

# IMPORTANT INSTRUCTIONS FOR CREIGHTON GRADUATES

Saturday, May 16, 2015 Commencement Ceremonies

## BEFORE THE CEREMONY:

- **Leave valuables** at home or with family members.
- Please **arrive at the CenturyLink Center Omaha** at **8:30 a.m.** for the 9:30 a.m. ceremony and at **12 p.m.** for the 1 p.m. ceremony. Graduates robe and line up in **Hall A** which is located off of the Grand Hallway.

### 9:30 a.m.

College of Nursing  
School of Dentistry  
School of Medicine  
School of Pharmacy and Health Professions

### 1 p.m.

College of Arts and Sciences  
College of Professional Studies  
Emergency Medical Services Education  
Graduate School  
Heider College of Business  
School of Law

- **CHECK IN** at your school or college check in table immediately inside Hall A.
  - At your check in table **you will receive a reader card** with your name, degree(s) and a number on it.
  - **Line up** in your school's line up area in numerical order **by the number on your card.**
  - **DO NOT LOSE THIS CARD.** YOU NEED TO TAKE IT TO THE STAGE WHEN YOU RECEIVE YOUR DIPLOMA.
- Leave plastic and hangers from your regalia on the tables in Hall A, not in the bathrooms.
- The tassel on your cap goes on the right and stays there until the end of the ceremony.
- Professional level and master's level candidates wear their hoods, except Ph.D. candidates; they carry the hood draped over the left forearm for investiture on stage.

## THE CEREMONY:

- An **Associate Marshal** from your school or college **will lead you to your seats** in the arena.
- **Stay in your line** and in correct order during the procession.
- The faculty and stage party members will process in after you. As a mark of respect, please **turn to face the aisles as they process in.**
- When it is time, your **Associate Marshal** will direct you to **line up to cross the stage.** Please keep the line continuous with no breaks; **do not lag behind.**
- At the bottom of the stage ramp, **check in with the marshal.** At the top of the ramp, **hand your reader card** to the Grand Marshal there. **Move forward when your name is announced.**
- Proceed across the stage and **shake hands with the President.** Your photo will be taken at that moment. Then proceed across the stage to **shake hands with your dean and receive your diploma cover.**
- After you leave the stage, you will be directed backstage to **have your photo taken** with your diploma. Marshals backstage will direct you to your seat in the arena.
- Remain in your seat throughout the ceremony. **Please be considerate;** loud cheering for one student often means the name of the next student cannot be heard. Do not throw items or take part in like behaviors.

## AFTER THE CEREMONY:

- Once the morning ceremony is over, graduates will be escorted out of the arena by the Associate Marshals. If you would like to **take photos** with your family while you are still in your regalia, you may do so **in the Grand Hallway**, but NOT in Hall A where you lined up. Do not forget to **return your regalia and pick up your diploma in Hall A**.
- Afternoon ceremony graduates will not recess out of the arena. They will simply stay on the arena floor and may greet family there or in the Grand Hallway for photos. **Do not take photos on the stage**, as arena staff will be clearing the items from that area. **Return your regalia and pick up your diploma in Hall A**.
- **You may keep** the souvenir **mortarboard cap, tassel and hood**. Tams and gowns must be turned in.
- If you would like to **purchase your tam**, you may do so when you return the rest of your regalia and receive your diploma in Hall A. You may purchase your tam on the day of commencement and also at a later date. To purchase at a later date contact Troy Willsie at [troygraves@frontiernet.net](mailto:troygraves@frontiernet.net) or call 402.699.1471.

## ADDITIONAL INFORMATION:

### Parking:

University lots **west of 20th Street** are **available for parking free of charge** on **Friday and Saturday**.

Parking on campus can be challenging with more than 1,600 graduates and their families attending events. Please note the following locations where you may drop off guests for events:

**Kiewit Fitness Center (Baccalaureate Mass)** - Drop-off at Deglman Circle on west side of 24th Street between Cass and Burt streets

**Mike and Josie Harper Center** - Drop off on east side of building (20th Street), south of Burt Street

### Shuttles:

Shuttles will be running from campus to the CenturyLink Center from **7:30 a.m. to 4 p.m.** on **Saturday, May 16**.

Stops on campus will be made near the following lots:

**Human Resources Lot** (23rd and Burt streets - north side of Burt)

**McGloin Parking Lot** (North of 24th street garage - enter on Burt)

**Public Safety Lot** (22nd and Burt streets - north side of Burt)

### Photos:

Photos from hoodings and commencement may be **ordered online** at [events.lifetouch.com/creighton](https://events.lifetouch.com/creighton).

### Social Media:

Use the hashtag **#cugrad** and join the Commencement conversation.

Share your fondest memories, the excitement of Senior Week activities, hoodings and other recognition events, your family and friend reactions, and much more.

Share your posts, pictures and content on the University's official [Facebook](#) and [Twitter](#) sites and use the hashtag on all your personal social media postings.

Facebook: [facebook.com/creightonuniversity](https://facebook.com/creightonuniversity)

Twitter: [twitter.com/creighton](https://twitter.com/creighton)