

Staff Advisory Council
Meeting Minutes
September 11, 2014
Skutt Student Center, Room 209

Members Present: Joann Cricklaw, Sue Magnuson, Jordan Bellanti, Terri Faga, Angela Batson, Nick Orsi, Nancy Smith, Sarah Oliver, Sarah Taylor, Chris Karasek, Justin Burgett, Lynn Caruso, Colette O'Meara McKinney, Dave Barnum

Joann Cricklaw gave our reflection.

August Minutes were approved.

Guests: Allison Taylor, Executive Director, Office of Equity & Inclusion

The meeting was called to order at 1:00 p.m.

- Chair Report:
 - Justin Carter will no longer be able to serve on the Staff Advisory Council. We will have a special election for this open position on the committee. Dave Barnum will head this.
 - Governance update: Chris is still waiting to hear from CSU to see if they want to work with SAC on governance structure. Chris met with Father Lannon and he informed her that due to sensitive information, that a staff person will not be put on the President's Council. However, Colette sits on this council and will report to the Staff Advisory Committee on matters that she is able to.
 - Communication: Chris asked us to be more careful on what we report from our SAC meetings. Be careful to include everyone and use listservs whenever possible. Some suggestions would be to have the minutes completed 10 days after the meeting, approve them online and then utilize the list serve of our department. Also, utilize Creighton Today stating that our minutes have been posted. Dave will look into this.
 - Chris asked anyone that was on a shared services committee for feedback. Most of it has been positive, process is going well, meetings are lengthy but that has recently been altered. As the groups are completing their tasks some staff are scared about their positions. There are a lot of changes going on in the medical school. It was suggest that we invite Linda Penland and Melissa Bertelsen to be guest speakers to update the committee on what is going on.
 - Chris met with Katy Wadas from the Committee on the Status of Women to see how the SAC committee and the Committee on the Status of Women could collaborate this academic year.
 - Chris reminded us that Wellness Enrollment has begun and this is a great source for staff and everyone on campus.
 - The President's lunch is October 21st and Chris will be asking for a list from Human Resources to invite staff to the luncheon.
 - Chris asked for volunteers for the Town Hall Meeting on September 23. Justin, Nancy, Sue, Charisse and Joann volunteered.
- Other reports to the Committee:
 - President's report: Colette reported that the Strategic Planning continues and that Father Lannon will give an update on the shared services initiative at the Town Hall on September 23rd. The 25th anniversary of the Jesuit Martyrs is coming up and five delegates from the University will be going to El Salvador. The searches for the Deans of Nursing and Law continue. They are working on a farewell for Father Lannon. There was a question as to why there was not a staff representative on the President's Search committee since the statutes are not clear. The wording in the statutes regarding Presidential Searches has been revised and is currently going through the approval process.
 - Treasurer's report: \$1,192.19. Caroline has ordered the seven shirts for the new committee members.
 - Human Resources Report: Lynn reminded us also of Simply Well. The Benefits Fair is November 4th. The Internal Mobility Program has been very successful. There have been a lot of promotions and also the time to fill positions has been reduced.
- Sub-committee Reports:

- Nominating: None
- Staff Service Committee: Sarah Oliver updated us on the Thanksgiving “Fixin’s” Drive. The drive by drop off dates are Wednesday, November 12 & 14th and Friday November 19th and 21st. Locations are Warham Parkway & Burt, 24th Street Crosswalk by the Parking garage, and the 20th street loading circle at Harper. Times are yet to be decided. Flyer will be posted when times are narrowed down.
- Staff Relations/Jesuit Relations. The Amazing Pizza Machine has been added to our Sac Sensational deals. Justin passed out a flyer regarding the discount program. The discount is a double discount on package deals that benefits four. Justin also passed out a VIP gold card for Mid-Town crossing that we can give to members in our division. If more cards are needed, please contact Justin. A question was asked if we could possibly be able to pass out our VIP card at the Benefits Fair. Lynn will check on this.
- Standing Rules/Special Projects: None.
- Guests: Allison Taylor, Executive Director, Office of Equity & Inclusion. Allison apologized for the confusion on the mailing of the mandatory reporter policy. The policy is for all exempt and non-exempt employees and mandated by the federal government. She hopes that by October 1 the online training will be up for us to complete. She also said that Lauren Pilnick who is in the VIP office located in Creighton Hall room 340 is a good advocate to refer students, faculty and staff to for issues.
- Upcoming Dates: Town Hall Meeting, September 23 at 3:30 p.m.
- Speakers: October: Chris will ask someone from Centralized Reservations to come speak to us about Live 25.
 November: Dr. Ed O’Connor and Dan Burkey

Adjournment: The meeting was adjourned at 3:00 p.m.

Respectfully submitted,

Terri Faga, Secretary