

Staff Advisory Council
Meeting Minutes
March 12, 2015
Skutt Student Center, Room 209

Members Present: Joann Cricklaw, Sue Magnuson, Angela Batson, Nick Orsi, Sarah Oliver, Charise Alexander-Adams, Chris Karasek, David Barnum, Lynne Caruso, Terri Faga, Justin Burgett, Jordan Bellanti, Nancy Smith and Caroline Nubel

Sue Magnuson gave the reflection.

Guests: Presidential Committee Representatives: Debbie Halstrom – University Committee on Benefits and LeAnn Crist – Committee on the Status of Women

The meeting was called to order at 1:00 p.m.

- Chair Report:
 - Chris Karasek reported the Father Schlegel event went well. Video sent to Fr. Schlegel. Need to decide when to do fundraising for pancreatic cancer.
 - Salvation Army volunteer recognition breakfast – Charise Alexander-Adams reported she has met with the backpack collection group - we will collect pens. Salvation Army would like items by end of May. Service committee will work on details. Goal 5,000 pens - less than \$500 for cost. Media day for backpack group - April 24th 1:00 PM at Croc Center. Need cheerleaders, dancers, and people with blue SAC shirts. Breakfast for organizations helping will be held Saturday morning April 11th - Croc Center.
 - Homecoming planning committee - asked for SAC representation. Nancy Smith will be SAC representative. Kickoff meeting was last month. The committee would like SAC involvement as they have changed the format and want more faculty and staff involvement. Homecoming will now be a whole week - September 17th - 20th. Nancy will find how SAC will be involved. More details to come.
 - President's Advisory Board – Chris reported
 - New Chief Communications officer started today.
 - VP of Finance – board assessing to see what is needed and how to replace position.
 - The new student body president, Kaymon Nixon, presented his initiative 150 to 1.
 - Plans to work on repairs in student housing to be made.
 - Academic Council Meeting – The Arts and Sciences Dean's announcement should be coming soon.
 - Rookie of the year - Dave - presented award. Sarah Taylor will handle Rookie of the Year next year. SAC nominations - Sarah Oliver will work with Dave on nominations since Sarah Taylor is out. Need to get end date of those leaving to send out nominations for elections. Representation - new list - web site says 1 to 100 and by laws say 1 to 50. Bylaws are correct, will need to update website.
 - Project homeless - still need about 200 navigators for the 8 - 11:30 time.
 - Town Hall volunteers - Justin, Joann, Dave, Sarah, Chris.
 - Service project with the students - start planning in the fall for project to be in February/March. CSU President Kaymon Nixon – Charise will contact to set up project.
 - Jordan Bellanti reported – Tim Brooks setting up an initiative to create a new digital strategy for campus. DoIT would like SAC representation on one or two of the sub-committees. Angela and Joann volunteered.
 - May meeting will need a different venue – Skutt not available. Nick will look for a venue.
- Other reports to the Committee:
 - President's report: None
 - Treasurer – Nick Orsi – No change since last month
 - Human Resources – Performance goals need to be completed by March 31st.

- Sub-committee Reports:
 - Nominating – Will request a list from HR that shows number of staff in each area. Joann will get lists together. Dave will send out nomination request emails by end of next week. Deadline for nominations is March 31st. Voting will be complete by April 10th. Sarah Oliver will set up BlueQ email for voting. Need to test so people could only vote once and in own area.
 - Staff Service Committee: Charise Alexander-Adams and committee discussed Backpack project. In the past the committee sent emails to announce collection. Last year, used red buckets from Salvation Army for collecting. Sarah will make a poster - email and hard copy version. Send hard copies to departments, Jaynet news, Creighton Today, calendar, Pam Hopkins faculty list, and stand outside of April Town Hall (will check with Colette). Get a mini flier for this town hall to donate money. April 1st - May 15th. If people wish to donate checks - make out to SAC. Also, Jordan will check with DoIT for electronic signs.
 - Staff Relations/Jesuit Relations: Justin Burgett reported – Planning a scavenger hunt to give back to staff. The scavenger hunt will be a weeklong event to promote walking. Can put points for walking on Simply Well. Working on details for prizes.
 - Jesuit relations will work with Father Patrick (Paddy) Gilger to strengthen the relationship between SAC and the Jesuit Community.
 - Standing Rules/Special Projects: Sue Magnuson reported: Went over list of departments and figured out number to get to the 1 to 50.
 - Guest Speakers:
 - Sue Magnuson, Public Honors and Events
 - Working on the Spirit of Creighton nomination form and decided to limit it to 1 - 3 nominations. Tried to add Spirit of Creighton award for Graduate students.
 - Debbie Halstrom, University Committee on Benefits
 - Committee is a 15 - 17 member group with Representatives from all schools.
 - Worked on same sex benefit - important to University to have it.
 - Immunization survey - 42% return on survey.
 - Home Instead bringing a pilot plan - more like an EAP.
 - Kiewit center benefit – Retirees can use the KFC as long as they join graybackers.
 - Started on the exchange for vacation or sick hours – based on research of workload and use at other universities, took off table at this time.
 - LeAnn Crist, Committee on the Status of Women
 - Four subcommittees offering programs for community.
 - Mary Lucretia committee - work early on the award. This year for the 35th anniversary - offered a party for past award winners. Luncheon the next day. Did not have videos of award winners this year. Chose to have live presentation.
 - Professional Development committee - Fall Forum this past fall - guest speaker Mary Higgins and breakout sessions. Second program coming up March 20th - Lunch and Learn about Women's History month. Sign up by 18th.
 - Well Being Committee - had lunch and learn on Life Balance - Erika Kirby presenter.
 - Special Projects - women in athletics - pink out games.
 - Had a networking project - last year with faculty and staff. This year leaders will meet with students to share experiences and open communication with the students.

Adjournment: The meeting was adjourned at 3:00 p.m.

Respectfully submitted,

Sarah Oliver, Secretary