

Staff Advisory Council
Meeting Minutes
Thursday, September 9, 2010
1:00-3:00 pm
Harper Center 3027

Members Present: Terry Begley, Eddy Butkus, Susan Chamberlin, Stefani Coleman, LeeAnn Crist, Karen Farias, Liz Flaherty, Celeste Hubbard, Jennifer Larsen, Tadd Martin, Marsha Pierce, Taunya Plater, Marsha Schlautman, Erin Schnell-Gaines, Heather Smith, Tami Thibodeau, Colleen Warin, JoAnn Wilde

Members Absent: Jimmy Carter, Annette Thomas

The meeting was called to order at 1:00 pm. Terry Begley offered reflection.

1. Approval of minutes:

The minutes of the August meeting were reviewed. A motion was made and seconded to approve the minutes. All were in favor.

2. New Business:

- Jimmy Carter has accepted a new position and will be leaving Creighton. We would like to thank Jimmy for his service to SAC and congratulate him on his new position.
 - Jimmy will be replaced by the runner-up from Administration and Finance, James Dorsey.
- It was noted that sometimes it is hard to schedule subcommittee meetings where all can attend, so some meetings we will make 90 minutes and reserve the last 30 for subcommittee work.
 - The November meeting will be planned to incorporate this.
 - Then, it will be decided on a per month basis if subcommittee meetings are necessary.
- Father Schlegel sent a nice letter congratulating Celeste Hubbard and SAC on the excellent participation in the Salvation Army Back to School Campaign. Great Job!
- SAC website. There are four new templates available to update the website. Marsha will contact the webteam about getting the update scheduled. Marsha, Tadd and Tami will choose the new template and get the website updated.
- Navigating the portal. The new portal administrator has been hired. Tadd has made some updates to the portal. Posts from last year will be removed to clean up the portal for this year.
- SAC news and events should be promoted on Creighton Today, Jaynet news, and potentially Student news (goes out Mondays and Thursdays). Every time we advertise, it should include the SAC website, SAC email (sac@lists.creighton.edu) and Tami's #.
- SAC Highlights should be sent out monthly. They can be sent to cu_staff@lists.creighton.edu Jeff Branstetter in Human Resources and should include SAC news or events in greater detail than the advertisements.
 - This reaches staff that doesn't subscribe to Jaynet or look at Creighton Today.
- Banner—the old banner doesn't have the new logo. Karen will check with printing services about possibly getting a new one printed. If they aren't able to do it, Tami will have it printed with one of her vendors.

3. Reports:

- Treasurer: Karen Farias
 - The annual budget was added to the account.
 - Budget for both Town Hall meetings was set.
 - If needed, additional money will be added toward the spring Town Hall.
 - Budget allotted for video/streaming both Town Hall meetings.
 - Budget for gifts for the Holiday luncheon was set.
- Staff Relations: Taunya Plater

- Town Hall meeting—speakers will soon be finalized for the Town Hall meeting and will be advertised on our website, Creighton Today, Jaynet news, SAC “Highlights”, and the SAC Facebook page.
 - Taunya will send out advertisements to Creighton Today and Jaynet news.
 - Marsha will post it in the SAC Highlights and on the Facebook page.
 - We will meet after the Town Hall meeting to discuss it while it is still fresh.
 - Athletic Tickets—free tickets will be available to staff for three upcoming events this fall. Taunya and Karen will have the free ticket vouchers available at a SAC table prior to the start of the events.
 - CUpons (now SACsational Deals) The committee is interested in using a format similar togroupon.com to advertise, promote and award CU staff with goods and services offered on campus. The SAC CUpon seeks to encourage staff to utilize our campus resources, to view the CUpon resource as a benefit and to foster the feeling of a campus community. The committee has contacted a variety of CU service providers, with positive responses. Tami will bring it to the next President’s Advisory Board Meeting on September 20th. They would like to implement this by 2011.
 - Nominations: LeeAnn Crist
 - No report at this meeting.
 - Issues: Tadd Martin
 - A question was asked about tuition remission for online courses. Tadd will follow up on how tuition remission applies to online courses.
 - Tuition remission applies to the following schools/programs: Arts and Sciences, Business Administration, Nursing (BSN only), Summer Sessions, University College
 - Graduate courses are available to active employees only.
 - For more information, see:
 - <http://www.creighton.edu/hr/benefits/tuition/index.php>
 - Staff Service: Celeste Hubbard
 - No report at this meeting.
 - Standing Rules: Terry Begley
 - No report at this meeting.
 - Jesuit Relations: Eddy Butkus
 - Taunya will follow up with Fr. Greg Carlson about “All things Ignation” happening this spring.
 - They will work to define the role of this subcommittee.
4. Guest speaker(s):
- Dillon Miskimins, Creighton Student Union President, talked about CSU and some of its roles at Creighton.
 - CSU is a comprehensive student government serving undergraduate, graduate and professional school students. There are many layers of complexity, and with program prioritization, they would like to better organize it to serve the student body. It provides funding for all student organizations and programming for undergraduate students.
 - Some of the projects they have been involved in:
 - Making Creighton a smoke-free campus
 - There is currently no punishment for failure to comply.
 - Non-smoking signs are getting stolen and constantly being replaced.
 - Is there a better way to enhance community awareness of the policy?
 - Single stream recycling
 - Recycling is very expensive. Are students cooperating? How can we improve community awareness? For more information visit:
 - <http://www.creighton.edu/about/sustainability/recycling/ssrecycling/index.php>.

- Zipcar—Creighton currently has two cars available to faculty, staff and students. The enrollment fee is \$35.00. The hourly rate to rent the vehicle is \$8.00. For more information, visit: www.zipcar.com/creighton.
- Ignatian garden—began this year under the direction of Dr. Birgit Khandalavala on 18th and Burt St. There were 40 (4' x 12') plots for \$20.00. They would like to use the money to purchase rain buckets and other supplies. They are looking to expand for next year, and probably won't stay under the CSU umbrella, but will definitely be around next year. This year, people came with own plants and took own crops. They would like to expand to a farmer's market on the mall.
- Upcoming events:
 - Jaywalk 2010 will take place Sept. 18th at 9am. Jaywalk is a community event between the Creighton Student Union, Creighton Prep and the Jesuit Middle School to raise money for the Jesuit middle School. For more information, visit: <http://www.creighton.edu/csu/csuintformation/jaywalk/index.php>.

Adjournment: The meeting was adjourned at 3:05 pm.

Respectfully submitted,
Marsha Pierce
SAC Secretary