

## Staff Advisory Council

Meeting Minutes

November 10, 2011

1:00 p.m.

Harper Center 2066

Members Present: Tami Thibodeau, Susan Chamberlin, LeeAnn Crist, Colby Bradfield, Kristie Denne, Terry Begley, James Dorsey, Marsha Schlautman, Eddy Butkus, Sandra Leighton, Erin Schnell-Gaines, Jennifer Larsen, Liz Shanahan, Laurie Bier, Sharalyn Steenson, Liz Flaherty

Members absent: Colleen Warin, Tadd Martin, Heather Smith

The meeting was called to order at 1:00 pm. Jim Dorsey offered a reflection.

### 1. Approval of minutes:

The minutes of the September meeting were reviewed. A motion was made and seconded to approve the minutes. All were in favor.

### 2. New Business:

Tami gave highlights of the last two meetings of the President's Advisory Board.

September meeting: Dan Burkey reviewed the Public Safety survey outcomes. As a result of the survey, six officers and supervisors will be added to the department this fiscal year and another officer and supervisor will be added next year to increase visibility of officers and their vehicles on the east side of campus. The Student Union has started a Public Safety Advisory Board and Student Life is collaborating closely with them on the issue of safety. Lighting is being evaluated east of 24<sup>th</sup> Street, improvements are being made to the escort service, and a GPS tracking system is being tested on all shuttles. Follow up surveys will be completed annually to continue monitoring concerns with safety.

Fr. Roc O'Conner announced that Ron Romera and Sunny Augustine have joined the Jesuit Community at Creighton. Eddy will contact them to see if they would like to become part of the Jesuit Relations Committee.

Pat Borchers noted that Creighton is again #1 for Best Value in the Midwest in *US News and World Report*. Short term Disability coverage will be offered in 2012; there will be no cost to employees for long term disability. There will be no increase in health plan premium next year.

Dr. Frye said that NIH Grant funding has increased at Creighton. The oversight committee for the hospital will meet.

Budget is on track for first two months. Dr. Cernich made note of the NCAA evaluation over next two years. Capital Row Apartments has opened and a number of juniors are living there. Brandeis dining hall remodeling is complete and the continued use of Erma's Bistro is being evaluated.

Changes being made to the email system are an attempt to be proactive to virus threats. 90% of 13 million emails per day at CU are spam.

\$5,000 was raised in JayWalk.

Fr. Lannon has met with faculty groups, Student Life staff, and students from Heider Hall.

The search for Vice President for University Relations is ongoing.

October meeting: Tami had asked for issues to bring to Fr. Lannon and she received a lot of feedback. Fr. Lannon is listening to staff concerns. The move of the College of Business to Harper was announced in an email but questions about the impact to many areas of campus were not addressed. Meeting rooms in Harper are being evaluated for classrooms. The College of Business needs space to grow and it will be far less expensive to use existing space rather than to build. Please ask staff to send questions about Harper to Tami. Other concerns: comparison of staff salaries to other salaries in this market, Fr. Lannon is aware of this need but it is a big undertaking; Xerox issues; volunteer time off; donation of sick and vacation time; ombudsman program.

The escort/transport service addresses safety concerns. Sometimes it is necessary to wait for a ride.

Tami reminded us to use 1111, option 5 for Xerox issues.

LeeAnn asked us to forward to constituents that they should begin thinking about Rookie of the Year nominees.

### 3. Reports:

Due to lack of time, all committee reports were deferred to the December meeting.

### 4. Guest speakers:

- Joe Zaborowski from the Purchasing Department and Linda Penland from the Vice President for Finance Office previewed for SAC the eProcurement program that will be rolled out in spring/summer 2012.
- Jesska Daugherty asked for SAC support for a Volunteer Time Off Policy. If approved, staff will be allowed to contribute some hours to volunteer work, both on and off campus. SAC supports this policy.

Adjournment: The meeting was adjourned at 3:00 p.m.

Respectfully submitted,  
Liz Flaherty  
SAC Secretary