

Human Resources



Care for the caregivers



To support Creighton's caring culture, we are participating in a 6 mo. pilot

program through Home Instead to assist working care givers with tools and resources. This resource provides suggestions and solutions to address challenges, access to support from live experts, 24/7 resources, tips to manage your career, responsibilities of elder caregiving, and more. Learn more by visiting our Benefit Home Instead resources.

Performance reviews

As of April 1, the goal planning phase has ended and the review phase has begun. This is the time for our 9, 10 and 11 month employees, or those who are away over the summer months, to log in to the performance management system and engage in the process. Employees will log in and complete the self-review, which includes the Objectives, Competencies and Summary tabs, and then submit to managers. Managers will then log in to provide their feedback. Performance evaluations are due by July 31, 2015.

Student paychecks

Remind your student employees to pick up their paychecks from the main HR office before leaving for summer break.

Spring into development—
check out the Compass
Professional Development
3-month outlook calendar

We need YOU! Web Associate job openings

Creighton's web presence is expanding and your expertise is needed. The Marketing Communications office is looking for Web Associates to help implement Creighton's digital strategy. This individual is responsible for updating content to our websites, proofreading and copy editing content and sourcing meaningful images. Take your web maintenance skills and turn



them into a career! Apply today to join the team and help establish

Creighton's web presence.

Walk it out

With Fr. Timothy Lannon, S.J. as the face of this year's event, we encourage you to participate in this year's American Heart Walk. The Creighton Community is going to come together to improve our own heart health, raise money, and raise awareness! Get involved here.

What better way to get your miles in and celebrate the beautiful, spring weather than by participating in National Walk at Lunch Day on April 29th? Grab a coworker, pack your walking shoes, and take a stroll around campus using one of the pre-calculated walking paths.

■ Voluntary selfidentification

The Voluntary Self-Identification of Disability and Veteran Status survey was sent to provide all faculty and staff a opportunity to update their veteran and disability status. A personalized survey link was sent to your email and only takes a few minutes to complete. If you need the email resent to you or have questions, contact Molly O'Gorman Billings or Allison Taylor. Please help us in gathering this important information.

ADA & Deaf History



National Deaf History month, March 13 – April 15, celebrates deaf culture, heritage and American Sign Language. In addition to honoring the strides

made in providing Deaf and Heard of Hearing will access to full and equal education and linking Creighton's mission, faculty, staff, administrators and students have a part in the education of students who are hearing impaired. We welcome their rich heritage and culture on our campus. Visit the Creighton ADA page to learn more about how Creighton supports students, faculty and staff with disabilities, request accommodations and more.

■ Stand up to sexual assault

Creighton is on a mission to end sexual violence in all forms. Show your support of Creighton's efforts by attending the event on April 23rd and 7 pm, which starts on the steps of St. John's, includes a rally with keynote speakers, and is followed by an "open mic" where survivors and supporters can speak out. The evening ends with a march to Skutt 104 for the After-Event where attendees will travel between stations "doing" and learning more about violence, consent, and how to be an active bystander. It's On Us to Take Back the Night! Visit the VIP for more information!

You can demonstrate your support for sexual assault survivors by participating in the **Denim Day** campaign. Wearing jeans has become a symbol of protest against erroneous and destructive attitudes about sexual assault. Be a part of the global movement to end victim blaming! Email <u>VIPcenter@creighton.edu</u> to RSVP you or your office's intent to participate and buttons will be delivered to your office for those wearing jeans on 4/23.