (IRHG) exists to fulfill the following:

- **Serve as a voice for the residents.**
  IRHG functions as a channel of communication between the residents and the administration. IRHG establishes and facilitates an efficient network of communication encompassing residents, individual Residence Hall Councils (RHCs), individual Apartment Councils (ACs), National Residence Hall Honorary (NRHH), IRHG, and University administration.
- **Sponsor student activities.**
  IRHG commits itself to encouraging a variety of activities for our residents. IRHG strives to build community, celebrate diversity, and promote the social, educational, and spiritual development of each resident.
- **Foster diversity.**
  IRHG shall not discriminate on the basis of race, creed, national origin, ancestry, sex, age, religion, handicap, sexual orientation, marital, or social status in the selection of its members or in its programs unless federal or state laws allow for such exceptions.
- **Empower leaders.**
  IRHG fosters student leaders who are committed to the values put forth by Creighton University.

ARTICLE III: DIVERSITY STATEMENT

The Inter Residence Hall Government is a student-run organization whose purpose is to provide communication, education, and leadership development opportunities for student leaders in the residential housing system across campus. Our members and constituents are of different abilities, races, ethnicities, sexual orientations, religions, ages, social classes, sexes, genders, and political affiliations. As such, the Inter Residence Hall Government of Creighton University is a representative body of a truly multi-cultural population and is committed to promoting an atmosphere that is conducive to creating an

appreciation of individual differences within our community and the community abroad. Ultimately, we strive for an appreciation, understanding, and celebration of diversity.

ARTICLE IV: MEMBERSHIP & AFFILIATION

Membership in IRHG includes all students, their children and spouses legally living on campus at Creighton University. Residence Hall Councils, Apartment Councils and National Residence Hall Honorary are each affiliates of IRHG and receive their funding from IRHG. IRHG is a registered student organization approved annually by the Student Leadership and Involvement Center at Creighton University. IRHG shall be affiliated regionally with the Midwest Affiliate of College and University Residence Halls, (MACURH), and nationally with the National Association of College and University Residence Halls (NACURH).

ARTICLE V: GOVERNING METHODS

The IRHG is governed by its constitution and bylaws. *Robert's Rules of Order, Newly Revised* shall be the foremost authority for all parliamentary procedures or action dealing with elections, bills, amendments and any other business handled within IRHG unless otherwise stated within IRHG's Constitution or Bylaws.

ARTICLE VI: GOVERNMENT

Section 1: IRHG Executive Board

IRHG shall have an Executive Board. The Board shall consist of IRHG members elected by the procedures as detailed in the bylaws except for the Vice President of NRHH who shall be elected from within that organization.

A. The Executive Board shall consist of ten (10) persons, contingent upon regional or national positions. These members listed in line of succession will be the President, Executive Director of Operations, Programming Communications Coordinator (PCC), Director of Membership and Development, Director of Finance, Director of Communications, Service, Faith, and Justice Programs Coordinator, Traditional Programs Coordinator, Innovative Programs Coordinator, and President of National Residence Hall Honorary (NRHH). The newly elected IRHG Executives will be allowed to attend IRHG Executive board meetings upon election and will not have a vote in Executive Board meetings until the time at which they are permanently installed.
B. The Executive Board structure shall consist of an Operational Branch and a Programmatic Branch. The Operational Branch shall consist of the Executive Director of Operations and the Director of Finance, Director of Communications, and the Director of Membership and Development. The Programmatic Branch shall consist of the Programming Communications Coordinator (PCC), Traditional Programs Coordinator, Innovative Programs Coordinator, and the Service, Faith, and Justice Programs Coordinator. The Executive Director of Operations and the Program Communications Coordinator shall serve as leader for their respective branch. The president oversees all official IRHG business.
C. Any person with regional or national positions is an ex-officio member of the Executive Board. Ex-officio members shall be required to attend Executive Board meetings, IRHG General Assembly meetings, and hold weekly office hours. Ex-officio members shall be recognized by IRHG as Executives of the Executive Board with speaking rights but without voting rights.
D. The official IRHG "Oath of Representation" and transition date between executive teams will be held at the conclusion of the fourth full business meeting after spring break.
E. Meetings of the IRHG Executive Board will be held weekly on a day other than the IRHG General Assembly Meetings.

Section 2: IRHG General Assembly

The General Assembly serves as the main legislative branch of IRHG.

A. The General Assembly consists of the IRHG Executive Board, Hall and Apartment Presidents, Hall and Apartment Vice President for Finance and Administration, Hall and Apartment IRHG Senators, and Hall and Apartment Service, Faith and Justice Ambassadors.
B. IRHG Senators are granted to halls and apartments based on occupancy. Swanson and Kiewit Residence Halls shall each have three (3) IRHG Senators in the IRHG General Assembly. Gallagher and Deglman Residence Halls shall have one (1) IRHG Senator each in the IRHG General Assembly. McGloin and Kenefick Residence Halls shall each have two (2) IRHG Senators in the IRHG General Assembly. Davis Square and Opus Square shall each have (2) IRHG Senators in the IRHG General Assembly. Heider Hall shall have one (1) IRHG Senator in the IRHG General Assembly.
C. Members of the General Assembly will serve in the manner and capacities prescribed in the bylaws.
D. IRHG General Assembly meetings shall be held on Tuesday nights at 9:00 in the evening.

Section 3: Residence Hall Councils

A. Residence Hall Council Executive Boards consist of a President, Vice President of Finance and Administration, IRHG Senator(s), and a Service, Faith & Justice Ambassador.
B. Each Residence Hall Council General Assembly consists of its Executive Board and Representatives. Each Resident Advisor will conduct a floor meeting and elect one (1) RHC Representative for the floor/wing and one (1) Service, Faith and Justice Representative for the floor/wing.
C. Residence Hall Councils are elected for the academic year, from Fall IRHG Elections through the end of the Spring semester

Section 4: Apartment Councils

A. Apartment Council Executive Boards consist of a President, Vice President of Finance and Administration, IRHG Senator(s), and a Service, Faith & Justice Ambassador.
B. Each Apartment Council General Assembly consists of the Apartment Council Executive Board and any other resident of that particular Apartment.
C. Apartment Councils are elected for the academic year, from Fall IRHG Elections through the end of the Spring semester.

Section 5: Summer Apartment Council

A. The Summer Apartment Council, operating under the direction of the IRHG President and Apartment Coordinators, serves to provide regular programming for students living on campus during the summer months.
B. The Summer Apartment Council will consist of two (2) representatives from Opus Hall, Davis Square, and Heider Hall, as well as one (1) representative from Kenefick Hall.
C. The Summer Apartment Council will be in session from June 1-August 15 each summer and will meet bi-monthly to plan programming and discuss issues pertinent to on-campus apartment living.
D. Summer Apartment Council applications will be distributed in early May. Members will be selected by the IRHG President in conjunction with the Apartment Coordinators and notified of their selection by May 31.
E. Students interested in the Summer Apartment Council must be committed to being on campus for at least 6 weeks during the June 1-August 15 term to be eligible.

ARTICLE VII: FINANCES

Section 1: Allocation to IRHG

Beginning Fall 2011, IRHG will receive $11.00 per resident per semester from the Department of Residential Life at Creighton University. Each academic year after Fall 2011, IRHG will receive a budget

increase proportional to the percentage increase in room and board rates for that academic year (i.e. if room and board rates increase 3.0%, then IRHG's semester allotment from the Department of Residential Life will increase by 3.0%). IRHG will also acquire its funds through gifts and revenue-generating projects undertaken by IRHG.

Section 2: IRHG Allocations to RHCs and ACs

IRHG will fund each residence hall council and apartment council based on its capacity through two transfers.

A. On September 15th and February 15th, transfers will occur based on current housing occupancy.
B. These transfers are each based on current resident populations. Transfers will be made with each residence hall getting 2% of the total semester allocation and then $1.25 per resident in the hall.
C. The Residence Hall Council and Apartment Council must be in good standing to receive its funding. Good standing is defined as fulfilling all requirements of IRHG's Constitution and Bylaws and having full representation at IRHG meetings. Failure to meet any of these provisions could result in the Executive Board suspending transfers until **good standing** is re-established.
D. If a RHC's rollover exceeds $250.00 at the end of the year, the excess of this amount will be redistributed to IRHG's general account to be used for future events.
E. If an AC's rollover exceeds $1,000, the excess of this amount will be redistributed to IRHG's general account to be used for future events. The evaluation of hall rollover will take place at the end of the academic year and summer term and determined at the time of fall semester allocation.

Section 3: Assets

IRHG holds and disposes of assets as stated in the bylaws.

ARTICLE VIII: POWERS OVER THE CONSTITUTION & BYLAWS

The IRHG General Assembly shall adopt, amend, or repeal any part of the bylaws at regular business meetings by 2/3-majority vote of the General Assembly members. The Student Leadership and Involvement Center at Creighton University must approve all changes to the IRHG Constitution and Bylaws on an annual basis in order to remain a registered student organization.

ARTICLE IX: IMPEACHMENT OF GENERAL ASSEMBLY MEMBERS

The bylaws must provide for a process of recalling and impeaching IRHG Executive and General Assembly members.

ARTICLE X: ADVISORS

Section 1: Advisors to the IRHG General Assembly

The Associate Director of Residence Life and the Assistant Director of Residence Life for Apartment Living will act as the primary advisors for IRHG. Other staff in the Department of Residence Life may serve, from time to time, as secondary advisors to IRHG and its committees. Should an advisor from Creighton be elected or appointed to a regional or national advisor position within MACURH or NACURH, that advisor will cease working in his or her advisor role to IRHG for the full term of his or her regional or national advising position.

Section 2: Advisors to Residence Hall Councils

Assistant Resident Directors and Graduate Assistant Resident Directors serve as the primary advisors to each of their hall-specific Residence Hall Council's Executive Board. Resident Directors will serve as the primary advisors to each hall-specific Residence Hall Council General Assemblies.

Section 3: Advisors to Apartment Councils
Apartment Coordinators serve as the primary advisors to each of their apartment-specific Apartment Council Executive Boards and General Assembly.

ARTICLE XI: ENACTMENT

This IRHG Constitution and corresponding Bylaws took effect at the first business meeting in September 1985.

END OF IRHG CONSTITUTION

INTER RESIDENCE HALL GOVERNMENT BYLAWS

ARTICLE I: MEMBERSHIP

Section 1. Membership

All Creighton University students, their children and spouses who live in university-owned residence halls and apartments operated by the Department of Residential Life are members of IRHG. Furthermore, all members and elected officers of IRHG must live on campus at Creighton University for the terms of their office.

Section 2. IRHG Oath of Representation

A. All IRHG Executives will take the "Oath of Representation" following their election into office and will be administered by the immediate past President or her/his designee.
B. All IRHG General Assembly members will take the "Oath of Representation" during the first general assembly meeting of the fall semester and will be administered by the President or her/his designee.
C. The Inter Residence Hall Government Oath of Representation is: *On behalf of Creighton Students, the Creighton Community, and our common Creighton Mission, I, _____, do solemnly swear to:*
    - *Respect all members of the Creighton University community in the spirit of our Jesuit values,*
    - *Serve the entire term of my office and remain a resident of the Creighton University Residences for that term.*
    - *Uphold the policies and standards in the Creighton University student handbook*
    - *Carry out my duties to IRHG in full*
    - *Obey the IRHG Constitution and Bylaws*
    - *And represent my hall and IRHG with honor*

Section 3. Elections

A. Requirements for all candidates throughout IRHG, Residence Hall Councils, and Apartment Councils.
    1. Candidates in any leadership position within IRHG, a Residence Hall Council, or Apartment Council shall not be on academic or disciplinary probation at the time of their elections or throughout their terms of office.
    2. If an Executive Board member is placed on academic or disciplinary probation they are not permitted to continue to hold office.
B. IRHG Executive Board Elections
    1. Executive Board elections for the positions of IRHG President, Programming Communications Coordinator (PCC), Director of Membership, Director of Finance, Director of Communications, Service, Faith, and Justice Programs Coordinator, Traditional Programs Coordinator, and Innovative Programs

Coordinator will be held the SECOND to LAST full meeting BEFORE Spring Break. The Executive Director of Operations will be elected at the last full General Assembly meeting before the close of registration for the MACURH No Frills Conference.

2. The IRHG Executives-Elect shall be required to attend all General Assembly meetings, IRHG Executive Board meetings, and any associate committee meetings between the time of election until the fourth full business meeting after Spring Break.
3. The IRHG Executives-Elect shall be required to hold transition meetings with their successors totaling five (5) hours every week between the time of election until the fourth full business meeting after Spring Break. These five hours cannot include General Assembly meetings, IRHG Executive Board meetings, or any associated committee meetings.
4. All candidates for Executive Board Positions must submit a petition of 40 signatures of any member of IRHG, and an essay, not less than 500 words by the due date set by the Executive Board.
5. Only IRHG General Assembly members are eligible to vote.
6. The candidate who receives a majority of the votes cast for the respective offices shall be the new member in each office.
7. The IRHG elections shall be conducted in a manner strictly following parliamentary procedure and Robert's Rules of Order, Newly Revised 10th Edition.
8. All posting and campaign activities must comply with the Creighton University rules and regulations, as detailed in the Creighton University Student Handbook for that current academic year.
9. The new Executive Board will take the IRHG "Oath of Representation" and officially transition into their positions at the conclusion of the fourth full general assembly meeting after Spring Break. This excludes the Executive Director of Operations who will take the "Oath of Representation" with the other executives, but not fully transition into his or her position until the conclusion of the summer NACURH conference.

C. RHC and AC Executive Board Elections
    1. RHC and AC Executive Board Elections are facilitated through IRHG during the week following the first Residential Advisor floor meetings.
    2. Each candidate must submit a petition of 40 resident signatures of residents from his or her hall at Creighton University, along with the completed Application, including sections for "Current/Past Leadership Experience," "Noteworthy Accomplishments," and "Goals if Elected," by the deadline established by the Executive Director of Operations.
    3. Members of a particular Residence Hall or Apartment vote for their own RHC or AC Executive Board members.
    4. Any positions not filled on an RHC or AC Executive Board will be appointed by the Resident Director or Apartment Coordinator of that building in consultation with the IRHG President.
    5. All posting and campaign activities must comply with the Creighton University rules and regulations, as detailed in the Creighton University Student Handbook for that current academic year.

Section 4: Recall, Impeachment, and Resignation

A. Executive Board Members
    1. Any IRHG Executive Board member may be subject to recall and impeachment proceedings.
    2. An Executive Board Member or a General Assembly Member may bring up these proceedings at any Executive Board meeting.

3. Prior to formal recall and impeachment proceedings, informal procedures must be followed including, but not limited to:
    a. The IRHG Executive in question and the IRHG Advisor will receive a written document containing all concerns based on the constitutional responsibilities of the executive.
    b. The IRHG Executive, IRHG Advisor, and person (or persons) voicing concerns will have a meeting within one week of the written concerns to determine whether continued action is necessary.
    c. If continued action is deemed necessary, the IRHG Executive and the Advisor shall design a written action plan including a specific timeline for the improvements to be made.
    d. A copy of the action plan will be provided to the IRHG Executive Board.
    e. The IRHG Executive and IRHG Advisor will check in on progress being made towards the action plan at the one-on-one meetings.
    f. At the end of the established timeline, the IRHG Executive in question and the IRHG Advisor will give a formal report on the success or failure of the action plan to the IRHG Executive Board.
    g. The IRHG Executive Board will decide whether further proceedings are necessary at the time.
4. Recall and Impeachment proceedings will take place if any one or more of the following occur:
    a. A petition is presented with signatures from 20% of the General Assembly requesting the proceedings
    b. A majority vote of the IRHG Executive Board (not including the member in question) passes requesting the proceedings
    c. The IRHG Executive Board Member in question has been unexcused from more than 3 meetings, either General Assembly Meetings, or Executive Meetings.
    d. The IRHG Executive does not complete his/her responsibilities as outlined in the IRHG Constitution and By-laws, including, but not limited to, completion of prescribed office hours, attendance at university committee meetings, and timely completion of all assigned tasks.
5. Impeachment proceedings for IRHG Executive Board Members are as follows:
    a. The IRHG Executive is recalled based on one of the above stipulations.
    b. The IRHG Executive is temporarily removed from his/her position until the completion of the impeachment proceedings.
    c. The IRHG Executive Board will review the request for impeachment and it will be brought to the General Assembly at the next General Business meeting for a special recall conference.
    d. At the recall conference, the reasons for the impeachment will be stated. This includes the original concerns and the results of the informal procedures.
    e. Next, the IRHG Executive in question will first have the opportunity to speak on his or her behalf.
    f. The General Assembly will have the opportunity to ask questions, up to five minutes, of the IRHG Executive in question.
    g. The IRHG Executive in question will be dismissed from the room.
    h. There will be pros and cons of impeachment stated until there are three consecutive unanswered pros or three consecutive unanswered cons.
    i. The General Assembly will have a 10-minute discussion regarding the impeachment of the IRHG Executive Member.

i. The IRHG Executive Board is allowed to participate in this discussion because of their ability to speak directly to the actions of the executive.

j. A vote of the General Assembly will be taken via open voice regarding the recommendation of the General Assembly for the IRHG Executive Board.

k. The IRHG Executive Board will hold a closed impeachment hearing.

i. If the General Assembly's recommendation is to impeach the recalled member, the IRHG Executive Board needs a majority vote to impeach the member.

ii. If the IRHG General Assembly's recommendation is to not impeach the recalled member, the IRHG Executive Board needs a 2/3 vote to overturn the General Assembly recommendation and impeach the member.

l. The IRHG Executive will be immediately notified of the IRHG Executive Board's decision. The IRHG General Assembly will be notified at the next General Assembly meeting of the IRHG Executive Board's decision. The General Assembly will not have access to the vote count by the IRHG Executive Board and the IRHG General Assembly is not allowed to motion to reveal this vote count.

6. Resignation of an IRHG Executive Board member may occur at any time given two weeks notice, unless otherwise mandated by Creighton University Officials

a. IRHG Executive Board members wishing to resign must submit a formal notice of resignation to the IRHG President and the IRHG Executive Board.

i. The IRHG Executive must fulfill their role until the completion of the two week special election process

b. Upon receipt and acceptance of the resignation by the IRHG Executive Board, the resigning member must also provide a letter of resignation to the General Assembly.

7. IRHG Executive Board positions that are vacant because of the impeachment or resignation of an IRHG Executive will be filled according to the IRHG By-Laws Article I, Section 10: Replacement of Members.

a. IRHG Executive Board Members who have been impeached or have resigned from their positions are not eligible for reelection of their position until the next regular election.

B. General Assembly Members

1. Any IRHG General Assembly member may be subject to recall and impeachment proceedings at any regular business meeting.
2. Recall and Impeachment proceedings will take place if any one or more of the following occur:

a. One-fifth of the IRHG GA requests these proceedings

b. The General Assembly member accumulates three or more unexcused absences and has been notified by the Director of Membership and Development prior to the third unexcused absence. Following two unexcused absences, the Director of Membership and Development shall notify the General Assembly member

c. A petition has been gathered from residence hall students of 100 signatures to subject a General Assembly member to these proceedings.

3. Impeachment proceedings for IRHG General Assembly members are as follows:

a. A member is recalled based on the above stipulations.

b. The IRHG General Assembly will hold a special recall conference with the member.

c. During the special recall conference, the member subject to recall is allowed to speak on his or her own behalf. IRHG General Assembly members are then permitted to ask questions of the General Assembly member for no more than five minutes.
d. The member will then be excused, discussion will be held, and an open, voice vote will be taken. This voice vote will be a vote of recommendation for the IRHG Executive Board.
e. The IRHG Executive Board will take the recommendation and hold a closed impeachment hearing.
    i. If the IRHG General Assembly's recommendation is to impeach the recalled member, the IRHG Executive Board needs a majority vote to impeach the member.
    ii. If the IRHG General Assembly's recommendation is to not impeach the recalled member, the IRHG Executive Board needs a 2/3 vote to overturn the General Assembly recommendation and impeach the member.
f. The member will be immediately notified of the IRHG Executive Board's decision. The IRHG General Assembly will be notified at the very next General Assembly meeting as to the decision of the Executive Board. The IRHG General Assembly will not have access to the vote count by the Executive Board and the IRHG General Assembly is not allowed to motion to reveal this vote count.

4. A General Assembly member may resign from his or her position by providing a letter of resignation to the IRHG Executive Board and the Resident Director of his or her hall.
5. Any position left vacant on a hall executive council will be filled according to the IRHG By-Laws Article I, Section 10: Replacement of Members.

Section 5. Voting

A. IRHG General Assembly & IRHG Executive Board
    1. All IRHG General Assembly members, excluding the IRHG Executive Board, have the right to vote in general legislative voting matters and elections.
    2. Each elected General Assembly member has one vote.
    3. The vote of the General Assembly shall be subject to Robert's Rules of Orders Newly Revised 10th Edition.
    4. The Executive Board will review all bills, resolutions, and amendments, prior to submission to the General Assembly.
    5. Upon receiving a decision by the IRHG General Assembly, the IRHG Executive Board will vote whether or not to approve a bill, resolution, or amendment. In the event of a tie, the President or the presiding member of the Executive Board meeting shall cast the deciding vote to pass or veto the pending legislation.
    6. The overall decision of the Executive Board shall be announced as a general decision passed down by the President or presiding member of the meeting.
    7. The IRHG General Assembly may override the Executive Board on matters of legislation by a 2/3-majority vote.
B. Residence Hall Council Voting
    1. All Residence Hall Council Executives have a vote during RHC general meetings.
    2. One (1) Floor Representative and one (1) Service, Faith, & Justice Representative per Resident Advisor floor/wing may have a vote during RHC general meetings.
C. Apartment Council Voting
    1. All Apartment Council Executives have a vote during Apartment Council general meetings. Any resident of the Apartment Council may vote during the council's general meeting.

Section 6. Duties of the IRHG General Assembly

I. IRHG Executive Board (All EB members' term runs April to April, except for the NCC whose term runs June to June)

A. All executive members will maintain the following responsibilities.

a. Follow all expectations and guidelines given by the Department of Residential Life.
b. Conduct official organizational business.
c. Attend weekly General Assembly and Executive Meetings.
d. Have regular meetings with the IRHG advisor(s).
e. Meet with executives as outlined in Article VI of the Bylaws.
f. Responsible for transitioning their successor as outlined in Article I of the Bylaws.
g. Responsible for maintaining, updating, and transitioning all positional files.
h. Other duties as assigned by the IRHG President.

B. President

a. Hold ten weekly office hours.
b. Set agendas for the General Assembly and Executive Board Meetings.
c. Preside over the General Assembly Meetings and Executive Board Meetings, keep order by referencing Robert's Rules of Parliamentary Procedure 10th Edition.
d. Set the organizational vision and strategic plan in order to advance the mission of IRHG.
e. Serve as a liaison to all other student organizations, most notably, the Creighton Students Union (CSU).
f. Attend at least one Creighton Students Union Board of Representatives meeting per month to give an IRHG update and answer questions.
g. Serve as IRHG's official advocate for all organizational pursuits.
h. Serve in a public relations role to involve IRHG in significant projects and decisions, nominating executive board members to campus committees and task forces as stated in Article 3, Section 1, Part D.
i. Invite campus administration to GA meetings to talk with the General Assembly about relevant topics at least once per semester.
j. Cooperate with Operations on all business related to legislative efforts.
k. Maintain the IRHG Constitution, Bylaws, and Policies and Procedures Manual.
l. Promote and complete all legislative recommendations to upper University entities (i.e. The Department of Residential Life, the Committee on Student Life Policy, etc.).
m. Meet weekly with the Executive Director of Operations, Programming Communications Coordinator, as well as other executives as needed.
n. Serve as the Department of Residential Life liaison during their weekly meetings.
o. Organize and host an Executive Board Retreat prior to the beginning of the academic school year.
p. Attend MACURH Presidents Chats and serve as a liaison between IRHG and other regional RHAs.
q. Manage office space along with Director of Membership and Development.
r. Hold summer duties during summer Sessions 1 and 2 that include:

a. Hold regular summer office-hours and serve as the main point of contact for any communication with Inter Residence Hall Government.
b. The President may also delegate an IRHG Executive Board member to hold office hours if he or she is unable to do so.
c. Conduct official organizational business.
d. Regularly attend the Department of Residential Life meetings and serve as the liaison between on-campus students and the Department of Residential Life.
e. Promote and represent IRHG.
f. Preside over the Summer Apartment Council, in cooperation with the Apartment Coordinators, as defined in Article II, Section IV.

C. Executive Director of Operations
   a. Hold ten weekly office hours.
   b. Manage official IRHG operational business through close communication with the Operational Branch.
   c. Preside over bi-weekly meetings with Operational Branch to discuss official internal operational business.
   d. Schedule biweekly meetings with individual operational executives.
   e. Preside over meetings in the absence of the president or when designated by the President to do so.
   f. Responsible for the formation, direction, and functioning of Campus Action Committees as defined in Article III, Section 1, Part D.
   g. Keep accurate records of legislation introduced, the status of which must be available at all times upon request by any IRHG member or Creighton University administrator.
   h. Revise and review official IRHG Constitution and Policy each semester.
   i. Complete duties in the current MACURH NCC Handbook.
   j. Ensure Creighton University representation at all NACURH, MACURH, and No Frills conferences.
   k. Engage as the IRHG liaison to the region, most notably in all NCC online discussions.
   l. Submit a minimum of one official bid at either the MACURH or No-Frills conference.
   m. Serve as parliamentarian for all official business of IRHG.
   n. Preside as Elections Commissioner for all elections: RHC and AC Executive elections (September) and IRHG Executive Board (March).

D. Director of Membership and Development
   a. Call roll at General Assembly Meetings and keep accurate attendance, including list of proxies, and maintain the speakers' list.
   b. Create name placards, nametags, hall binders, and business cards as deemed necessary by the Executive Board.
   c. Foster leadership training and growth for the General Assembly and Executives throughout the year.
   d. Manage General Assembly membership, seeking out replacements when necessary.
   e. Oversee the executive Adopt-a-Hall program.
   f. Maintains albatross files.
   g. Communicate directly with hall executives and Residence Directors concerning leadership and involvement in their individual RHC/ACs.

h. Manage office space along with the President.

E. Director of Finance
   a. Hold five weekly office hours.
   b. Keep accurate records of all financial matters.
   c. Collect and organize the budgets of all RHCs and ACs.
   d. Oversee and advise the operations of all hall and apartment Vice President's for Administration and Finance.
   e. Prepare a weekly budget statement and a yearly budget report and
   f. Prepare a weekly list of expenditures for Executive Board members.
   g. Handle all transactions for each of the IRHG budgets.
   h. Handle transfers to and from individual RHC and AC accounts when necessary.
   i. Continue yearlong funding initiatives through outside vendors.
   j. Oversee the IRHG Sponsorship Fund and Reserve Fund.

F. Director of Communications
   a. Hold five weekly office hours.
   b. Manage and oversee all modes of communication between Executives and RHCs and ACs.
   c. Create and oversee all IRHG (including RHC and AC) branding and advertising measures, including, but not limited to, t-shirts, posters, residential gifts, etc.
   d. Manage all IRHG Social Media outlets, including, but not limited to, Facebook, Twitter, CUInvolved, etc.
   e. Manage the upkeep of the IRHG Website in coordination with the Director of Membership Development.
   f. Maintain other forms of IRHG correspondence with other student organizations.
   g. Record the minutes of the General Assembly and Executive Board Meetings, collect and organize the minutes of all RHCs and ACs.
   h. Distribute and process communications, including copies of minutes, among member listservs.

G. Programming Communications Coordinator
   a. Hold ten weekly office hours.
   b. Preside over bi-weekly meetings with Programmatic Branch to discuss official program business.
   c. Schedule biweekly meetings with individual programming executives.
   d. Oversee Program Coordinators and provide sufficient assistance and support including but not limited to:
      a. Setting goals, timelines, and logistic outlines with Coordinators.
      b. Making program arrangements.
   e. Oversee all RHC/AC programs and maintain accurate records and reports.
   f. Serve as the IRHG programming liaison to student organizations, and campus offices.
   g. Attend and participate in all PCC online discussions.
   h. Organize and coordinate the Fall General Assembly Retreat.

H. Service, Faith, and Justice Programs Coordinator
   a. Hold five weekly office hours.
   b. Manage and/or provide reflections before each General Assembly Meeting.
   c. Link Creighton University IRHG to all campus offices and staff connected with Service, Faith, Justice, and diversity.

d. Oversee and advise the operations of all RHC and AC Service, Faith, and Justice Ambassadors and their responsibility to respective hall and apartment community partners.
e. Involve IRHG in projects and programs that promote service to others and faith and/or justice and diversity issues.
f. Implement at least one campus-wide diversity program per semester.
g. Inform the IRHG General Assembly of any campus needs or interest with regards to diversity.
h. Foster Diversity as defined by our Mission Statement in Article 2 of the IRHG Constitution.
i. Executes traditional SFJ programs as outlined in the Policies and Procedures Manual.
j. Hold regular Service, Faith, and Justice committee meetings to create ownership and accountability among committee members.
k. Keeps accurate records of all committee meetings, including agendas, minutes and budgets to ensure the awareness of the Executive Board and General Assembly.
l. Create evaluations at the conclusion of all service, faith, and justice and diversity events to be maintained in Executive Director of SFJ transition files.
m. Coordinate partnerships with the SCSJ and Campus Ministry.
n. Develop an on-going programming resource for the halls.

I. Traditional Programs Coordinator
a. Hold five weekly office hours.
b. Oversee and advise the operations of all RHC and AC Senators in coordination with the Innovative Programs Coordinator.
c. Maintain current traditional programs as outlined in the Policies and Procedures Manual.
d. Hold regular Traditional Programming committee meetings, consisting of ⅔ of the General Assembly Senators, to create ownership and accountability among committee members.
e. Keep accurate records of all committee meetings, including agendas, minutes and budgets to ensure the awareness of the Executive Board and General Assembly.
f. Create evaluations at the conclusion of all traditional programs to be maintained in the Traditional Programs files.

J. Innovative Programs Coordinator
a. Hold five weekly office hours.
b. Seek to implement new and innovative programs.
c. Solicit suggestions from residents regarding programming needs or interests.
d. Oversee and advise the operations of all RHC and AC Senators in coordination with the Traditional Programs Coordinator.
e. Maintain current innovative programs as outlined in the Policies and Procedures Manual.
f. Hold regular Innovative Programming committee meetings, consisting of ⅓ of the General Assembly Senators, to create ownership and accountability among committee members.
g. Keep accurate records of all committee meetings, including agendas, minutes and budgets to ensure the awareness of the Executive Board and General Assembly.

h. Create evaluations at the conclusion of all innovative programs to be maintained in the Traditional Programs files.

K. President of National Residence Hall Honorary (NRHH)
   a. Follow all expectations and guidelines given by the Department of Residential Life.
   b. Conduct official organizational business.
   c. Attend weekly General Assembly and Executive Meetings.
   d. Hold five weekly office hours.
   e. Have bi-monthly meetings with the IRHG advisor(s).
   f. Responsible for effective linkage of the Creighton University IRHG to NACURH and MACURH—specifically in matters relating to NRHH.
   g. Keep accurate records of all NRHH matters.
   h. Serve as the regional and national contact on all NRHH matters.
   i. As the recognition resource for IRHG, facilitate recognition of the General Assembly throughout the academic year, including organizing the Residence Hall/Apartment of the Year Award.
   j. Preside over the NRHH student organization as the President of that student group, formulating an account of all NRHH activities to be presented at IRHG General Assembly meetings.
   k. Responsible for transitioning the NRHH President-Elect upon election until the fourth full meeting after spring break.
   l. Responsible for maintaining, updating, and transitioning all President of NRHH files.
   m. Other duties as assigned by the IRHG President.

L. Ex-Officio Members
   a. Follow all expectations and guidelines given by the Department of Residential Life.
   b. Hold five weekly office hours.
   c. Holds speaking rights.
   d. Not allowed to serve under any other position on the Executive Board.
   e. Ineligible to vote in any capacity.
   f. Required to attend all IRHG executive meetings and IRHG General Assembly meetings.
   g. Other duties as assigned by the IRHG President.
   h. In the event of conflict of assigned duties, the Regional and National responsibilities of the Ex-Officio Member's position will supersede responsibility to IRHG.

M. Advisors to the IRHG General Assembly and Executive Board
   a. Advisors of IRHG will consist of persons as defined in Article X, Sections 1,2, and 3.
   b. Hold speaking rights.
   c. Ineligible to vote in any capacity.

N. IRHG General Assembly Members
   a. Attend and actively participate in General Assembly meetings and activities.
   b. Promote activities of IRHG and IRHG Committees.
   c. Promote IRHG General Assembly meetings by wearing IRHG polos/shirts on Tuesdays and at all other important IRHG activities, unless deemed unnecessary by the Executive Board.

d. In the event that a GA member will be unable to attend a GA meeting, it is his or her responsibility to ask a member of his or her residence hall's RHC or AC to sit in as a proxy.
e. In the event that a GA member is unable to find a replacement, then it is his or her responsibility to notify the Director of Membership and Development prior to the GA meeting that he or she will be unable to attend. The Director of Membership and Development must approve the notified excuse before it is formally documented as an excused absence.

II. RHC and AC Executive Board
A. President
a. Preside over RHC/AC General Council meetings.
b. Attend RHC/AC Executive Board meetings.
c. Set General Council meeting agenda.
d. Attend one-on-one meetings with advisor(s).
e. Attend weekly IRHG meetings, representing the hall/apartment residents' voices.
f. Serve on an IRHG Campus Action Committee to propose recommendations and changes to improve residential living.
B. Vice President for Administration and Finance
a. Attend RHC/AC General Council meetings.
b. Attend RHC/AC Executive Board meetings.
c. Keep accurate minutes of RHC/AC Executive Board meetings and General Council meetings.
d. Keep accurate RHC/AC finance records.
e. Attend weekly IRHG meetings, representing the hall/apartment residents' voices.
f. Serve on an IRHG Campus Action Committee to propose recommendations and changes to improve residential living.
C. SFJ Ambassador
a. Attend RHC/AC General Council meetings.
b. Attend RHC/AC Executive Board meetings.
c. Coordinate floor/wing SFJ representatives.
d. Work with hall/apartment community partner.
e. Attend weekly IRHG meetings, representing the hall/apartment residents' voices.
f. Attend weekly IRHG meetings and scheduled IRHG SFJ meetings.
D. IRHG Senator
a. Attend RHC/AC General Council meetings. Report on IRHG business.
b. Attend RHC/AC Executive Board meetings.
c. Attend weekly IRHG meetings, representing the hall/apartment residents' voices.
d. Create, coordinate, and implement hall programming.
e. Chair a hall programming committee.
f. Serve on one of the following IRHG campus-wide programming committees:
i. Campus Programming Committee
ii. Community Outreach Committee
iii. Diversity and Leadership Committee

Section 7: Powers
A. IRHG Executive Board
1. Shall allocate funds spent during summer interim and must make those expenditures public by the first IRHG General Assembly meeting of the subsequent academic year.
2. Funds spent during summer interim must have the approval, by vote, of at least four Executive Board members.

3. Shall have the power to introduce legislation such as bills, recommendations, and resolutions as defined in the powers of the General Assembly: Bylaws Article 1 Section 7 part B.
4. President shall have power to call a special meeting, giving at least 24 hours notice.

B. IRHG General Assembly
1. Shall have the power to introduce Bills. Legislation in which the IRHG General Assembly has final authority; appropriation of funds; articles of impeachment; bylaws; house rules; and all other powers granted by the IRHG Constitution and Bylaws. Must be tabled and voted upon at the meeting after the bill has been introduced.
    a. Every IRHG bill must designate who is responsible for implementing the bill and instruct that person to report to the General Assembly the results of the bill.
    b. Bills allocating funds to organizations not directly relating to IRHG shall not exceed $300 per organization and must be in writing, including a Funding Proposal Request Form, and be turned in to the ~~Executive~~ Director of Finance by the Executive Board meeting that precedes the General Assembly meeting in which it shall be presented.
2. Shall have the power to introduce Recommendations. Legislation recommending policy changes to the Residential Life administration, or whomever the Assembly deems necessary. Must be tabled and voted upon at the meeting after the recommendation has been introduced. All proposals for a recommendation must be in writing.
3. Shall have the power to introduce Resolutions. Legislation expressing the general opinions and/or concerns of the IRHG but not necessarily containing a mandate for action. Must be tabled and voted upon at the meeting after the resolution has been introduced.

C. RHC and AC Executive Boards
1. Shall allocate funds distributed to them by IRHG.
2. Shall spend funds allocated to them by IRHG with approval of their primary advisor.
3. Shall have the power to introduce legislation.

D. RHC and AC General Assemblies
1. Shall spend funds allocated to them by IRHG with approval of their primary advisor.
2. Shall have the power to introduce legislation that can be sent to IRHG and/or the Department of Residential Life for consideration.

Section 8: Finances

A. IRHG Budget
1. The IRHG Director of Finance must present a budget to the IRHG General Assembly at the General Assembly meeting immediately following the Department of Residential Life census in the Fall and Spring semesters. The budget must account for all monies allocated to IRHG by the Department of Residential Life.
2. The IRHG Director of Finance, when building a budget to propose, must use the following accounts as designations for funds allocated from the Department of Residential Life:
    a. General Account
    b. Executive Board Account
    c. NCC Account
    d. Executive Director of SFJ Account
    e. Executive Director of Diversity & Leadership Committee Account
    f. Executive Director of Community Outreach Committee Account

g. Executive Director of Campus Programming Committee Account
h. Sponsorship Account
i. Reserve Account
j. Fundraising Account

3. All money earned from fundraisers will be allocated to the Reserve Account unless the monies raised are specifically designated for another use by a majority vote of the IRHG Executive Board.
4. All monies remaining at the end of the year will be rolled into the reserve account.
5. The reserve account should be maintained with at least $4,000 in it. Monies above this amount can be allocated by the IRHG Executive Board for other purposes.

B. IRHG Sponsorship Fund
1. The IRHG Sponsorship Fund will be budgeted for $1000.00 per semester during the academic year.
2. The IRHG Sponsorship Fund cannot be increased after depletion without approval of the IRHG Executive Board.

C. Residence Hall Council & Apartment Council Budgets
1. The RHC or AC Vice President for Administration and Finance will be responsible for the RHC or AC budget in association with the primary advisor to the RHC or AC.
2. The RHC or AC General Assembly must approve all legislation pertaining to the disposal of funds controlled by the RHC or AC.

Section 9. Line of Succession

To replace the president, the line of succession will follow the order in which the executive positions were described in the Constitution, Article 5, Section 1, A.

Section 10. Replacement of Members

A. IRHG Executive Team Member
1. IRHG Executive Members in the roles of IRHG President, Executive Director of Operations, Programming Communications Coordinator (PCC), Director of Membership, Director of Finance, Director of Communications, Service, Faith, and Justice Programs Coordinator, Traditional Programs Coordinator, or Innovative Programs Coordinator that is impeached, recalled, resigns, vacates office, or leaves the residence hall system will be replaced by a new executive member. Applications will be made available the night of the General Assembly meeting that the vacancy is formally announced. Applications will be due the Wednesday one week after the announcement has been made. Elections will then be held the General Assembly meeting the Tuesday after the Wednesday applications are due.
2. The election process will follow the rules already established in the IRHG By-Laws in Article 1, Section 3, Part B.
3. For the impeachment, recall, vacation of office, or leaving the residence hall system of the President of National Residence Hall Honorary, the National Residence Hall Honorary will follow procedures listed in their Constitution and By-Laws to fill the vacancy.
4. For any Executive Board position where an impeachment, recall, resignation, vacation of office, or leaving the residence hall system has occurred within the spring semester before normal elections are held will not undergo a special election.

B. Residence Hall Council Member:
1. Any RHC member of the IRHG Assembly that is impeached, resigns, vacates office, or leaves the residence hall system will be replaced by a new member of the IRHG. This member is to be nominated the hall's executive team. The new hall executive

must be approved by a simple majority of the RHC. A new member shall be replaced within three school weeks of the vacating member's last RHC meeting.

C. Apartment Council Member:
    1. Any AC member of the IRHG Assembly that is impeached, vacates office, leaves the residence hall system or lacks residence during summer months will be replaced by a new member of the IRHG. This member is to be nominated by the AC Executive Board and approved by the AC Advisor. A new member shall be replaced within three school weeks of the vacating member's last AC executive team meeting.

ARTICLE II: MEETINGS

Section 1: IRHG Executive Board

The IRHG Executive Board will meet weekly throughout the academic year on a day other than the IRHG General Assembly meeting.

Section 2: IRHG General Assembly

The IRHG General Assembly will be held weekly throughout the academic year on Tuesdays at 9:00pm CST. The IRHG General Assembly has the power to conduct business if quorum (2/3 of voting members) is achieved.

Section 3: Residence Hall Councils

A. Residence Hall Council Executive Board Meetings will be held weekly throughout the academic year.
B. Residence Hall Council General Assembly Meetings will be held weekly throughout the academic year.

Section 4: Apartment Councils

A. Apartment Council Executive Board Meetings will be held weekly throughout the academic year.

Section 5: Summer Apartment Council

A. The Summer Apartment Council, operating under the direction of the IRHG President and Apartment Coordinators, serves to provide regular programming for students living on campus during the summer months.
B. The Summer Apartment Council will consist of a maximum of two (2) representatives from Opus Hall, Davis Square, and Heider Hall, as well as one (1) representative from Kenefick Hall.
C. The Summer Apartment Council will be in session from June 1-August 15 each summer and will meet bi-weekly to plan programming and discuss issues pertinent to on-campus apartment living.
D. Summer Apartment Council applications will be distributed in early May. Members will be selected by the IRHG President in conjunction with the Apartment Coordinators and notified of their selection by May 31.
E. Students interested in the Summer Apartment Council must be committed to being on campus for at least 6 weeks during the June 1-August 15 term to be eligible.

ARTICLE III: COMMITTEES

Section 1: IRHG Committees

A. The following IRHG Committees will be established:
    1. Community Outreach Committee
        a. Committee Chair

1. Perform duties as described in Article I, Section 6, Part B, Number 1.

2. Campus Programming Committee
    a. Committee Chair
        1. Perform duties as described in Article I, Section 6, Part B, Number 2.
3. Diversity and Leadership Committee
    a. Committee Chair
        1. Perform duties as described in Article I, Section 6, Part B, Number 3.

B. Campus Action Committees
    1. Each Fall, IRHG will establish at least two Campus Action Committees.
        a. The focus of these Committees will be selected by vote of the General Assembly in conjunction with the Executive Board.
        b. Depending on student concern and interests, new Campus Action Committees may be created and previous ones replaced during the Spring semester.
    2. Membership will be voluntary and consist of Residence Hall Council Presidents and Vice Presidents.
    3. The Executive Director of Advancement will be part of each Campus Action Committee to serve in an advisor role.
    4. Each Campus Action Committee is expected to present at least one piece of legislation relevant to its focus per semester.

C. E. Represented University Committees
    1. Executive Board Members will represent IRHG on the following committees:
        a. Campus Safety
        b. Division of Student Life Programming
        c. Dining Committee
        d. DoIt Technology Advisory
        e. Skutt Student Center Advisory
        f. Student Life Policy
        g. University Sustainability Council
        h. Tobacco Free Campus Committee
        i. Any other committee as deemed necessary by the President

Section 2: RHC and AC Committees

Residence Hall Council and Apartment Council Executive Boards discuss and then vote to establish committees for their hall's activities. These committees are established for a one (1) academic year term.

ARTICLE IV: LEGISLATION

Section 1: Presenting Legislation

Any member of an RHC, AC, IRHG General Assembly or IRHG Executive Board may present legislation to IRHG.

Section 2: Life of Legislation

A. All bills, amendments and resolutions, further known as legislation, need to be submitted to the IRHG Executive Board one week prior to the legislation's appearance on the IRHG General Assembly agenda.
B. All legislation shall be reviewed by the IRHG Executive Board. This review process is a check that the proposed legislation contains all required legislation sections outlined in Article IV, Section 3 of the Bylaws.

C. Following the review, an IRHG Executive Board member will meet with the sponsor(s) of the proposed legislation, outline any concerns with the proposed legislation sections and serve as a resource to the sponsor(s).
D. The approved legislation will be placed on the following IRHG General Assembly meeting agenda.
E. At the IRHG General Assembly meeting, the proposed legislation sponsor(s) will explain their legislation and be questioned by the IRHG General Assembly members. Following questions, the IRHG General Assembly will enter into discussion.
F. An oral vote will be taken from all IRHG General Assembly members eligible to vote.
G. Legislation passed by the General Assembly is then sent on to the IRHG Executive Board for final consideration.

Section 3: Legislation Sections

All proposed legislation needs to include the following sections:

A. A legislation number (that can be obtained from the IRHG Executive Director of Operations, names of the legislation's sponsor(s) and date of the proposed legislation.
B. Purpose of the proposed legislation.

Section 4: Legislation Defined

Legislation shall be defined as any Recommendation, Resolution, Amendment or Bill that may be brought forth by any Executive Board member, General Assembly member or roster RHC member.

A. Recommendation
    1. Legislations recommending policy changes to the Department of Residential Life or whomever the Assembly deems necessary.
B. Resolution
    1. Legislation expressing the general opinion and/or concerns of the IRHG but not necessarily containing a mandate for action.
C. Amendment
    1. Legislation sanctioning a change or addition to the IRHG Constitution.
D. Bill
    1. Legislation which grants the appropriation of IRHG funds or calls for impeachment proceedings of an IRHG General Assembly member according to Section 4 of the Bylaws.
    2. Every IRHG bill must designate who is responsible for implementing the bill and instruct that person to report to the General Assembly the results of the bill.
    3. Bills allocating funds to organizations not directly relating to IRHG shall not exceed $300 per organization and must be in writing, including a Funding Proposal Request Form, and be turned in to the Director of Finance by the Executive Board meeting that precedes the General Assembly meeting in which it shall be presented.
    4. Legislation must be presented to the President or Executive Director of Operations by the Executive Board meeting preceding the General Assembly meeting in which it shall be presented.
    5. The executive board has the authority to either recognize or deny presented legislation before allowing the legislation to appear in the General Assembly.
    6. The Executive Board can deny legislation based on poor writing, unclear resolution or any other reason that the Executive Board believes unnecessary to be presented to the General Assembly.
    7. Upon a rejection of any legislation, the Executive Board will provide a letter of explanation, and when necessary, recommendations for the legislation for resubmission at a later time.
    8. All Bills and Amendments presented to the General Assembly must be tabled and voted upon at the first full meeting after the Bill or Amendment has been introduced. This rule may only be suspended at the last meeting of each semester.

9. After legislation has been successfully passed by the General Assembly, the legislation must be confirmed or vetoed at the next Executive Board meeting.
10. An Executive Board veto may only be overturned by a 2/3 vote of the General Assembly.
11. All amendments to the IRHG constitution must be approved by the Student Leadership and Involvement Center.

ARTICLE V. COMMUNITY PARTNERS

Section 1: About the Community Partner Initiative

The IRHG constitution recognizes Community Partners as a permanent part of our mission to be men and women for and with others. These partnerships are considered long-term commitments on behalf of students at Creighton and the Inter Residence Hall Government.

Section 2: Community Partner Listing

A. Freshman Halls
    1. Gallagher Hall and the Charles E. Lakin Center
    2. Kiewit Hall and the South Omaha Boys & Girls Club
B. Sophomore Halls
    1. Kenefick Hall and the North Omaha Boys & Girls Club
    2. McGloin Hall and Habitat for Humanity of Omaha & Girls Inc.
    3. Swanson Hall and the Siena/Francis House Homeless Shelter
C. Apartments
    1. Davis Square and Together, Inc.
    2. Heider Hall and the Seven Oaks of Florence
    3. Opus Square and Ollie Webb
D. Living Learning Communities
    1. Deglman Hall and The Cortina Community

Section 3: Community Partner Status Change

A. In order for a partnership to be changed, the RHC or AC must get a 2/3 majority vote of their General Assembly to send a proposal of status change to the Service, Faith, and Justice Programs Coordinator.
B. The IRHG Service, Faith, & Justice Programs Coordinator will review the proposal for sound reasoning, and then pass it on to the IRHG General Assembly for voting. The resolution must pass by a 2/3-majority vote.
C. If a change is requested during the summer interim, the Resident Director or Apartment Coordinator of the hall must send a resolution to the IRHG Executive Board for voting and approval.

ARTICLE VI: IRHG AWARDS

Section 1: Listing of Awards

The following IRHG Awards are to be presented at the NRHH Awards Night each year in April.

A. IRHG Scholarship
B. IRHG General Assembly Member of the Year
C. IRHG Executive Graduating Cord

Section 2: Eligibility and Criteria for Awards

A. IRHG Scholarship
    1. Eligibility – Any undergraduate student at Creighton University who has participated in IRHG/RHC sponsored events and activities throughout the course of the year including attending meetings and assuming an active role in either IRHG or RHC. The scholarship recipient must be an undergraduate student in the year following his

or her receiving the scholarship. The recipient shall to be required to live within a residence hall or on campus apartments the following academic year.

2. Criteria – The scholarship is not need-based; instead, it is meant to reward an outstanding member of IRHG or RHC who has made a positive contribution to the Creighton community. Applicants will be evaluated on their demonstration of dedication to IRHG/RHC, their willingness to participate in events and activities, their leadership within these organizations, and their ability to effectively work with their peers to build community within the residence halls.

B. IRHG General Assembly Member of the Year will be as follows:
    1. Eligibility & Criteria – The IRHG GA Member of the Year will reward an outstanding member of IRHG who has made a positive contribution to the Creighton community. Nominations will be considered on their demonstration of dedication to IRHG, their willingness to participate in events and activities, their leadership within these organizations, and their ability to effectively work with their peers to build community within the residence halls and apartment living areas.

C. IRHG Executive Graduating Cord
    1. Eligibility – Must have worked with the IRHG organization or an affiliated RHC for a minimum of two years and have served as an executive for their senior or junior year at Creighton University.
    2. Criteria – The cord will be awarded to anyone who is eligible.

Section 3: Selection Process for Awards

A. IRHG Scholarship Selection Process
    1. Application – Applicants will submit a completed application form as distributed by the IRHG Executive Board and return as indicated on the form. Late applications will not be considered.
    2. Selection – The applications will be evaluated by a committee consisting of the IRHG President, the IRHG President-elect, the NRHH President, the NRHH President-elect, and the IRHG Advisors. In the event of an even-numbered committee, the NRHH Advisor will sit on the committee as well.
    3. Award – The IRHG Scholarship will be awarded to one person for the amount of $500.

B. IRHG General Assembly Member of the Year Selection Process
    1. Nominations – The Executive Board will accept oral nominations for this award. Any GA member, RHC member, RD, ARD, RA, or Executive Board member may submit nominations for consideration.
    2. Selection – the current IRHG Executive Board will select the recipient of the award.
    3. Award- The IRHG General Assembly Member of the Year will be awarded with their name engraved on the IRHG General Assembly Member of the Year Plaque.

C. IRHG Executive Graduating Cord
    1. The cord will be awarded to all graduating executives for the academic year.

ARTICLE VII: IRHG LOGO & SEAL

Section 1: IRHG LOGO & SEAL

The Inter Residence Hall Government uses the same image for its official logo and formal seal. The image is one of community and faith, representing our Jesuit, Catholic community at Creighton University. These two values of community and faith are represented respectively in the image by the apartment building, the residence hall, and the steeple of St. John's Church.

END OF IRHG BYLAWS

INTER RESIDENCE HALL GOVERNMENT HISTORY

ARTICLE I: OVERVIEW OF IRHG HISTORY

In the Fall of 1985, a group of resident students and staff began to formulate a proposal for developing a governing committee comprised of students for the residence halls. That proposal, officially accepted in the Spring of 1985, gave birth to an organization entitled the Residence Hall Association. The original intent of this organization was to give resident students a chance to fulfill the aims of the University through impacting life in the halls. Steven Conroy and other students were largely responsible for our beginnings as a force in impacting residence hall life. Early in 1990s, this organization became known as the Executive Council with representation from each of the Residence Halls through their specific hall or quad councils.

In the Fall of 1994, another group of students and staff began to re-engineer the idea of hall government. They developed the Creighton University Inter Residence Hall Government, an association with affiliation from each of the residence halls, specifically the Residence Hall Councils.

Today, Creighton's Inter Residence Hall Government (IRHG) serves as the umbrella organization for each of the Residence Hall Councils in order to create a unified resident government. All Residence Hall Councils, Creighton's Father John Holbrook, S.J. Chapter of the National Residence Hall Honorary, and Residence Hall Students are affiliated and are members of the Inter Residence Hall Government at Creighton University.

ARTICLE II: TRADITIONS AND CUSTOMS

The Inter Residence Hall Government and the Fr. John Holbrook, S.J. chapter of NRHH are dynamic organizations that respond to the needs of their constituents. But there have also been several traditions and customs worth noting that have been a part of Creighton residents' lives for many consecutive years:

IRHG Traditions

- RHC Training Workshop, started by IRHG executives in the Fall of 1998
- "Go Light Your World" Homecoming Kickoff Mass, started in the Fall of 1998
- "Christmas Tree Blessing & Lighting", started by students in the Fall of 1986
- Lil' Jays Weekend, started by students in the Spring of 2000

IRHG Customs

- Our official team shirt is a blue polo shirt with the IRHG Seal on the left breast pocket.
- The president passes down a gavel to the new president during the first meeting in April.

NRHH Traditions

- "Of the Month (OTM)" Awards each month given to students in the residence halls
- End of the Year NRHH Awards Night, started in the Spring of 1999
- Steven Conroy Award (Outstanding Residence Hall Leadership & Service by a Graduating Senior), started Spring 1987

- Hall Council of the Year Award, started by NRHH Spring of 1999
- Outstanding Hall Service by a Creighton Employee, started by NRHH in the Spring of 2001

NRHH Customs

- We strive to select the top 1% of residence hall leaders.
- We are driven to recognize hall leadership while supporting IRHG, RHCs and ACs.

RHC Traditions

- Kiewit RHC's "Haunted House", started by students in the Fall of 1987
- Deglman RHC's "Degl Dayz" spirit week, started by students in the Fall of 1998
- McGloin RHC's "McGloin Block Party", started by students in the Spring of 2000
- Swanson RHC's "Cold Toes, Warm Hearts," started by students in the Spring of 2012
- Gallagher RHC's "G-Town Get Down," started by students in the Spring of 2012
- Davis and Opus AC's "The Bash," started by students in the Spring of 2011
- Opus AC's "Dinner with Ollie Webb," started by students in the Spring of 2012

RHC Customs

DEGLMAN HALL

Color: Purple

Deglman Hall Council seal:

GALLAGHER HALL

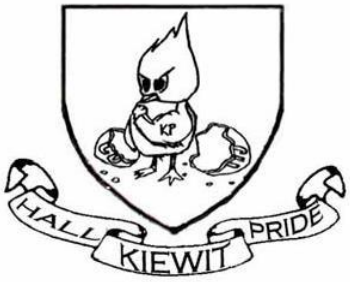
Colors: Black and Red

Gallagher Hall Council seal:

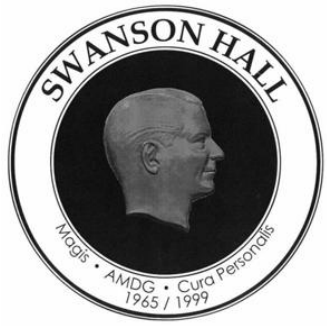
KIEWIT HALL

Colors: Blue and Silver

Kiewit Hall Council seal:

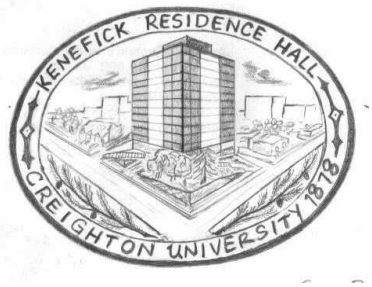


SWANSON HALL
Colors: Blue and Orange
Swanson Hall Council seal:



MCGLOIN HALL
Colors: Green and Yellow
McGloin Hall Council seal:

KENEFICK *HALL*
Colors: Blue and Red
Kenefick Hall Assoc. seal:



HEIDER HALL
Colors: Purple and White
Heider Hall Assoc. seal:

HEIDER HALL

OPUS HALL
Colors: Teal and Silver
Opus Hall Assoc. seal:

DAVIS SQUARE
Colors: Forest Green and Silver
Davis Square Assoc. seal:

ARTICLE III: IMPACTS ON CAMPUS BY IRHG

Numerous programs and events have been enhanced or made possible by Inter Residence Hall Government funds. Various objective needs of Residence Halls and Apartment Complexes were met as a direct result of Inter Residence Hall Government resolutions. And the dynamic conversations the organization has with food services have resulted in many student-driven changes in dining options. Aside from these, Inter Residence Hall Government has made other lasting impacts on Creighton University's campus. The following is a condensed collection of changes, projects, programs, and/or new initiatives that were "spurred on" as a result of student input or student representation. The Inter Residence Hall Government, the Residence Hall Councils and Apartment Councils are the residence hall student's voice on campus and, as the examples show, they make Creighton a unique place to live & to learn.

(Listed in reverse chronological order.)

- Recommended that when water fountains in residence halls expire they be replaced with Britta Filtering and Water Bottle Filling Stations (Fall 2013).
- Recommended the enacted change of allowing student I.D. card access to the Reinert-Alumni Memorial Library Commons 24 hours a day, 7 days a week (Fall 2012).
- Recommended the addition of the Guest Hosting Policy to the Montserrat which allows Junior and Senior residents of Davis and Opus halls the freedom to host their own guests in the hall without checking them in at the front desk. This change grants residents great responsibility and ownership of their communities (proposed Spring 2012, enacted Spring 2013).
- Recommended and helped implement high-efficiency, front-loading washer and dryer installation campus-wide as well as implementing a Laundry Alert System (Spring 2012).
- Recommended and helped implement a campus-wide outdoor recycling program, which resulted in recycling receptacles being placed on the mall and near various campus structures (Spring 2010).

- Recommended the establishment of a campus-wide recycling program that remains in place year-to-year, effective in all residence halls, apartment complexes, and the greater campus (Spring 2006, Fall 2007, Spring 2008)
- Sense of the Body Resolution (Spring 2007). IRHG passed the Sense of the Body Resolution, which added the Diversity Statement to the IRHG Constitution. This resolution made IRHG the first ALLIED organization on campus.
- Identity Protection (Spring 2003). IRHG hosted a town hall meeting for students, faculty, and staff to learn of the university's efforts in protecting students' identities from theft and how the university was working to modify the system to no longer use the student's SSN as the primary identifier.
- Library Archives (Spring 2003). IRHG requested that the university make efforts to protect the Library archives and preserve Creighton's 125 years of history by making this a priority.
- Billy the Bluejay Statue (Fall 2002). IRHG, along with CSU, requested the administration consider the possibility of constructing a mascot statue in front of the new soccer complex. With the efforts of these two organizations, this statue will serve to promote school spirit and foster new traditions on the Creighton campus for students, faculty, staff, and alumni.
- Smoking Prohibited in ALL Residence Halls (Spring 2000). IRHG forwarded a proposal to the University Committee on Student Life and Policy to recommend that ALL residence halls are 100% non-smoking facilities starting with the 2000-2001 academic year. This proposal was accepted and was put in place for the Fall of 2000.
- JayGames was an inter-residence hall competition started by students in the Fall of 1999.
- JavaJay (Fall 1998). The name, the concept, the decorations, and the menu of this uniquely Creighton favorite all came from student feedback and input during the McGloin Hall construction.
- McGloin Residence Hall (Spring 1997). The very name of this hall was dedicated by the work of former Creighton students.
- Current residence hall leaders helped give input to shape the lobby, the need for a coffeehouse and students recommended that the suite-style building MUST include having students "live together" so as to learn from one another.
- Hosted an event called Price is Right Game Show (Fall 1991).
- Christmas Tree Blessing & Mall Lighting (Fall 1986). Students came forward from hall organizations and with residence life staff members to begin an annual tradition to kick off the season.

END OF IRHG HISTORY