Creighton University

Call to: Creighton University Faculty, Staff and Students

Call for Proposals

Issue Date: February 5, 2016
Pre-Proposal Submission Deadline: February 25, 2016
Full-Proposal Submission Deadline: March 24, 2016
Summary

The Creighton Global Initiative seeks to animate, enrich and embrace an intentional global focus for the University community. Creighton has a remarkable track record in global outreach and education. Many established programs offer service, research, internship and volunteer opportunities abroad. The Creighton Global Initiative will build upon current academic and institutional efforts and creatively envision and implement new ones. Proposals may be submitted by current faculty, staff or students of the University.

Introduction

The Creighton Global Initiative (CGI) will allow faculty, staff and students to strengthen existing Creighton projects and programs. It will increase support for and build up the Global Engagement Office (GEO). CGI will create a funding pool, housed in the GEO, to which the Creighton community may apply for financial and departmental support.

Awards will be grants for projects such as guest speakers, a lecture series, course development, recruitment, immersion trips, research initiatives and campus-based workshops, among others. Proposals may be issue-specific, such as climate change, migration, or natural resources, or experiential, allowing participants to immerse more fully into international global realities.

All campus constituents who have developed promising, globally related initiatives will be invited to submit proposals. A campus committee comprised of faculty, staff and students, and chaired by the executive director of the GEO will evaluate proposals.

The Vision

Our Jesuit academic community demonstrates an impressive international presence, and we will expand our outreach with the Creighton Global Initiative Fund. With increased resources, Creighton University will strengthen the ideals of global citizenship by forming international relationships, engaging worldly crises, and building a better world.

In the 16th century, St. Ignatius Loyola propelled the Jesuit Order to unprecedented international outreach, particularly in the work of education. In recent years, the Superiors General of the Society of Jesus have reminded Jesuit educators of their responsibility to inspire students to reach beyond their boundaries in order to fulfill their potential. The Rev. Peter-Hans Kolvenbach, S.J., articulated the fundamental mission of Jesuit higher education as the service of faith and the promotion of justice, and he encouraged Jesuit colleges and universities to know and engage the uncomfortable realities of the world. Recently, the Rev. Adolfo Nicolás, S.J., has challenged Jesuit higher education to network more creatively and substantively.

Centered on Creighton University’s commitment to advance global learning, Creighton Global Initiative creates resources that offer opportunities for faculty, staff and students to embrace global perspectives. Through philanthropic support, we will animate a global focus for the Creighton University community, living out our mission to stimulate critical and creative thinking and provide ethical perspectives for dealing with an increasingly complex world.
Creighton Global Initiative drives transformational learning exchanges through heightened relationships, experiences and perspectives embracing Jesuit higher education’s centuries-long tradition for building global networks. CGI celebrates and creatively extends the University’s presence on the global stage.

**Timeline & Deadlines**

**Call for proposals:** *February 4, 2016.*

The CGI proposal process has two phases:

**Pre-proposal Phase:** *due February 25, 2016.* This is a mandatory short, succinct version of the full proposal that will permit the CGI committee to gain a snapshot of all planned proposals. The CGI Committee will be able to provide feedback on pre-proposals and network individuals submitting similar programs. The CGI may recommend combining projects, additions or clarifications. Feedback will be sent electronically to the principal contact person during the week of February 29 - March 4, 2016.

**Full Proposal Phase:** *due March 24, 2015, 2016.* This is a detailed expansion of the pre-proposal. A full proposal may not be submitted unless a pre-proposal was previously submitted. Applicants have the opportunity to explain the nuances of their proposal which will include a more comprehensive budget.

**Proposal Review:** The CGI Committee will begin review of completed proposals on *April 1, 2016.* A recommended list of awards will be submitted to the President, Fr. Daniel Hendrickson, on *April 12, 2016.*

**Award Announcement:** Fr. Hendrickson will announce awards on *April 20, 2016.*

**Funding Period:** Funding will begin as early as *July 1, 2016.* Conclusion of funding will depend on each project.

**How to Submit a Proposal**

Applicants must submit completed Pre-Proposal and Full Proposal forms by the designated deadlines as e-mail attachments to Alanah Nantell, Global Programs Associate, at AlanahNantell@creighton.edu. Applicants will receive a confirmation e-mail indicating receipt of their proposal. For questions about the submission, you can also contact Alanah at (402) 280-2310. For questions regarding the content of your proposal please contact René Padilla, Ph.D., Executive Director of Global Engagement, at rpadilla@creighton.edu or (402) 280-4745.

Please note that electronic submissions are required in order to facilitate blind review. Printed submissions will not be accepted.

**Information Sessions**

Two information / Q&A sessions on CGI proposal preparation have been scheduled as follows:

**Session I:** Monday, February 8, 2016 – Skutt 104 – 12:30PM to 1:30 PM  
**Session II:** Tuesday, February 9, 2016 – Skutt 104 – 3:30PM to 4:30 PM
Application

The Pre-Proposal and Full Proposal forms essentially ask for the same information. The Pre-proposal gives applicants to receive formative guidance as the complete a full proposal. The Full Proposal Form permits applicants to provide more detailed descriptions. Below are instructions for each section of the proposal forms and, when applicable, a note regarding word limits for each form have been included.

1. **Proposal Information**
   Include the title of the project / plan. The title should be descriptive of the proposal so readers can immediately have an idea of what the project pertains to. *There is no word limit to the title.*

   Include the contact information for the person with whom the CGI Committee will communicate about the project. The Global Engagement Office will assign a project number to each submission in order to facilitate the blind review process. Please include the role of the primary contact (faculty, staff or student). In order to streamline the review and reduce confusion, the CGI Committee will only communicate with the main contact regarding the proposal.

2. **List team members, their affiliation, and role on the project**
   Include the name, affiliation (department, major), Net ID and role (faculty, staff or student) of additional team members contributing to the proposal. If additional space is required, please include a note in the submission message indicating the names, affiliations and roles of additional members. *There is no limit to the number of team members who can contribute to a proposal.*

3. **Project Summary**
   Provide a summary description of the proposed program. The Project Summary is an overview statement that will be utilized in promotional material, so it is important that it provides a good snapshot of the project. More detail can be provided elsewhere in the proposal. It may be helpful to include answers to some or all of the following questions in this summary:
   a. What concern, issue or problem is being addressed?
   b. What are your goals and methods?
   c. What activities will address your goals?
   d. How will the project nurture global citizenship and reflect Creighton University’s mission?
   e. Who will be benefited: how many faculty, staff, students, etc.?
   *There is a limit of 150 words in the Pre-Proposal and 250 words in the Final Proposal.*

4. **Areas of Interest**
   Rank the following areas of interest of the Creighton Global Initiative according to their relative relevance to the proposed project (1= most relevant / 5= least relevant; use each number only once). There is no expectation that projects must pertain to more than one area of interest. It is likely that there is an overlap in areas of interest but it should be clear which area is primary and reflects the main emphasis of the project. If an area of interest is not relevant at all, assign a number “0:”
   a. *Academic enhancement* for time-limited projects related to research, scholarship and curricular development;
   b. *The cultivation of a globally conversant campus* for projects that encourage members of our university community to better appreciate, analyze and discuss multicultural realities, expressions of diversity, inclusion, justice or calls for action;
c. **Impact on Omaha**, where campus constituents further understand and engage our neighborhoods, local schools and business, and allow the study and experience of the global to become local;

d. **International immersion and study abroad** experiences including preparation and Ignatian integration programs; and finally,

e. **Institutional innovation to prompt a special focus on pressing global issues** such as migration, refugees, climate change, disease and the use of natural resources.

5. **Areas of Interest Rationale**
   Explain HOW this project relates to the most relevant CGI area(s) of interest identified above. This will help the CGI Committee understand the project’s milestones, outcomes objectives, etc. and possibly make recommendations for clarification of enhancement of the proposal. *There is a limit of 150 words in the Pre-Proposal and 300 words in the Final Proposal.*

6. **Project Goals / Objectives / Outcomes**
   Briefly list the main intended results of this project / program, including a statement of how effectiveness or outcomes will be measured. Indicate if a measurement tool will be used (e.g. use of the Global Citizen Scale or the Intercultural Development Inventory or a custom-made tool as pre-and post-test). Outcomes identify what participants in a program actually achieved after the program. This is a very important section of the proposal because the CGI will need to report results to the Creighton community and to donors. Objectives and outcomes will be a critical point of consideration for funding priorities. *There is a limit of 150 words in the Pre-Proposal and 300 words in the Final Proposal.*

7. **Evaluation Criteria**
   Please provide a statement about how the proposed project / program meets the following five criteria in relation to the areas of interest and objectives identified above. While not all criteria will be equally relevant to all proposals, they will be used especially when comparing similar proposals and when ranking all proposals. The more comprehensive a proposal, the more likely it should be that multiple or all criteria are well satisfied. The Executive Director of Global Engagement is available for consultation regarding these criteria, especially in regards to international Jesuit partnerships that can be drawn upon or towards which a project might contribute. *There is a limit of 50 words per criteria in the Pre-Proposal and 150 words per criteria in the Final Proposal.*

   a. **Sustainability** (What is the longevity of this program? What long-term impact might it have beyond the CGI seed-money funding period?)

   b. **Student development** (How will this project contribute to student psychosocial, cognitive, spiritual, social, intellectual or professional growth? How does it contribute to the formation of global citizens?)

   c. **Academic rigor** (Comment on the opportunity for critical thinking and intellectual challenge this program will offer students and how this might complement or enhance current opportunities. How might students push themselves to achieve at a higher level than normally expected?).

   d. **Institutional focus in and through existing programs** (How will this project enhance current opportunities at Creighton University? Does it link and/or build on existing programs?)

   e. **Enhancement of institutional mission and identity** (How does this proposed program reflect Creighton University’s mission and identity? How is the Jesuit identity of
Creighton emphasized? What Jesuit international partnerships can it draw on or contribute to?)

8. **Project Timeline and Milestones**
   Briefly list the main phases of development and/or implementation of this project. There is no specific time limitation for projects, but generally there should be clear periods when progress should be evaluated and reported. *There is a limit of 150 words in the Pre-Proposal and 250 words in the Final Proposal.*

9. **Project Tentative Budget**
   Please provide an overall projected budget for this project. This need not be finalized for the pre-proposal, but a tentative number will help the CGI committee identify the likely number of proposals to be funded. There is no limitation to the amount funded. Include all major categories of foreseen expenses in the relevant categories listed below:
   - a. Materials & Supplies
   - b. Publication costs
   - c. Consortia (i.e. fees to join networks)
   - d. Salaries/wages/stipends (i.e. consultant fee, speaker fees)
   - e. Travel
   - f. Equipment
   - g. Facilities
   - h. Revenue(s)
   - i. Other
   - j. Total project tentative budget

**Confidentiality**

The ultimate success of the CGI Committee and the integrity of the Creighton Global Initiative, depend on this review process being conducted in an impartial, ethical and respectful manner. Therefore, members of the CGI Committee have agreed to:

1. Respect the absolute confidentiality of all proposal writers/applicants for CGI funds. They will not reveal the name(s), or any information about such persons or proposals.
2. Keep confidential the deliberations of the CGI Committee and any and all information, whether verbal or in the form of papers, books, files, documents, electronic communications, or in any other form or format, which comes into their possession or knowledge in their capacity as a CGI Committee member and relates to the CGI Committee.
3. Not divulge, disclose, or communicate, in any form or manner, directly or indirectly, such confidential information to any person, firm, corporation, or other entity, other than a CGI Committee member or a person otherwise designated by the Chair of CGI Committee to receive such confidential information.
4. Maintain the obligation to keep confidentiality described in the above paragraphs both during the period that the CGI Committee is active and at any and all times thereafter.