TRAINING REQUIREMENTS FOR ORC WORK STUDY STUDENTS

HIPAA only
• Create a NEW account with CITI.

• Log onto the CITI website by going to www.citiprogram.org.

• Click “Register” to go to the registration page. Only create a new account if this is the first time you will ever complete CITI course(s).
Search for Creighton University to select your Organization Affiliation.

Continue to Step 2.
You will enter your name and your primary email address.

A secondary email address is a good idea, but not required.

Continue to Step 3.
You will create your CITI username on this page, password and security questions and answer.

Continue to Step 4.
CITI asks gender/ethnicity/race questions. If you would prefer not to answer, select “Prefer not to answer”.

Continue to Step 5
On this page CITI is asking for information about you. Please note that you are only required to complete the questions with the red (*) asterisk; the remaining are optional.
TO SELECT THE CITI COURSES THAT YOU WILL NEED TO COMPLETE, PLEASE SELECT THE OPTIONS AS SHOWN BELOW

* *PLEASE READ THE FOLLOWING QUESTIONS CAREFULLY AND SELECT THE APPROPRIATE ANSWER(S). THIS IS WILL ALLOW CITI TO ADD THE REQUIRED COURSES TO YOUR CITI ACCOUNT.

Choose all that apply

- I will be involved in research with human subjects (IRB).
- I am involved in clinical research and am listed on an FDA Form 1572, add the Good Clinical Practice (GCP) Course to my courses.
- I will be involved in research or teaching activities that utilize live animal subjects (IACUC).
- I am involved in research (including IRB, IACUC, and/or IBC projects). I am required to complete RCR training as a class assignment and/or I am listed on a PHS funded project, I need to complete a course in the Responsible Conduct of Research (RCR).
- I am listed on an IBC project. I work with bio-hazardous materials, bloodborne pathogens, select agents and/or involved with shipping of biological materials and/or dry ice. I must complete one or more Biosafety Courses.
- I am listed on a PHS funded project or I have disclosed a potential conflict of interest on my financial conflict of interest disclosure; I need to complete the Conflict of Interest Course (COI).
Select Curriculum - Creighton University (311)

* indicates a required field.

You will be participating
Choose one answer

- I have never completed the Basic Course in the Protection of Human Subjects in Research through Creighton University's affiliation with the CITI Program. I need to complete the Basic Course.

- I have completed the CITI Basic Course through Creighton University within the last 3 years.

- Chart Review. I am only doing a retrospective chart review.

PLEASE NOTE: Before you choose the Refresher Course make sure this is the course that you are required to complete at this time. If you enroll in this course by mistake and complete the Refresher Course without previously completing the Basic Course you will be required to go back and complete the Basic Course. If you have any questions please contact the Creighton University Research Compliance Education Office. (402-280-2690).
THE COURSE NAME IS THE LINK TO THE COURSE.
IF YOU HAVE ANY QUESTIONS – PLEASE CONTACT

Research Compliance Education Coordinator
402-280-2680 (Office)
researchcomped@creighton.edu