

Staff Advisory Council  
Meeting Minutes  
June 14, 2012  
1:00 p.m.  
Skutt Student Center 104

Members present: Tami Thibodeau, Colette O'Meara-McKinney, Tadd Martin, Liz Shanahan, Susan Chamberlin, Marsha Schlautman, Heather Smith, Colby Bradfield, Kristie Denne, Erin Schnell-Gaines, Laurie Bier, Sandra Leighton, James Dorsey, LeeAnn Crist, Jennifer Larsen, Eddy Butkus, Sharalyn Steenson, Shayla O'Brien, Liz Flaherty

Member absent: Terry Begley

The meeting was called to order at 1:00 p.m. Kristie Denne offered a reflection.

1. Approval of minutes:

The minutes of the May meeting were reviewed. A motion was made and seconded to approve the minutes. All were in favor.

2. Old Business:

Discussion continued about expanding SAC representation to include employees who are classified A-D. It was agreed that the makeup of SAC will continue as is and A-D staff will be explicitly invited to participate in Town Halls and in service events. Everyone is welcome to share concerns with the Council by contacting the current Chair or with the Issues Committee and all staff receive SAC Highlights and can read monthly minutes to stay informed of the Council's activities.

3. New Business:

Tadd distributed a draft regarding a proposed new Transition Committee, the purpose of which is to ensure continuity of the Board and Committees. It will be made up of volunteers from past Staff Advisory Councils and will be advisory only, with no voting privileges. This Committee will have a minimum of two members from the current Council and no maximum number. Discussion included the use of a guidebook or having an orientation period rather than forming a new committee. A six-month term for the next Board was suggested, permanently moving the term to January-December. This would correct the current problem of having no past leadership on the SAC Board. The proposal was accepted, necessitating a change to the Standing Rules. Tami and Tadd will be available to help with the transition in August. Tadd will request nominations for the SAC Board for the August-December term.

Cardiac Center and CMA employees have been given paperwork to complete to transition to Alegent on August 1. There was lengthy discussion about CMA being represented as of that date. Current members from CMA should continue on SAC for as long as possible and we will move forward under the current bylaws to elect new members, with changes being made as the transition progresses.

Tami, Tadd and Colette have met to discuss the University Organization Chart and it was decided to do nothing while the University is in flux.

Because she is moving to a faculty position, Heather Smith will resign from SAC. She will be available to help with the transition in the fall. Heather is on the University Safety Committee and asked some SAC representatives if they would be willing to serve on that Committee.

4. Reports:

- Standing Rules: No report.
- Issues: There was a question about tuition remission from an employee transitioning to Alegent. Tadd referred that person to HR.
- Nominations: No report.
- Jesuit Relations: No report.
- Staff Relations: No report.
- Staff Service: Sharalyn again thanked everyone for help with the successful Backpack Challenge. There will be a backpack packing day on August 13 at the Salvation Army at 38<sup>th</sup> and Cuming Streets and volunteers from the Creighton community are needed. Employees must use vacation time, volunteering for one hour, three hours, or all day and lunch will be provided for those who work the entire day.
- Treasurer's Report – Sue gave an update.

Adjournment: The meeting was adjourned at 2:45 p.m.

Respectfully submitted,  
Liz Flaherty  
SAC Secretary