

■ What a year for Professional Development

The Compass program had a successful 2014 year thanks to our outstanding facilitators and all of our faculty and staff attendees. Check out the [2014 Professional Development report](#) for a list of accomplishments. As always, your input and feedback is welcomed. If you have suggestions for upcoming offerings, please email hr@creighton.edu.

A [3-month outlook calendar](#) was circulated to help plan for attending the sessions you find interest in. Stay tuned as we prepare our calendar for the spring and summer months, which will be posted later this month.



February's Professional Development offering: "Building a Better World: CUSP-QI" is focused around Creighton's newest student quality indicators assessment. Learn about the amazing work the Creighton and Gallup partnership is doing to further the success of our students. Session is scheduled for 2/10 from 1:30-3 pm. [Register HERE!](#)

■ PayFlex 24/7

Live customer service is now available 24 hours a day, 7 days a week. The PayFlex customer service team will be available to answer questions from members who have a Flexible Spending Account (FSA) or a Health Saving Account (HSA). The customer service number is (800) 284-4885.

■ Service Award celebration

Every year Creighton honors all of the faculty and staff who have reached service milestones at the annual Service Award celebration. Please join us in support of our colleagues as we honor them at this year's event on March 5th, 3:30-4:30 pm. [RSVP here if you plan to attend.](#)

■ Make a presence on LinkedIn

We refresh our closets with the new seasons, so why not your LinkedIn profile? Here are [10 steps](#) to make a presence on the popular professional networking site:

1. Start your own group
2. Endorse your connections' top skills
3. Sponsor your crucial updates
4. Benefit from guaranteed response InMails
5. Connect with people using a message
6. Tag connections in relevant posts
7. Add real value with your feedback and comments
8. Join industry discussion groups
9. Optimize your profile
10. Don't shy away from visual content



■ Say 'hi' to our new hires

Creighton is excited to welcome new faculty and staff year round. [View the list of new employees](#) hired from Nov. 2014 through Jan. 31, 2015. If you see our new employees on campus, give them a warm, Creighton welcome! Managers, work with your HR Generalist to include your new hire in our bi-weekly Orientation. Email hr@creighton.edu to register your new hires.



■ Focus on your health



New year, new you. Campus Recreation and the Wellness Program are making every effort to provide faculty and staff with

opportunities to take control of their health in 2015. No more excuses, the resources are available at no cost. Based on your feedback, free yoga for beginners has been added to the calendar every Tuesday and Thursday, 1/27 through 3/5, 12-12:30. Contact Campus Rec for more information. Check out other resources like the [Healthy Luncheon series](#), the [February wellness calendar](#) and [2015 wellness challenges and programs](#) to get involved.

■ I think ICAN



This April, join more than 2,000 local professional

women as they gather together to attend the annual [ICAN Women's Leadership Conference](#). This is a wonderful opportunity to hear world-renowned speakers, network with area professionals and grow in your personal development. Ask your leader if they would be willing to sponsor your registration as an individual or send a group of 10. This year, ICAN will look to "Redefyne" leadership building on 4 C's: collaboration, compassion, confidence, and creativity. When you register, be sure to identify Creighton as your employer.

INSTITUTE FOR CAREER
ADVANCEMENT NEEDS

Have you logged in to the
[Manager Toolkit](#) lately?

