Creighton University

CREIGHTON GLOBAL INITIATIVE
2017 Call for Proposals

Issue Date: November 18, 2016
Pre-Proposal Submission Deadline: 5:00 PM, Monday, January 23, 2017
Full-Proposal Submission Deadline: 5:00 PM, Thursday, March 17, 2017
Call To: Creighton University Faculty, Staff and Students

Summary

The Creighton Global Initiative (CGI) seeks to animate, enrich and embrace an intentional global focus for the University community. Creighton has a remarkable track record in global outreach and education. Many established programs offer service, research, internship and volunteer opportunities abroad. The Creighton Global Initiative will build upon current academic and institutional efforts and creatively envision and implement new ones. Proposals may be submitted by current faculty, staff or students of the University.

Introduction

The Creighton Global Initiative (CGI) will allow faculty, staff and students to strengthen existing Creighton projects and programs. It will increase support for and build up the Global Engagement Office (GEO). CGI will create a funding pool, housed in the GEO, to which the Creighton community may apply for financial and departmental support.

Awards will be grants for projects such as guest speakers, a lecture series, course development, recruitment, immersion trips, research initiatives and campus-based workshops, among others. Proposals may be issue-specific, such as climate change, migration, or natural resources, or experiential, allowing participants to immerse more fully into international global realities.

All campus constituents who have developed promising, globally related initiatives will be invited to submit proposals. A campus committee comprised of faculty, staff and students, and chaired by the executive director of the GEO will evaluate proposals.

The Vision

Our Jesuit academic community demonstrates an impressive international presence, and we will expand our outreach with the CGI Fund. With increased resources, Creighton University will strengthen the ideals of global citizenship by forming international relationships, engaging worldly crises, and building a better world.

In the 16th century, St. Ignatius Loyola propelled the Jesuit Order to unprecedented international outreach, particularly in the work of education. In recent years, the Superiors General of the Society of Jesus have reminded Jesuit educators of their responsibility to inspire students to reach beyond their boundaries in order to fulfill their potential. The Rev. Peter-Hans Kolvenbach, S.J., articulated the fundamental mission of Jesuit higher education as the service of faith and the promotion of justice, and he encouraged Jesuit colleges and universities to know and engage the uncomfortable realities of the world. More recently, the Rev. Adolfo Nicolás, S.J., has challenged Jesuit higher education to network more creatively and substantively.

Centered on Creighton University's commitment to advance global learning, the CGI creates resources that offer opportunities for faculty, staff and students to embrace global perspectives. Through philanthropic support, we will animate a global focus for the Creighton University community, living out our mission to stimulate critical and creative thinking and provide ethical perspectives for dealing with an increasingly complex world.

The CGI drives transformational learning exchanges through heightened relationships, experiences and perspectives embracing Jesuit higher education's centuries-long tradition for building global networks. The CGI celebrates and creatively extends the University's presence on the global stage.

Global Learning

The CGI supports Creighton University's continued commitment to diversity, global engagement, and social responsibility as compelling educational and institutional priorities to help students and the entire campus engage the social, civic, and economic challenges of a diverse and unequal world. Successful CGI proposals will be those that help create settings that foster students' understanding of the intersections between their lives and global issues and their sense of responsibility as local and global citizens.

Although *global learning* is most often associated with college-level study abroad programs, there are many forms of educational opportunities that take us away from our usual habitat in order to explore the realities of a wider world and our responses to it. The CGI embraces the Association of American Colleges and Universities (AAC&U) definition of *global learning:*

> . . . a critical analysis of and an engagement with complex, interdependent global systems and legacies (such as natural, physical, social, cultural, economic, and political) and their implications for people's lives and the earth's sustainability. Through global learning, students should (1) become informed, open-minded, and responsible people who are attentive to diversity across the spectrum of differences, (2) seek to understand how their actions affect both local and global communities, and (3) address the world's most pressing and enduring issues collaboratively and equitably. (AAC&U, 2014).

However, *global learning* in the context of Creighton University's Jesuit values must not only be *in* the world but also *for* it. Educational travel should leave the world a saner, stronger, and more sustainable place. The ultimate goal of our global learning is the healing of a broken world.

Timeline & Deadlines

Call for proposals: *November 18, 2016.*

The CGI proposal process has two phases:

Pre-proposal Phase: *due no later than 5:00 PM on January 23, 2017.* This is a mandatory short, succinct version of the full proposal that will permit the CGI committee to gain a snapshot of all planned proposals. We understand it takes time to complete a proposal thoughtfully, so it is not essential that all areas be completed by the pre-proposal deadline. However, **information must be provided for items #1, 3, 4, 5 and 6** in order for the committee to have sufficient information to provide feedback. Naturally, the more complete a pre-proposal, the more likely it will be for the committee to have a clear idea of your proposal. The CGI Committee will be able to provide feedback on pre-proposals and network individuals submitting similar programs. The CGI may recommend combining projects, additions or clarifications. During this phase some projects may be declined because they do not fully meet the philosophy of the CGI. Feedback will be sent electronically to the principal contact person during the week of February 6 – 11, 2017.

Full Proposal Phase: *due no later than 5:00 PM on Thursday, March 2017, 2017.* This is a detailed expansion of the pre-proposal. A full proposal may not be submitted unless a pre-proposal was previously submitted. Applicants have the opportunity to explain the nuances of their proposal which will include a more comprehensive budget.

Proposal Review: The CGI Committee will begin review of completed proposals on *between March 20th and April 7, 2017*. A recommended list of awards will be submitted to the President, Fr. Daniel Hendrickson, on *April 10, 2017.*

Award Announcement: Fr. Hendrickson will announce awards on the week of *April 24, 2017.*

Funding Period: Funding will begin as early as *July 1, 2017.* Conclusion of funding will depend on each project.

How to Submit a Proposal

Applicants must submit completed Pre-Proposal and Full Proposal forms by the designated deadlines as e-mail attachments to **Alanah Nantell**, Global Programs Associate, at AlanahNantell@creighton.edu. Applicants will receive a confirmation e-mail indicating receipt of their proposal. For questions about the submission, you can also contact Alanah at (402) 280-2405. For questions regarding the content of your proposal please contact René Padilla, Ph.D., Executive Director of Global Engagement, at rpadilla@creighton.edu or (402) 280-4745.

Please note that electronic submissions are required in order to facilitate blind review. ***Printed submissions will not be accepted***.

Information Sessions

Two information / Q&A sessions on CGI proposal preparation have been scheduled as follows:

Session I: Monday, November 28, 2016 – Skutt 104 – 12:30 PM to 1:30 PM
Session II: Tuesday, November 29, 2016 – Harper 3028 North – 3:30PM to 4:30 PM
Session III: Monday, January 16, 2017 – Harper 3023 – 12:30 PM to 1:30 PM
Session IV: Tuesday, January 17, 2017 – Skutt 104 – 3:30PM to 4:30 PM

Application

The Pre-Proposal and Full Proposal forms essentially are the same form and ask for the same information. The Pre-proposal gives applicants the opportunity to receive formative guidance as they complete a full proposal. The Full Proposal permits applicants to provide more detailed descriptions and makes the CGI Committee review more efficient. Below are instructions for each section of the proposal forms and, when applicable, a note regarding word limits for each form have been included.

The CGI Committee anticipates receiving a high number of proposals. In order to evaluate each proposal thoroughly, consistently and fairly, they must closely follow the guidelines described below. Please read the instructions thoroughly before beginning to compose your proposal in order to avoid delays or confusion for the CGI Committee:

- *Use the template(s) provided for the pre-proposal and final proposal.* Do not modify the template in any way. The forms have been designed in order to facilitate a blind review by the CGI Committee, and, therefore, proposals that cannot be blinded cannot be accepted.

- *Limited attachments may be included.* Please follow the template requirements related to word length. It is the responsibility of the applicant to convey ideas in a succinct, clear way so the committee can review proposals efficiently. Attachments that simply provide more information about the project cannot be accepted. *The only attachments that may be necessary are letters of support from organizations where projects may be carried out.* Please contact René Padilla, Ph.D., Executive Director of Global Engagement, at rpadilla@creighton.edu or (402) 280-4745 before making decisions as to whether you will / will not include an attachment.

- *Submit the template in MSWord format.* Templates in PDF format cannot be blinded so cannot be accepted for review.

- *Complete all areas of the template.* Proposals that arte incomplete cannot be fully weighed against other proposals, so cannot be reviewed. This includes all support signatures needed based on the type of project you are proposing.

- *Obtain the needed support signatures.* All participants in the proposal should sign the final proposal to assure the CGI Committee that the proposal represents a collaborative ideation process. Additionally, departmental chair / supervisor signatures are needed for proposals submitted by Creighton University employees in order to make sure individuals involved in the proposal will count on the time and non-CGI resources that may be required for successful completion of projects.

1. Proposal Information

Include the title of the project / plan. The title should be descriptive of the proposal so readers can immediately have an idea of what the project pertains to. *There is no word limit to the title.*

Include the contact information for the person with whom the CGI Committee will communicate about the project. The Global Engagement Office will assign a project number to each submission in order to facilitate the blind review process. Please include the role of the primary contact (faculty, staff or student). In order to streamline the review and reduce confusion, the CGI Committee will only communicate with the main contact regarding the proposal.

2. List team members, their affiliation, and role on the project

Include the name, affiliation (department, major), Net ID and role (faculty, staff or student) of additional team members contributing to the proposal. If additional space is required, please include a note in the submission message indicating the names, affiliations and roles of additional members. The principal contact person *must be officially affiliated with Creighton* University in the role of Faculty, Staff or Student. There *is no limit to the number of team members who can contribute to a proposal.*

3. Project Summary

Provide a summary description of the proposed program. The Project Summary is an overview statement that will be utilized in promotional material, so it is important that it provides a good snapshot of the project. More detail can be provided elsewhere in the proposal. The project summary will be used in the final announcement of approved projects and, therefore, it should be crafted carefully to truly provide a good understanding of the proposed project. It may be helpful to include answers to some or all of the following questions in this summary:

    a. What concern, issue or problem is being addressed?
    b. What are your goals and methods?
    c. What activities will address your goals?
    d. How will the project nurture global citizenship and reflect Creighton University's mission?
    e. Who will be benefited: how many faculty, staff, students, etc.?

There is a limit of 250 words.

4. Areas of Interest

Rank the following areas of interest of the Creighton Global Initiative according to their relative relevance to the proposed project (1= most relevant / 5= least relevant; use each number only once). There is no expectation that projects must pertain to more than one area of interest. It is likely that there is an overlap in areas of interest but it should be clear which area is primary and reflects the main emphasis of the project. If an area of interest is not relevant at all, assign a number "0:"

    a. ***Institutional innovation to prompt a special focus on pressing global issues*** such as migration, refugees, climate change, disease, hunger, gender equality and the use of natural resources, among others. These programs may overlap with the areas listed below, but shed an interdisciplinary / interprofessional light on them in a new or unique way. The United Nations Sustainable Development Goals (https://sustainabledevelopment.un.org/?menu=1300) provide an exemplar framework of the types of issues this CGI area of interest would address from an inter-disciplinary / interprofessional perspective.

    b. ***Academic enhancement*** for projects related to research, scholarship and curricular development. The purpose of these proposals is to champion the integration of global learning, advocacy or academic service learning into a course as an exemplar for any academic program, or to provide funds to visit a location with whom a research partnership may be deployed as part of a broader research agenda.

    c. ***The cultivation of a globally conversant campus*** for projects that encourage members of our university community to better appreciate, analyze and discuss multicultural realities, expressions of diversity, inclusion, justice or calls for action. The purpose of this type of proposals is to continually deepen Creighton University's identity as a place where we seek understanding of the intersections between our lives and global issues, as well as to mature our sense of responsibility as local and global citizens.

    d. ***Impact on Omaha,*** where campus constituents further understand and engage our neighborhoods, local schools and business, and allow the study and experience of the

global to become local. The purpose of these types of projects is to more clearly understand how global events and trends express themselves in the lives of people in Omaha.

e. ***International immersion and study abroad*** experiences that integrate Ignatian formation as part of the experiential / immersion program. The purpose of these types of programs are to nurture existing programs or grow new travel programs that explicitly seek to leave the world a saner, stronger, and more sustainable place.

5. Areas of Interest Rationale

Explain HOW this project relates to the two (2) most relevant CGI area(s) of interest identified above. This will help the CGI Committee understand the project's milestones, outcomes objectives, etc. and possibly make recommendations for clarification of enhancement of the proposal. *There is a limit of 300 words.*

6. Project Goals / Objectives / Outcomes or expected Impact

Briefly list the main intended results of this project / program, including a statement of how effectiveness or outcomes will be measured. Indicate if a measurement tool will be used (e.g. use of the Global Citizen Scale, the Intercultural Development Inventory, the AAC&U Global Learning Value Rubric, or a custom-made tool as pre- and post-test). Outcomes identify what participants in a program actually achieved after the program. This is a very important section of the proposal because the CGI will need to report results to the Creighton community and to donors. Objectives and outcomes will be a critical point of consideration for funding priorities. Successful proposals will be those that articulate achievable, concrete outcomes. *There is a limit of 300 words.*

7. Evaluation Criteria

Please provide a statement about how the proposed project / program meets ***ALL*** of the following five criteria in relation to the areas of interest and objectives identified above. While not all criteria will be equally relevant to all proposals, the CGI will be use them especially when comparing similar proposals and certainly when ranking all proposals for funding decisions. The more comprehensive a proposal, the more likely it should be that multiple or all criteria are well satisfied. The Executive Director of Global Engagement is available for consultation regarding these criteria, especially in regards to international Jesuit partnerships that can be drawn upon or towards which a project might contribute. *There is a limit of 150 words for each criterion.*

a. ***Project Sustainability:*** This criterion refers to how the project and/or its benefits will endure beyond the CGI funding period. Projects that have a clear sustainability plan focused on advocacy and leadership for enduring change will be reviewed more favorably. *(How will the project and/or its benefits endure beyond the CGI funding period? What is the longevity of this program? What long-term impact might it have beyond the CGI funding period? What actions can you take to make sure that the positive effect will last beyond the CGI funding period?)*

b. ***Student development:*** This criterion is related to the clear articulation of specific development of the dispositions needed for global learning and global citizenship. *(How*

will this project contribute to student psychosocial, cognitive, spiritual, social, intellectual or professional growth? How does the project contribute to the holistic development of students? What specific area of student development is the project fused on? How does it contribute to the formation of global citizens?)

c. ***Academic rigor:*** This criterion is related to an articulation of how the proposed project raises academic standards and provides opportunities for global learning within an academic program that are more complex and challenging than the ones that currently exist. Successful proposals will be those that demonstrate how students will be challenged to think, perform, and grow to a level that they were not at previously. Successful proposal will be those that articulate how learning opportunities will be calibrated so that students are compelled to grow, but are not frustrated and overwhelmed in the process. *(Comment on the opportunity for critical thinking and intellectual challenge this program will offer students and how this might complement or enhance current opportunities. How might students push themselves to achieve at a higher level than normally expected?).*

d. ***Institutional focus in and through existing programs.*** This criterion is related to the integration of the proposed project with existing programs and departmental/school/college/ institutional priorities. Successful proposals will be those that enhance and complement existing programs, even if they represent new initiatives. Integration of academic service learning with existing University partners in and around Omaha is an example of a local focus, while deepening or broadening activities within the Encuentro Dominicano or ILAC in the Dominican Republic are an international example of this focus. A list of international partners is available on the Global Engagement Office website. *(How will this project enhance current opportunities at Creighton University? Does it link and/or build on existing programs?)*

e. ***Enhancement of institutional mission and identity.*** This criterion relates to how the project contributes to the true "formation" of members of the Creighton community. Successful projects will be those that draw explicit and clear (rather than vague or diffuse) links with the Catholic tradition and Ignatian identity of the University. *(How does this proposed program reflect Creighton University's mission and identity? How is the Jesuit identity of Creighton emphasized? What Jesuit international partnerships can it draw on or contribute to?)*

8. Project Timeline and Milestones

List the main phases of development and/or implementation of this project. There is no specific time limitation for projects, but generally there should be clear periods when progress should be evaluated and reported. *There is a limit of 250 words.*

9. Project Tentative Budget

Please provide an overall projected budget for this project. This need not be finalized for the pre-proposal, but a tentative number will help the CGI committee identify the likely number of proposals to be funded. There is no limitation to the amount funded. Include all major categories of foreseen expenses in the relevant categories listed below:

a. Materials & Supplies
b. Publication costs
c. Consortiums (i.e. fees to join networks)
d. Stipends (i.e. consultant fee, speaker fees) (*NOTE:* salaries are excluded from CGI funding)
e. Travel
f. Equipment (*NOTE:* Capital equipment is excluded from CGI funding)
g. Facilities rental and other costs (*NOTE:* building or space renovations are excluded from CGI funding)
h. Revenue(s)
i. Other
j. Total project tentative budget

10. Signatures

In order for CGI projects to be successful it is important that they count on the support of departmental chairs, College / School deans, and supervisors, especially so the leaders can count on the time to work on the proposed programs. Such signatures will validate that the proposed project counts on the support of administrators and that external organizations have agreed to participate in the program.

> **NOTE:** Approval for funding from the CGI does not constitute a mandate for Decanal / Administrator approval. It is the responsibility of the applicant to obtain such approval ***before submitting the final proposal***. Please contact René Padilla, Ph.D., Executive Director of Global Engagement, at rpadilla@creighton.edu or (402) 280-4745 for any assistance in completing the proposal.
>
> The CGI reserves the right to withdraw funding of projects that have not obtained the needed approvals before submission of the final proposal.

Confidentiality

The ultimate success of the CGI Committee and the integrity of the Creighton Global Initiative, depend on this review process being conducted in an impartial, ethical and respectful manner. Therefore, members of the CGI Committee have agreed to:

1. Respect the absolute confidentiality of all proposal writers / applicants for CGI funds. They will not reveal the name(s), or any information about such persons or proposals.
2. Keep confidential the deliberations of the CGI Committee and any and all information, whether verbal or in the form of papers, books, files, documents, electronic communications, or in any other form or format, which comes into their possession or knowledge in their capacity as a CGI Committee member and relates to the CGI Committee.
3. Not divulge, disclose, or communicate, in any form or manner, directly or indirectly, such confidential information to any person, firm, corporation, or other entity, other than a CGI Committee member or a person otherwise designated by the Chair of CGI Committee to receive such confidential information.
4. Maintain the obligation to keep confidentiality described in the above paragraphs both during the period that the CGI Committee is active and at any and all times thereafter.