

**Staff Advisory Council**  
Meeting Minutes  
November 8, 2012, 1:00 p.m.  
Skutt Student Center 104

Members Present: Liz Clark, Colette O'Meara-McKinney, Terri Faga, David Barnum, Colby Bradfield, Kristie Denne, Erin Schnell-Gaines, Sue Chamberlin, Caroline Nubel, Sandra Leighton, Terry Begley, Kat Petersen, Justin Burgett, Shayla O'Brien, Sharalyn Steenson, Liz Flaherty

Members absent: Justin Carter

The meeting was called to order at 1:00 p.m. Collette O'Meara-McKinney offered a reflection.

1. Approval of minutes:

The minutes of the October meeting were reviewed. A motion was made and seconded to approve the minutes. All were in favor.

2. New Business:

- Officers explained their duties and Liz Clark asked that nominations for the election of the Executive Committee be forwarded to Liz Flaherty by November 24. The election will be held during the December 13 meeting. Kat will move out of state in the summer so will no longer be on SAC.
- Collette said the Service Recognition Program, which will include both staff and faculty, is scheduled for February 21, 2013. The holiday reception for the entire University will be on December 11, 2012, from 3:00-6:00 p.m. in the Harper Center.
- Colby reported that there will be no door prizes at the holiday reception.
- Kristie said that it could not be arranged for the Jesuits to join us for a potluck lunch on December 13.
- Shayla spoke about the Committee that is charged with the Provost search. The first candidate has interviewed on campus and the survey to provide feedback is open.
- We took time for meetings with our subcommittees.

3. Speakers:

Mary McGuire from the TeamMates program explained how to begin the process of becoming mentors for young people in Omaha and the surrounding areas.

4. Reports:

- Standing Rules: No report.
- Nominations: David and Terri will co-chair this committee in 2013. Sue will call a meeting for December to begin reviewing the template for Rookie of the Year.
- Jesuit Relations: Kristie circulated for signatures birthday cards made by the children at the James R. Russell Child Development Center. The cards will be given to the Jesuits.
- Staff Relations: No report.
- Staff Service: Sharalyn said that toilet paper will continue to be collected for the Siena/Francis House. A service project for SAC members was suggested and Caroline will check into the needs of Bethlehem House.
- Treasurer's Report: Sharalyn gave a report.

Adjournment: The meeting was adjourned at 3:00 p.m.

Respectfully submitted,  
Liz Flaherty  
SAC Secretary